

**SOLEBURY TOWNSHIP BOARD OF SUPERVISORS**  
**January 3, 2023 - 9:30 A.M.**  
**HYBRID REORGANIZATION MEETING**

**RESOLUTIONS**

The January 3, 2023 at 9:30 a.m. Solebury Township Board of Supervisors' Reorganization meeting was duly advertised and held in-person, as well as, electronically through the Zoom Virtual Meeting Platform.

Attendance: Mark Baum Baicker, Chair, Hanna Howe, Vice-Chair, Kevin Morrissey, Robert McEwan, Christopher Garges, Township Manager, Michele Blood, Assistant Manager, and Catherine Cataldi, Secretary. Mark L. Freed, Township Solicitor was also in attendance.  
Absent: John S. Francis

The recording device was turned on.

The meeting was called to order followed by the Pledge of Allegiance.  
(Unless otherwise noted, the following motions were unanimously adopted.)

Appointment of Temporary Chair

**Res. 2023-1 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, Hanna Howe was appointed as temporary Chairwoman to receive nominations for a permanent Chairperson.**

Election of Chair

**Res. 2023-2 – Upon a motion by Mr. Morrissey, seconded by Mr. McEwan, Mark Baum Baicker was elected as Chairman of the Solebury Township Board of Supervisors for year 2023.**

Relinquish Temporary Chair

**Res. 2023- 3 – Upon a motion by Mr. McEwan, seconded by Mr. Morrissey, the Board relinquished the temporary Chair, Hanna Howe, from her position and the Chair, Mark Baum Baicker took over the meeting.**

Election of Vice-chair

**Res. 2023-4 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, Hanna Howe was elected as Vice-chair of the Solebury Township Board of Supervisors for year 2023.**

Appointments

**Res. 2023-5 – Upon a motion by Mr. Baum Baicker, seconded by Ms. Howe, the following appointments were made:**

Appointment of Township Manager

**Christopher Garges was reappointed as Township Manager for year 2023 with salary commensurate with the 2023 approved budget and benefits as set forth in Exhibit "A" attached hereto.**

Appointment of Assistant Manager

**Michele Blood was reappointed as Assistant Manager for year 2023 with salary commensurate with**

the 2023 approved budget and benefits as set forth in Exhibit “A” attached hereto.

Appointment of Secretary

Catherine Cataldi was reappointed as Township Secretary for year 2023 with salary commensurate with the 2023 approved budget and benefits as set forth in Exhibit “A” attached hereto.

Appointment of Treasurer

Michele Blood was reappointed as Township Treasurer for year 2023 with salary commensurate with the 2023 approved budget and benefits as set forth in Exhibit “A” attached hereto.

Appointment of Zoning Officer

Zachary Zubris was reappointed as Township Zoning Officer for year 2023 with salary commensurate with the 2023 approved budget and benefits as set forth in Exhibit “A” attached hereto.

Appointment of Code Enforcement Officer

Zachary Zubris was reappointed as Township Code Enforcement Officer for year 2023 with salary commensurate with the 2023 approved budget and benefits as set forth in Exhibit “A” attached hereto.

Appointment of Assistant Code Enforcement Officer

Jean Weiss was reappointed as Assistant Township Code Enforcement Officer for year 2023 with salary commensurate with the 2023 approved budget and benefits as set forth in Exhibit “A” attached hereto.

Appointment of Deputy Tax Collector

Res. 2023-6 – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, Robert Carr was reappointed as Deputy Tax Collector for year 2023.

Appointment of Professionals and Consultants

Res. 2023-7 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, the following professionals and consultants are appointed for 2023 and their fee schedule approved as set forth in Exhibit “B”:

1. Curtin & Heefner LLP as Township Solicitor;
2. Terry W. Clemons, Esquire of Clemons Richter & Reiss as Township Land Preservation Solicitor and Solicitor to Appeals Board;
3. Stephen P. Imms, Jr. as Township Zoning Hearing Board Solicitor;
4. Neil A. Morris, Esquire of Offit Kurman as Township Labor Counsel;
5. Wynn Associates, Inc. as Township Engineer;
6. Curtis J. Genner Jr., of Wynn Associates, Inc. as Township Floodplain Administrator;
7. McMahon Associates, Inc. as traffic consultants;
8. Land Trust of Bucks County, Heritage Conservancy and Bucks County Planning Commission as Township consultants;
9. United Inspection Services as Electrical Code Enforcement;
10. Building Inspections Underwriters as Building Code Official.

Approval of Bucks County Planning Commission Planning Service Agreement

Res. 2023-8 – Upon a motion by Mr. Baum Baicker, seconded by Ms. Howe, the Board approved the Bucks County Planning Commission Planning Service Agreement for providing professional planning services to the Township’s Planning Commission.

Appointment of Fire Marshall

**Res. 2023-9 – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, Scott Fleischer of Pipersville, PA shall be reappointed Solebury Township Fire Marshall for 2023 with no compensation.**

Appointment of Solebury Township Board of Appeals

**Res. 2023-10 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, Curtis Genner was appointed and J. Peter Grover, and TJ Francisco were reappointed to the Solebury Township Board of Appeals without compensation for 2023.**

Appointment to Township Boards/Committees/Commissions

**Res. 2023-11 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, the following residents are appointed, without compensation, to the Township advisory boards, committees and commissions for the terms specified:**

1. **Chairman of the Environmental Advisory Council for 2023 – Eric Allen**
2. **Vacancy Board Chairman for 2023 – Noel Barrett**
3. **Solebury Township Police Pension Resident Representative – Peter Augenblick for one (1) year term;**
4. **202 Property Advisory Committee – Joanne Reszka, Rickie Yudin, Peter Brussock, Kay Reiss, Nancy Minich, Robert Chase Palmer and Nancy Stock-Allen for one (1) year terms; Barbara Zietchick, Robin Seiz and Per von Zelowitz as Associate Members for one (1) year terms;**
5. **Environmental Advisory Committee – Eric Allen, Tim Marsh, CL Lindsay and Shannon Pendleton for three (3) year terms; Barry Fetterolf as Associate Members for one (1) year term;**
6. **Farm Committee– Lars Crooks, Kailyn Farbotnik, Tim Luccaro and Jonathan Grossman for three (3) year terms; Buz Teacher as Associate Members for one (1) year terms;**
7. **Historical Architectural Review Board – Buz Teacher for one (1) year term; Laurence Peseski for five (5) year term; Patrick Strzelec as Associate Member for one (1) year term;**
8. **Land Preservation Committee – Elaine Crooks, Phil Johnson, Kurt Leasure, Edric Mason and Michael Miernicki for two (2) year term;**
9. **Parks and Recreation Board – Dan Dupont for five (5) year term;**
10. **Solebury Township Planning Commission – Eric Cohen, John DeAndrea, and Adrian Max as Alternate Members for three (3) year terms;**
11. **Zoning Hearing Board – Jeff Tucker to fill the vacancy resulting from the resignation of Michael Warden for term ending December 31, 2026.**

Mr. Baum Baicker expressed gratitude to Board/Committee/Commission members.

Approval of Township Depositories and Financial Policies/Fees

**Res. 2023-12 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, the following financial institutions are approved as depositories for Township funds, including those of the locally elected Tax Collector, with said depositories providing proof of collateralized guarantee:**

1. **US Bank;**
2. **First National Bank & Trust of Newtown;**
3. **Wells Fargo;**
4. **Penn Community Bank;**
5. **Key Government Finance.**

**Res. 2023-13 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, the Bond for the Treasurer shall continue at \$6,700,000.00 for 2023.**

**Res. 2023-14 – Upon a motion by Mr. Baum Baicker, seconded by Ms. Howe, the Solebury Township Employee Appointments and Non-Uniform Employee Benefits establishing employee benefits and staff positions for current non-uniform employees as of January 3, 2023, is approved and adopted as set forth in Exhibit “A” attached hereto.**

**Res. 2023-15 – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, Herb Elsner’s Auto Repair and Towing, New Hope Mobil Towing & Recovery, Fred Beans Towing & Recovery, and Jim Jacobs Towing & Garage shall be designated as approved towing and storage garages for 2023 and their fees schedules approved as set forth in Exhibit “C” attached hereto.**

**Res. 2023-16 – Upon a motion by Mr. Baum Baicker, seconded by Ms. Howe, the Schedule of Filing Fees, Escrows, Park & Recreation Fee in Lieu, Ordinance Prices, Permit and Inspection Fees and Police Department Fees, dated January 3, 2023, is approved and adopted as set forth in Exhibit “C” attached hereto.**

**Res. 2023-17 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, the Township Treasurer shall be authorized to pay bills which do not exceed fifteen thousand dollars (\$15,000.00), and which provide for a discount period which would be financially beneficial for the Township, prior to them being approved by a majority vote of the Board of Supervisors.**

Announcement of Supervisor Committee Liaisons

**Res. 2023-18 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, the Township Supervisor Liaisons for 2023 will be as follows:**

**202 Property Advisory Committee – Kevin Morrissey and Hanna Howe  
Environmental Advisory Council – Robert McEwan  
Farm Committee – Hanna Howe  
Historical Architectural Review Board – John S. Francis  
Human Relations Commission – Mark Baum Baicker  
Land Preservation Committee – Kevin Morrissey  
Parks & Recreation Board – Kevin Morrissey  
Planning Commission – John S. Francis**

**Emergency Medical Services – Mark Baum Baicker  
Finance Committee – Robert McEwan  
Lower Delaware Wild & Scenic River Management Council – Robert McEwan  
New Hope/Solebury Committee – Mark Baum Baicker  
New Hope-Solebury School District – Hanna Howe  
Police Pension – Mark Baum Baicker  
The Free Library of New Hope and Solebury – Robert McEwan**

Appointment of Delinquent Real Estate Tax Collector – Adoption of Ordinance

**Res. 2023-19 – Upon a motion by Mr. Baum Baicker, seconded by Ms. Howe, it was unanimously agreed to adopt AN ORDINANCE OF THE TOWNSHIP OF SOLEBURY, BUCKS COUNTY, PENNSYLVANIA APPOINTING THE TOWNSHIP’S ELECTED TAX COLLECTOR AS THE DELINQUENT REAL ESTATE TAX COLLECTOR FOR SOLEBURY TOWNSHIP FOR FISCAL YEAR 2022, as advertised.**

New Hope Crushed Stone Department of Environmental Protection (DEP) Act 14 Notice – Authorize Township Engineer to Draft Comments

The Township is in receipt of the Act 14 Notification of Primrose Creek Restoration Project in Solebury Township, Pennsylvania. Mr. Morrissey gave an overview of the Act 14 notice and the DEP's requirement to contact the Township prior to proceeding with the project.

**Res. 2023-20 – Upon a motion by Mr. Morrissey, seconded by Mr. McEwan, it was agreed to authorize the Township Engineer to draft comments to the Act 14 Notice for review and approval at the January 17, 2023 Board of Supervisors meeting.**

Public Comment – No public comment.

Adjournment

The meeting was adjourned at 9:51 a.m.

Respectfully submitted  
Catherine Cataldi  
Secretary

# EXHIBIT A

**EXHIBIT 'A' – SOLEBURY TOWNSHIP  
EMPLOYEE APPOINTMENTS  
2023**

	<b><u>NAME</u></b>
Township Manager & TCC Rep	<b>Christopher Garges</b> All benefits as Attached
Assistant Township Manager, Finance & Human Resources Director / Treasurer / Website Administrator / TCC Alternate / Chief Administrative Officer – Pension Plans	<b>Michele K. Blood</b> All benefits as Attached
Administrative Assistant to Township Manager / Township Secretary / Human Relations Committee Administrator	<b>Catherine Cataldi</b> All benefits as Attached
LPC / PC & ZHB Administrator, Right-to-Know Officer and Assistant Code Enforcement Official	<b>Jean Weiss</b> All benefits as Attached
Zoning Officer / Code Enforcement Official Permit Department Administrator HARB Administrator	<b>Zachary Zubris</b> All benefits as Attached
Finance & Communications Coordinator Farm Committee Administrator	<b>Renee Scally</b> All benefits as Attached
Permit Specialist / Building Code Administration and EAC Administrator	<b>Debra McFadden</b> All benefits as Attached
Sustainability / Administrative Specialist Sustainability Committee Administrator	<b>Kate Robeson-Grubb</b> All benefits as Attached
Receptionist / File Clerk 202 Property Advisory Committee Administrator	<b>Erika Canterbury</b> All benefits as Attached
Director of Parks & Recreation	<b>Dudley Rice</b> Mileage/Life Insurance/Meal Allowance

**EXHIBIT 'A' – SOLEBURY TOWNSHIP  
EMPLOYEE APPOINTMENTS  
2023**

**TITLE**

**NAME**

Police Chief / Right-to-Know Officer

**Dominick Bellizzie**, Benefits extended to Patrolman excluding Court & OT

Police Sergeant

**Kevin Edwards**, Benefits per Collective Bargaining Agreement (CBA)

Police Sergeant

**Marc Mansour**, Benefits per CBA

Police Corporal

**Daniel Marascio**, Benefits per CBA

Police Corporal

**Aaron Soldavin**, Benefits per CBA

Police Detective

**Jonathan Koretzky**, Benefits per CBA

**TITLE**

**NAME**

Patrol Officers

**Kenneth Berger**, Benefits per CBA

**James Boone**, Benefits per CBA

**Julius Canale**, Benefits per CBA

**Patrick Dorsey**, Benefits per CBA

**Gina Ferzetti**, Benefits per CBA

**Brendan Murphy**, Benefits per CBA

**Sean Murrin**, Benefits per CBA

**Matthew Rice**, Benefits per CBA

**Philip Varcoe**, Benefits per CBA

**Anthony Viruet-Melendez**, Benefits per CBA

Police Records Clerk

**Bruce Chubb**

All benefits as Attached

Police Secretary

**ReNee Derstine**

All benefits as Attached

Director of Public Works

**Christopher Clewell**

Road Crew

**Joseph Dicken**

All benefits as Attached

**B. Justin Kling**

All benefits as Attached

**Robert Rhodes**

All benefits as Attached

**Geoffrey Schurer**

All benefits as Attached



**SOLEBURY TOWNSHIP**  
**FULL-TIME NON-UNIFORM EMPLOYEE BENEFITS**  
**2023**

1. SALARIES - Salaries shall be in accordance with the Appointment Letter received by employee.
2. BASIC WORK WEEK - The basic work week shall be forty (40) hours with additional hours as required in the performance of the duties of the position. Remote work schedules may apply.
3. PERSONAL DAYS – Twenty-four (24) hours personal time per year to be taken at employee’s discretion with prior notification.
4. FUNERAL LEAVE – Forty (40) hours funeral leave with regular pay upon the death of a mother, father, sister, brother, wife, husband, child, mother-in-law, or father-in-law. Eight (8) hours funeral leave with regular pay upon the death of a sister-in-law, brother-in-law, or grandparent or grandchild.
5. SICK LEAVE – One Hundred twenty (120) hours sick leave which may be accumulated up to a maximum of twelve hundred (1200) hours.
6. BUY BACK OF SICK LEAVE - Upon retirement, including retirement for service related disability, the Township shall purchase the unused sick leave accumulated in the last ten (10) years of employment up to a maximum of nine hundred sixty (960) hours at fifty percent (50%) of the employee’s then current daily rate equivalent. (This is calculated by dividing the employee’s current yearly salary, as budgeted in the current year’s budget, by two thousand eighty (2,080) hours). If the employee petitions the Township Supervisors and can demonstrate need and reason, the Supervisors can approve the early buy back of up to four hundred eighty (480) hours of the employees maximum accumulated (1,200 hours)) sick leave at twenty-five percent (25%) of the employee’s then current daily rate equivalent. Said early buy back will permanently reduce the employee’s maximum accumulation amount by the number of early buy back days (1,200-early buy back hours=new maximum accumulation).
7. HOLIDAYS - Employees shall receive the following holidays off with regular pay: New Year’s Day; Martin Luther King Day; President’s Day; Good Friday; Memorial Day; Independence Day; Veterans Day; Labor Day; Thanksgiving Day and day after; General Election Day; Christmas Day and day after and employee’s birthday.
8. LONGEVITY PAY - After four years of service, all full-time employees shall be paid the amount of One Hundred Dollars (\$100.00) for each year of service with Solebury Township to a maximum of One Thousand Five Hundred Dollars (\$1500.00) for fifteen or more years of service. This is to be paid to each employee in a lump sum based on the employee’s years of service with appropriate taxes withheld by the Township. Said sum to be paid on the anniversary date of employment. Begins with year four (4).
9. MILEAGE REIMBURSEMENT - Reimbursement in the amount of sixty-two and one-half cents (62.5 cents) per mile (or amount established by the Internal Revenue Service from time to time) for use of personal vehicle for Township business. Said reimbursement shall be paid upon the submission of a daily log of miles traveled.
10. VACATION - Each employee shall be allowed a maximum number of days for vacation leave use with regular pay in each calendar year, as specified below. The amount of vacation days allowed is based upon the completed years of service by each employee. Employees must work more than six (6) months in a calendar year for that year to count towards a year of service. Vacation days may be taken in single day increments.

After one (1) year of service	=	Forty (40) hours
After two (2) years of service	=	Eighty (80) hours
After five (5) years of service	=	One Hundred twenty (120) hours
After ten (10) years of service	=	One Hundred sixty (160) hours
After twenty (20) years of service	=	Two Hundred (200) hours

11. DENTAL AND ORTHODONTIC INSURANCE - The Township will continue to provide dental and orthodontic insurance for 2023. The Township reserves the right to change carriers provided that the coverage and deductibles are equivalent or better than the current policies.
12. MEDICAL AND HOSPITALIZATION INSURANCE -The Township will continue to provide medical and hospitalization insurance for 2023. The Township reserves the right to change carriers provided that the coverage and deductibles are equivalent or better than the current policies. All non-uniform full-time employees shall contribute 9% of the monthly premium based on the employee’s level of coverage, e.g., single, couple, parent/child or family. These contributions shall be handled as a payroll deduction.
13. VISION INSURANCE PLAN -The Township will continue to reimburse an employee up to a maximum of \$400.00 per year for vision care including prescription glasses, frames, and contact lenses for each employee and his/her dependents. Eligible dependents are the employee’s spouse and unmarried children covered under the Twp. medical and dental coverage.
14. LIFE INSURANCE - Solebury Township shall provide a life insurance policy for each employee in an amount of at least Seventy-five Thousand Dollars (\$75,000.00).
15. PENSION PLAN - The Township will continue to maintain the full time employees of the Township as members of the pension plan of the Pennsylvania Municipal Retirement System for 2023 as applicable based on date of hire.
16. POST EMPLOYMENT INSURANCE - Upon retirement, any full time employee who received medical/hospitalization and/or dental insurance coverage through the Township shall be offered such coverage as is available through COBRA, if any, at the sole cost of the employee.
17. DEFERRED COMPENSATION PLAN - Solebury Township shall provide the access necessary for employees to voluntarily join a deferred compensation plan at no costs to the Township.
18. MEAL ALLOWANCE – Solebury Township shall reimburse an amount of \$65.00 per day for meals and miscellaneous expenses for approved training which requires overnight travel out of the local area or in accordance with the applicable contract in instances involving Police Department Officers. Such reimbursement shall be paid upon written request from an employee after completion of the travel dates.

# EXHIBIT B

November 1, 2022

Solebury Township Board of Supemsors  
c/p Catherine Cataldi  
Administrative Assistant  
Sent via email: [ccataldi@soleburytwp.org](mailto:ccataldi@soleburytwp.org)

**Re: Solicitorship**

Dear Members of the Board:

Please accept this letter as our statement of interest in seeking reappointment to serve the Township as Solicitor in 2023. We propose to continue at the same hourly rate we have been charging, namely \$175 per hour. For services involving Subdivision and Land Development/Grading Permit matters, we propose to continue at an hourly rate of \$245 per hour.

If you have any questions or concerns, please do not hesitate to contact us. Thank you very much for giving us the opportunity to serve.

Very truly yours,



Mark L. Freed, Esquire  
For CURTIN & HEEFNER LLP

LAW OFFICES



**CLEMONS RICHTER & REISS**  
A Professional Corporation

TERRY W. CLEMONS  
STEFAN RICHTER\*  
PETER L. REISS, LL.M.  
SCOTT A. MACNAIR  
DANIEL M. KEANE  
JOSEPHINE LEE WOLF  
VICKI L. KUSHTO

\*Fellow, College of Community  
Association Lawyers

2003 S. EASTON ROAD, SUITE 300  
DOYLESTOWN, PA 18901  
Phone 215 348 1776  
Fax 215 348 9450  
www.clemonsrlaw.com

MONTGOMERY COUNTY OFFICE  
1816 WEST POINT PIKE, SUITE 115  
LANSDALE, PA 19446  
Phone 215 699 3002

*Hours by Appointment*

*Please send all correspondence to  
Doylestown office*

September 22, 2022

***Sent Via Regular Mail and E-mail [cgarges@soleburytwp.org](mailto:cgarges@soleburytwp.org)***

Solebury Township Board of Supervisors  
and Christopher Garges, Township Manager  
P. O. Box 139  
3092 Sagan Road  
Solebury, Pennsylvania 18963

Re: Solebury Township - Special Counsel and LPC

Dear Supervisors and Chris:

Please be advised that effective January 1, 2023, our firm will increase our rate to \$185.00 per hour.

We look forward to continuing to work with Solebury Township on open space preservation projects in the coming year.

As always, if I can be of any assistance, please feel free to give me a call.

Very truly yours,

Terry W. Clemons

/de

LAW OFFICE  
**STEPHEN P. IMMS, JR.**  
396 MAIN STREET  
HARLEYSVILLE, PA 19438  
(215) 256-6209  
FAX (215) 256-6405  
EMAIL [STEPHEN@IMMSLAW.COM](mailto:STEPHEN@IMMSLAW.COM)  
WEBSITE [WWW.IMMSLAW.COM](http://WWW.IMMSLAW.COM)

December 22, 2022

Catherine Cataldi  
Township Secretary/Administrative Assistant  
Solebury Township  
3092 Sungan Road  
P.O. Box 139  
Solebury, PA 18963

Re: Rates for Services - 2023

Dear Catherine:

Please accept this as confirmation that my rate for municipal services for 2023 will remain at \$135.00 per hour. I trust this will be sufficient.

I hope you have a Merry Christmas and a Happy New Year and a good holiday season.

Very truly yours,

*Stephen P. Imms, Jr.*

Stephen P. Imms, Jr.

SPI:asi

November 11, 2022

Christopher Garges, Township Manager  
Solebury Township  
3092 Sungan Road  
P.O. Box 139  
Solebury, PA 18963

***Re: Labor Counsel Rates For 2023***

Dear Mr. Garges:

As requested, please be advised that my Firm's hourly rates for 2023 will be as follows:


Neil A. Morris	\$365/hr.
Gabriel V. Celii	\$365/hr.
Paralegal	\$190/hr.

All hourly rates for other attorneys will be capped out at \$365/hr. or if an attorney bills at a rate lower than \$365/hr., the lower rate will be billed. Much of the work will be billed out at the lower rates. These are our municipal rates charged to other municipalities and is discounted substantially from my private rate of \$550/hr.

We would like to thank you and the Board of Supervisors for their continued confidence in allowing us to serve the Board and the residents of Solebury Township.

Thank you.

Very truly yours,

  
NEIL A. MORRIS,  
*Chair, Labor & Employment Group*  
*Philadelphia Regional Office*

NAM/rm

cc: Catherine Cataldi, Township Secretary/Administrative Assistant

4857-2696-3517, v. 1

**WYNN ASSOCIATES, INC.**  
***MUNICIPAL ENGINEERING SERVICES***

(215) 536-7336 • FAX (215) 536-5361  
211 West Broad Street • Quakertown • PA • 18951  
WWW.WYNN-ASSOCIATES.COM

October 26, 2022

Mr. Christopher Garges, Township Manager  
Solebury Township  
3092 Sungan Road  
P.O. Box 139  
Solebury, PA 18963

Subject: Professional Engineering Services  
2023 Per Diem Rate Schedule

Dear Mr. Garges,

Enclosed for your reference is our 2023 Schedule of Per Diem Fees. Rate increases vary from 0% to a maximum of 1.7%. We have appreciated the opportunity to provide professional engineering services to Solebury Township during the past several years and look forward to continuing to serve the Municipality in 2023.

If you desire any change in our procedures, services, or billing practices, please do not hesitate to contact us.

Very truly yours,



Steven Baluh, P.E.  
President



Curtis J. Genner, Jr., P.E.  
Vice President



Timothy A. Fulmer, P.E.  
Vice President

SB/scv



**WYNN ASSOCIATES, INC.**  
***MUNICIPAL ENGINEERING SERVICES***

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**SCHEDULE OF PER DIEM FEES**  
**January 1, 2023**

I. Schedule of Per Diem Fees/Expenses

Professional Engineer	\$126.00/hr.
Project Engineer	\$106.50/hr.
Assistant Project Engineer	\$ 96.50/hr.
Surveyor	\$ 93.00/hr.
Robotic Survey Crew/GPS	\$144.00/hr.
Survey Crew – 3 Man Crew	\$165.00/hr.
Drafting (ACAD)	\$ 91.00/hr.
Construction Observer I	\$ 81.00/hr.
Administrative Assistant	\$ 60.00/hr.
Secretarial/Clerical	\$ 45.00/hr.
Photocopies (B/W)	\$ 0.30/ea.
Photocopies (color)	\$ 0.90/ea.
Large Format Bond Print (B/W)	\$ 0.50/sf
Large Format Bond Print (color)	\$ 2.00/sf
Large Format Glossy Print	\$ 10.00/sf
Mileage	Federal Mileage Rate

Note: Mileage is not charged to the Municipality for public meeting attendance, or meetings at the municipal building with Township Officials. There is no charge for travel time to attend public meetings or mileage expense. Postage/outside copying/binding/CDs/flash drives billed at cost.

II. Project Consulting

In lieu of per diem fees provided in Section I, specific project fees may be determined by “lump sum” or “cost not to exceed” proposals if requested and accepted by the Township.



November 22, 2022

Mr. Christopher Garges, Township Manager  
Solebury Township  
3092 Sugan Road  
Solebury, Pennsylvania 18963

Dear Chris:

McMahon, a Bowman Company, is providing our 2023 fee schedule to the Township for the reorganization meeting in January. At this time, we would like to express our appreciation to the Township for the opportunity to serve as the Solebury Township Traffic Engineer. Serving the Township has been both a rewarding and challenging experience, and we look forward to continue working with the Township staff, Planning Commission members, Board of Supervisors, and the other consultants.

McMahon will continue to provide a wide range of transportation planning, traffic signal design, and highway design expertise to the Township. Additionally, our staff will be available on an as needed basis to respond to the transportation needs of Township and your staff. As stated in the past, and evident through our services provided over the past year, McMahon has become sensitive to and knowledgeable of issues related to municipal responsibilities and the need for effective transportation planning and implementation to accommodate growth.

Thank you for selecting our firm to serve as the Township's traffic engineering consultant over the past years. We appreciated the opportunity and would like to continue establishing our working relationship to help the Township reach their transportation goals. If there is anything we can do, or if we are not serving the Township to your expectations, please do not hesitate to contact us.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark A. Roth".

Mark A. Roth, P.E.  
General Manager- Philadelphia Office

Attachment

**McMAHON, A BOWMAN COMPANY**  
**STANDARD PROVISIONS FOR PROFESSIONAL SERVICES**  
**SOLEBURY TOWNSHIP - 2023**

**SERVICES**

McMahon, a Bowman Company, reserves the right to make adjustments for individuals within these classifications as may be desirable in its opinion by reason of promotion, demotion, or change in wage rates. Such adjustments will be limited to the manner in which charges are computed and billed and will not, unless so stated in writing, affect other terms of an agreement, such as estimated total cost. The following rates will apply to actual time devoted by McMahon staff to this project computed to the nearest one-half hour.

<b><u>PERSONNEL</u></b>	<b><u>HOURLY RATES</u></b>
Principal/Associate/General Manager/Service Leader	\$195
Senior Project Manager	\$185
Project Manager/Survey Manager	\$165
Senior Project Engineer	\$140
Project Engineer	\$130
Staff Engineer/Survey Party Chief/FAA Certified Drone Pilot	\$105
Technician/Admin/Survey Tech	\$90
Field Personnel/Drone Field Spotter	\$50

**TERMS**

1. **Invoices** – Invoices will be provided on a monthly basis and will be based upon percentage of completion or actual hours, plus expenses. Payment is due to McMahon within 30 days of the invoice date. Unpaid balances beyond 30 days are subject to interest at the rate of 1.5% per month. This is an annual percentage rate of 18%.
2. **Confidentiality** – Technical and pricing information in this proposal is the confidential and proprietary property of McMahon, a Bowman Company and is not to be disclosed or made available to third parties without the written consent of McMahon.
3. **Commitments** – Fee and schedule commitments will be subject to renegotiation for delays caused by the client’s failure to provide specified facilities or information, or any other unpredictable occurrences.
4. **Expenses** – Automatic Traffic Recorder equipment usage will be billed at \$25.00 per 24-hour count. Drone equipment usage, inclusive of insurance costs, will be billed at \$250/day, or portion of a day. Incidental expenses are reimbursable at cost. These include reproduction, postage, graphics, reimbursement of automobile usage at the IRS-approved rate, parking and tolls. Expenses which by company policy are not billed as reimbursable expenses to clients and therefore, will not be billed as part of this contract include the following: air travel, rental car, lodging, meals, and long-distance phone charges between McMahon offices. If it becomes necessary during the course of this project to travel elsewhere, those travel costs will be treated as reimbursable expenses. These expenses will be reflected in the monthly invoices.
5. **Attorney’s Fees** – In connection with any litigation arising from the terms of this agreement, the prevailing party shall be entitled to all costs including reasonable attorney’s fees at both the trial and appellate levels.
6. **Ownership and Use of Documents** – All original drawings and information are to remain the property of McMahon, a Bowman Company. The client will be provided with copies of final drawings and/or reports for information and reference purposes.
7. **Insurance** – McMahon will maintain at its own expense Workman’s Compensation Insurance, Comprehensive General Liability Insurance and Professional Liability Insurance and, upon request, will furnish the client a certificate to verify same.
8. **Termination** – This agreement may be terminated by the authorized representative effective immediately on receipt of written notice. Payment will be due for services rendered through the date written notice is received.
9. **Binding Status** – The client and McMahon bind themselves, their partners, successors, assigns, heirs, and/or legal representatives to the other party to this Agreement, and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Contract.



November 29, 2022

Catherine Cataldi  
Administrative Assistant  
Solebury Township  
3092 Sugan Road  
Solebury, Pa 18963

RE: 2023 Staff Rates

Dear Ms. Cataldi,

Please consider this letter as confirmation that our rate structure will remain at the rate of \$100.00/hour for the executive director and administrative positions. This rate was approved by the Board at its December 14<sup>th</sup> 2021 meeting. Please let me know if you need any additional information. Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to be "David Johnson", is written over a horizontal line.

David Johnson  
Executive Director

Cc: Jean Weiss



The accreditation seal recognizes land conservation organizations that meet national standards for excellence, uphold the public trust and ensure that conservation efforts are permanent.



## 2023 Billable Rates

<b>TITLE</b>	<b>NAME</b>	<b>RATE</b>
President	William Kunze	\$150
Director of Resource Protection	Kristine Kern	\$100
Resource Protection Coordinator	Stephanie Tsouloufas	\$60
Senior Advisor	Jeff Marshall	\$145
Senior Preservation Specialist	Mary Lou McFarland	\$70
Conservation Easement Steward	Katie Toner	\$70
Conservation Easement Steward	Sebastian Harris	\$70
Conservation Acquisition Specialist	Matt Babbitt	\$85
Land Conservation Manager	Jim Drennan	\$80
Conservation Steward	Tyler Kovacs	\$70

85 Old Dublin Pike  
 Doylestown, PA 18901  
 215-345-7020  
 HeritageConservancy.org



The Almshouse Neshaminy Manor Center 1260 Almshouse Road  
Doylestown, Pennsylvania 18901 215.345.3400 FAX 215.345.3886  
E-mail: [planningcommission@buckscounty.org](mailto:planningcommission@buckscounty.org)

PLANNING COMMISSION:  
Tom Tosti, *Chairman*  
Richard Donovan, *Vice Chairman*  
Thomas J. Jennings, Esq., *Secretary*  
  
James J. Keenan  
James E. Miller, Jr.  
David R. Nyman  
Judith J. Reiss  
Edward J. Tokmajian  
Walter S. Wydro  
  
Evan J. Stone  
*Executive Director*

November 21, 2022

Ms. Catherine Cataldi  
Township Secretary/Administrative Assistant  
Solebury Township  
3092 Sugas Road, P.O. Box 139  
Solebury, PA 18963

**RE: Bucks County Planning Commission  
2023 Hourly Rates**

Dear Ms. Cataldi,

We are in receipt of your email dated November 1, 2022, requesting our department’s rates for the 2023 calendar year. I am pleased to report that our rates for 2023 will remain unchanged from 2022. Our rates and fees are noted as follows:



**BCPC 2023 Staff Rates**

Staff	2023 Hourly Rate
<b>Executive Director</b>	\$80.00
<b>Directors</b>	\$70.00
<b>Senior Planners</b>	\$60.00
<b>Planners</b>	\$50.00
<b>GIS</b>	\$50.00
<b>Administrative</b>	\$40.00

Printing Costs	Municipal	Public
Letter Std	\$.05/sheet	\$.15/sheet
Letter Premium - Color	\$.35/sheet	\$1.00/sheet
Tabloid (11x17) Std	\$.10/sheet	\$.20/sheet
Tabloid (11x17) Premium -Color	\$.50/sheet	\$1.50/sheet



Should the township elect to appoint us as in an “on-call” capacity, we will require the attached Planning Services Agreement (PSA) to be executed and returned to our offices. This will enable us to process the agreement through the Commissioners’ office as is required with all contract work. If you have any questions or require additional information, please do not hesitate to contact me directly.

Sincerely,

**Bucks County Planning Commission**

A handwritten signature in black ink, appearing to read "Evan J. Stone". The signature is stylized with a large initial "E" and a long horizontal stroke at the end.

Evan J. Stone  
Executive Director

cc: Michael A. Roedig, BCPC Director of Planning Services  
Bryn-Erin Kerr, BCPC, Solebury Planner

**SOLEBURY TOWNSHIP FEE SCHEDULE****January 1, 2023****Electrical Inspection/Plan Review****Residential Electrical Inspections and Plan Review****Service Only Inspections**

Single Meter 30 through 200 Amps	\$100.00
Single Meter over 200 through 400 Amps	\$125.00
Single Meter over 400 through 600 Amps	\$150.00

**Temporary Services**

30 thru 200 Amps	\$100.00
Over 200 thru 400 Amps	\$125.00
Over 400 Amps	\$150.00

**Residential (Entire Dwelling Unit – Service, Rough & Final included)**

Single Family Dwelling 200 Amps and under	\$175.00
Single Family Dwelling 201 Amps through 400 Amps	\$200.00
Single Family Dwelling over 400 Amps	\$250.00

**Residential Addition (Rough and Final)**

\$150.00

**Swimming Pools**

In-ground pool (includes up to 4 inspections)	\$200.00
Above ground pool (includes up to 3 inspections)	\$150.00
Hot Tubs	\$100.00

**Generators**

Up to 22kW	\$125.00
22kW to 40kW	\$175.00

**Solar Projects**

Up to 10 kw	\$200.00
11 – 100 kw	\$20.00 per each kw
100 – 150 kw	\$15.00 per each kw
Over 500 kw	\$10.00 per each kw

**Car Charging Stations/Solar Batteries**

\$100.00

**Re-Inspections**

\$36.00



<u>Electric Signs</u>	
Single Unit	\$50.00
Each additional unit	\$12.00
<u>Parking Lot Poles</u>	
First five fixtures	\$55.00
Each additional fixture	\$7.00
<u>Primary Transformers, Vaults, Enclosures and Sub-stations</u>	
200 KVA and under	\$75.00
Over 200 thru 500 KVA	\$108.00
Over 500 KVA	\$228.00
<u>Cell Sites – Services and Equipment</u>	\$125.00

(The prices referenced above typically include plan review, rough and final inspections)

# COMMERCIAL FEE SCHEDULE

## Electrical Cost of Construction:

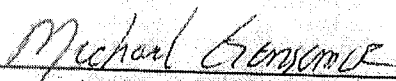
Up to \$ 6,000	\$ 175.00
From \$ 6,001 to \$ 10,000	\$ 200.00
From \$ 10,001 to \$ 15,000	\$ 225.00
From \$ 15,001 to \$ 20,000	\$ 250.00
From \$ 20,001 to \$ 30,000	\$ 300.00
From \$ 30,001 to \$ 40,000	\$ 350.00
From \$ 40,001 to \$ 50,000	\$ 400.00
From \$50,001 to \$ 60,000	\$ 450.00
From \$ 60,001 to \$ 70,000	\$ 500.00
From \$ 70,001 to \$ 80,000	\$ 550.00
From \$ 80,001 to \$ 90,000	\$ 600.00
From \$ 90,001 to \$100,000	\$ 650.00
From \$100,001 to \$150,000	\$ 725.00
From \$150,001 to \$200,000	\$800.00
From \$200,001 to \$250,000	\$875.00
From \$250,001 to \$300,000	\$950.00
From \$300,001 to \$350,000	\$1025.00
From \$350,001 to \$400,000	\$1100.00
From \$400,001 to \$450,000	\$1175.00
From \$450,001 to \$500,000	\$1250.00
From \$500,001 to \$550,000	\$1325.00
From \$550,001 to \$600,000	\$1400.00

From \$600,001 to \$650,000	\$1475.00
From \$650,001 to \$700,000	\$1550.00
From \$700,001 to \$750,000	\$1625.00
From \$750,001 to \$800,000	\$1700.00
From \$800,001 to \$850,000	\$1775.00
From \$850,001 to \$900,000	\$1850.00
From \$950,001 to \$1,000,000	\$1925.00
*Over \$1,000,000	Call for Info

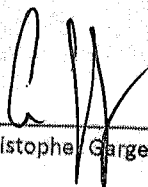
AGREEMENT BETWEEN BUILDING INSPECTION UNDERWRITERS OF PA, INC  
AND  
SOLEBURY TOWNSHIP

Building Inspection Underwriters of PA, Inc (BIU) agrees to continue providing U.C.C. plan reviews and inspections to Solebury Township for calendar year 2023 under the terms of the existing contract with the following modifications:

Fees for service will be: \$70.00/hour effective January 1, 2023. It is further agreed that Solebury Township may request to re-negotiate this agreement to provide for a fee schedule based on a per-permit basis.

  
\_\_\_\_\_  
Michael Gensemer; Manager

10-28-22  
Date

  
\_\_\_\_\_  
Christophe Garges; Twp. Manager

10/31/22  
Date

# EXHIBIT C

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2023 FEE SCHEDULE**

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**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2023 FEE SCHEDULE**

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**SOLEBURY TOWNSHIP – EXHIBIT ‘C’**  
**2023 FEE SCHEDULE**

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**I. PERMITS**

***Please Note:***

- *All permit applications must be filed with the Township Zoning Officer. Any application which is incomplete will not be accepted for review by the Township. When an application is rejected, the applicant shall be informed of the specific deficiencies of the application and instructed in fulfilling the application requirements. Upon acceptance of an application, the application will be stamped with the acceptance date.*
- *In the event that construction is started without first obtaining all required permits, the stipulated fees will automatically be increased by one hundred percent (100%).*
- *An administrative processing fee of \$100.00 or ten percent (10%) of the cost of the permit, whichever is higher, shall be charged upon written request for cancellation of any permit.*
- *All permits are adopted pursuant to the Uniform Construction Code.*



**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2023 FEE SCHEDULE**

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**A. BUILDING PERMITS**

1. RESIDENTIAL BUILDINGS - Unit as defined in this section shall be each portion of a building capable of being separately owned or leased.

- |    |  |   |
|----|--|---|
| a. | Plan Review Fee - All building permits are subject to this fee.  | \$35  |
| b. | New Residential Construction including additions and accessory buildings (Single Family, Multiple Unit and Mobile Home).     |   |
|    | <i>Area calculations to be made using outside dimensions of all living areas plus garage and new building basement area.</i> |   |
|    | <ul style="list-style-type: none"><li>• Less than 1,000 sq. feet</li></ul>   | \$400 plus .45¢<br>Per sq. ft.                                      |
|    | <ul style="list-style-type: none"><li>• 1,000 sq. feet or greater</li></ul>  | \$1,200 plus .45¢<br>Per sq. ft.                                    |
| c. | Use and Occupancy Permits: (new construction)<br><b><i>To be paid when permit is issued.</i></b>                             | \$100   |
| d. | Alterations, Renovations and Repairs   | \$75 plus \$15 per<br>\$1,000 of construction<br>cost               |
| e. | Sheds, Open Decks, Porches, Patios, Pergolas, Piers, or<br>Driveway Gates  |   |
|    | <ul style="list-style-type: none"><li>• Less than 100 sq. feet</li></ul>   | \$75 minimum  |
|    | <ul style="list-style-type: none"><li>• 100 sq. feet or greater</li></ul>  | \$75 plus \$15 per<br>additional 100 sq. ft. or<br>fraction thereof |
| f. | Pergolas   | \$75  |
| g. | Residential Roofing 100 sq. ft. or over (not requiring Structural<br>Changes)  | \$75  |
| h. | Windows, vinyl / aluminum siding and doors requiring structural<br>changes   | \$75  |
| i. | Certificate of Occupancy (other than new construction)<br><b><i>To be paid when permit is issued.</i></b>                    | \$25  |
| J. | Re-inspection Fees   | \$70  |

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2023 FEE SCHEDULE**

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- |    |                                     |                  |
|----|-------------------------------------|------------------|
| k. | Mobile Home Parks                   |                  |
|    | • Pad Fee – Single                  | \$500            |
|    | • Pad Fee – Double                  | \$1,000          |
|    | • Placement or Replacement          | \$200            |
|    | • Annual License                    | \$500 pd. yearly |
|    | • One Time Escrow paid at inception | \$1,000          |

2. NON-RESIDENTIAL BUILDING

- |    |   |  |
|----|---|--|
| a. | Plan Review Fee - All building permits are subject to this fee.   | Fifteen (15%) percent of total permit cost                     |
| b. | Commercial, Industrial, Shopping Center, Professional, Including all Buildings and Additions  | \$1,200 plus .75¢ per sq. ft.                                  |
|    | <i>Area calculations to be made using outside dimensions of all living areas plus garage and new building basement area.</i>          | Plus \$250 per unit within building                            |
|    | <i>Compliance deposit will be refunded upon issuance of Certificate of Occupancy and payment of any extra charges, if applicable.</i> | Plus \$300 per unit compliance                                 |
| c. | Commercial Accessory Building: for storage of materials not related to business use of property – minimum to 100 sq. ft.              |  |
|    | • Less than and up to 100 sq. feet  | \$200  |
|    | • 100 sq. feet or greater   | \$200 plus \$50 per additional 100 sq. ft. or fraction thereof |
| d. | Commercial Use and Occupancy Permits<br><b><i>Paid when permit is issued.</i></b>   | \$300  |
| e. | Commercial Certificate of Occupancy - For renovations, additions, change of occupant or occupancy                                     | \$100  |
| f. | Commercial Alterations, Renovations and Repairs   |  |
|    | • Less than 1,000 sq. feet  | \$100  |
|    | • 1,000 sq. feet or greater   | \$100 plus \$20 per \$1,000 of construction cost               |

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2023 FEE SCHEDULE**

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**B. ELECTRICAL PERMITS**

1. RESIDENTIAL ELECTRIC

a. Plan Review Fee - All electrical permits are subject to this fee.	\$30
Single Meter 30 thru 200 Amps	\$100
Single Meter over 200 thru 400 Amps	\$125
Single Meter over 400 thru 1200 Amps	\$150
Trench Inspection	\$60
Temporary Services	
30 thru 200 Amps	\$100
Over 200 thru 400 Amps	\$125
Over 400 Amps	\$150
<i>Entire Dwelling Unit and / or an Accessory Structure – if you have both types, a permit is required for each structure</i>	
(service, rough & final inspections included):	
Single Family Dwelling - 200 amps and under	\$150
Single Family Dwelling - 201 thru 400 amps	\$175
Single Family Dwelling over 400 amps	\$200
Residential Addition/Alteration/Renovation (incl. rough & final inspection)	\$150
Electric Signs	
Single Unit	\$50
Each additional unit	\$12
Parking Lot Poles	
First five fixtures	\$55
Each additional fixture	\$7
Cell Sites – service & equipment	\$125
Car Charging Stations / Solar Batteries	\$100
Primary Transformers, Vaults, Enclosures & Sub-stations	
200 KVA and under	\$75
Over 200 through 500 KVA	\$108
Over 500 KVA	\$228
Re-inspections	\$36
Alternative Energy Solar, Wind, Etc.	
Up to 10 kW	\$200
11 – 100 kW	\$20 per kW
101 – 500 kW	\$15 per kW
Over 500 kW	\$10 per kW

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’**  
**2023 FEE SCHEDULE**

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2. NON-RESIDENTIAL ELECTRICAL

- a. Plan Review Fee - All electrical permits are subject to this fee. Fifteen percent  
(15%) of total  
permit cost

The following fees are based on the total cost of electrical portion of a Construction project.

Up to \$6,000	\$175
From \$6,001 to \$10,000	\$200
From \$10,001 to \$15,000	\$225
From \$15,001 to \$20,000	\$250
From \$20,001 to \$30,000	\$300
From \$30,001 to \$40,000	\$350
From \$40,001 to \$50,000	\$400
From \$50,001 to \$60,000	\$450
From \$60,001 to \$70,000	\$500
From \$70,001 to \$80,000	\$550
From \$80,001 to \$90,000	\$600
From \$90,001 to \$100,000	\$650
From \$100,001 to \$150,000	\$725
From \$150,001 to \$200,000	\$800
From \$200,001 to \$250,000	\$875
From \$250,001 to \$300,000	\$950
From \$300,001 to \$350,000	\$1,025
From \$350,001 to \$400,000	\$1,100
From \$400,001 to \$450,000	\$1,175
From \$450,001 to \$500,000	\$1,250
From \$500,001 to \$550,000	\$1,325
From \$550,001 to \$600,000	\$1,400
From \$600,001 to \$650,000	\$1,475
From \$650,001 to \$700,000	\$1,550
From \$700,001 to \$750,000	\$1,625
From \$750,001 to \$800,000	\$1,700
From \$800,001 to \$850,000	\$1,775
From \$850,001 to \$900,000	\$1,850
From \$950,001 to \$1,000,000	\$1,925
Over \$1,000,000	Call for information

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2023 FEE SCHEDULE**

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**C. GENERATORS**

*Listed below are the fees associated for the installation of a Generator.*

- If the generator will run on Natural Gas, a mechanical permit is required.
- If the generator will run on Propane, a mechanical permit ***is not*** required.

**Permit Fees**

Propane Generator	\$250
Natural Gas Generator	\$400

**D. MECHANICAL PERMITS**

1. **RESIDENTIAL MECHANICAL**

a. Plan Review Fee - All mechanical permits are subject to this fee.	\$35
b. New Installation	
First \$1,000 of installation cost or fraction thereof	\$90
Each additional \$1,000 of installation cost or fraction thereof up to \$5,000	\$30
Each additional \$1,000 of installation cost or fraction thereafter	\$20
c. Existing Residential Repair/Replacement/Alteration	\$75

2. **NON-RESIDENTIAL MECHANICAL**

a. Plan Review Fee - All mechanical permits are subject to this fee.	Fifteen percent (15%) of total permit cost
b. Commercial Mechanical Fees	
First \$1,000 of installation cost or fraction thereof	\$150
Each additional \$1,000 of installation cost or fraction thereof up to \$5,000	\$50
Each additional \$1,000 of installation cost or fraction thereafter	\$25

**E. MISCELLANEOUS PERMITS**

1. Sports Court – per court	\$300
2. Structural Moving and / or demolition	
- Residential	\$100
- Residential Accessory Building	\$75
- Non-Residential	\$500
Compliance fee for return of site to natural state.	\$500

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2023 FEE SCHEDULE**

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- |   |  |
|---|--|
| 3. Special Temporary Permit for tents, air supported structures, and other temporary structures to be erected for a period not exceeding ninety (90) days per year for religious, educational, recreational, or similar purposes. | \$50 per structure per week (\$150 Minimum)    |
| a. If temporary tent, air supported structure or other temporary structure as noted above includes electrical and mechanical, additional fees will be charged.  | Calculated at time permit issued; \$50 Minimum |
| 4. Temporary Permits (Not to exceed one (1) year) - Pursuant to Section 2105 of the Zoning Ordinance for uses incidental to housing or construction projects.   | \$200  |
| 5. Fee in Lieu of Tree Replacement – Any tree greater than 6 inch caliper – Call office for information   | \$500 per Tree                                 |

**F. PLUMBING PERMITS**

- |  |  |
|--|--|
| 1. <u>RESIDENTIAL PLUMBING</u> - Ordinary repairs, replacements or upgrades to bathroom and kitchen fixtures that do not require relocation of traps, stacks, vents, etc. <b>do not require permits.</b> |  |
| a. Plan Review Fee - All plumbing permits are subject to this fee.   | \$35                                       |
| b. Single Family Dwelling and Multi-family Units   | \$50 plus \$15 per fixture                 |
| c. Residential Addition, Renovation or Alteration  | \$50 plus \$15 per fixture                 |
| 2. <u>NON-RESIDENTIAL PLUMBING</u>   |  |
| a. Plan Review Fee - All plumbing permits are subject to this fee.   | Fifteen percent (15%) of total permit cost |
| b. Commercial & Industrial   | \$250 plus \$50 per fixture                |
| c. Commercial Addition, Renovation or Alteration   | \$150 plus \$50 per fixture                |
| d. Repairs to broken sewer or water lines:<br>All excavated repairs must be inspected before covering -  | \$50 per inspection                        |
| e. Sewer Line Connection   |  |
| • First ten (10) feet  | \$100                                      |
| Plus   |  |
| • Each ten (10) feet thereafter  | \$5  |
| • Must be inspected prior to covering. If re-inspected, then   | \$100 per                                  |

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2023 FEE SCHEDULE**

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	Re-inspection
f. Water Line Connection - In accordance with Solebury Township Ordinance No. 36	
• First ten (10) feet	\$100
• Plus Each ten (10) feet thereafter	\$25
• Must be inspected prior to covering. If re-inspected, then	\$100 per Re-inspection
g. Sewage Maintenance Agreement – Administrative Fee	\$1,000
 <b>G. SWIMMING POOL PERMITS</b>	
1. All in-ground pools	1.5% of construction costs - \$400 minimum
2. All above-ground pools designed for 24" of water depth or greater	\$200
3. Other fees:	
Pool Bonding @ steel	\$60
Deck Bonding	\$60
In-ground Pools - <i>Electrical</i>	\$200
Above ground Pools - <i>Electrical</i>	\$150
Hot Tubs - <i>Electrical</i>	\$100
Final Inspection	\$100
Pennsylvania Pool Certification – Commercial Pools Only	\$270
4. Installation or Replacement of Swimming Pool Fence	\$50
 <b>H. WELL PERMITS</b>	
1. Well Drilling Permits	
• Class I	\$175
• Class II	\$200
• Class III	\$250
2. Geo Thermal Well Permits	\$175
 <b>I. ZONING PERMITS</b>	
Are required for <u>all</u> permits as the Zoning Department reviews each permit request.	
1. Residential	\$50
2. Non-Residential	\$150

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2023 FEE SCHEDULE**

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**II. OTHER FEES & PERMITS**

**A. ACT 537 PLANNING MODULE REVIEW NOT ASSOCIATED WITH SUBDIVISION OR LAND DEVELOPMENT SUBMISSION**

Non-Refundable Filing Fee	\$500
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**B. APPROVAL EXTENSION VERIFICATION UNDER THE DEVELOPMENT PERMIT EXTENSION ACT (PREVIOUSLY ENTITLED SENATE BILL 1042 – PERMIT EXTENTSIONS)**

- |                              |       |
|------------------------------|-------|
| 1. Residential Verifications | \$100 |
| 2. Commercial Verifications  | \$500 |

**C. CONDITIONAL USE**

- |   |         |
|---|---------|
| 1. <u>RESIDENTIAL CONDITIONAL USE:</u>  |         |
| A. Filing fee for Conditional Use other than Telecommunications, as required under the Solebury Township Zoning Ordinance, as amended. <b><i><u>This filing fee is non-refundable.</u></i></b>              | \$1,100 |
| B. Applicant shall file a Professional Services Agreement with an initial escrow to cover all engineering, legal, consultant and administrative costs.  | \$2,500 |
| 2. <u>COMMERCIAL CONDITIONAL USE:</u>   |         |
| A. Filing fee for Conditional Use relating to Telecommunications Applications as required under the Solebury Township Zoning Ordinance, as amended. <b><i><u>This filing fee is non-refundable.</u></i></b> | \$1,100 |
| B. Applicant shall file a Professional Services Agreement with an initial escrow to cover all engineering, legal, consultant and administrative costs.  | \$5,000 |
| 3. <u>TELECOMMUNICATIONS CONDITIONAL USE:</u>   |         |
| A. Filing fee for Conditional Use relating to Telecommunications Applications as required under the Solebury Township Zoning Ordinance, as amended. <b><i><u>This filing fee is non-refundable.</u></i></b> | \$5,000 |
| B. Applicant shall file a Professional Services Agreement with an initial escrow to cover all engineering, legal, consultant and administrative costs.  | \$5,000 |

**D. COPIES**

(A “photocopy” is either a single-sided copy or one side of a double-sided black-and-white copy or color copy.)

<u>Paper Size</u>	<u>B/W</u>	<u>Color</u>
1. Standard one-sided 8.5” x 11” paper, per page	.25¢	.50¢
2. Standard one-sided 8.5” x 14” paper, per page	.50¢	\$1



**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2023 FEE SCHEDULE**

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3. Standard one-sided 11" x 17" paper, per page	\$1	\$2
4. Plan Copies, one-sided 24" wide	\$3.65	\$4.00
5. Plan Copies, one-sided 36" wide	\$4.50	\$5.00

**E. CREDIT CARD FEES**

**Minimum credit card transaction is \$10.** Charge is per transaction / credit card swipe.

1. \$10 to \$500	\$3.25	
2. \$501 - \$1,000	\$5.50	
3. \$1,001 to \$2,500	\$12.50	
4. \$2,501 plus	2% of amount	charged

**F. CURATIVE AMENDMENT / SUBSTANTIVE VALIDITY CHALLENGE**

The filing fee shall be used to pay Solebury Township’s expenses in regard to said application. The applicant shall agree in writing to pay said costs if said costs exceed the filing fee. **This filing fee is non-refundable.** \$10,000

*A Curative Amendment challenge by the landowner is submitted to the Governing Body of the Township (i.e. Board of Supervisors); a Substantive Validity Challenge by the landowner is submitted to either the Zoning Hearing Board or Governing Body of the Township (i.e. Board of Supervisors).*

**G. EMERGENCY SERVICES REVIEW**

*ALL REVIEWS SHALL BE COORDINATED BY THE SOLEBURY TOWNSHIP CHIEF OF POLICE*

1. Residential Subdivisions		
One to ten lots or dwelling unit (d.u.)		\$600
Eleven or more lots or d.u.		\$1,000
2. Commercial Subdivision		\$1,000
3. Industrial Subdivision (Light Industrial District):		\$1,000
4. Quarry/Agricultural District Subdivision:		\$1,000
5. Residential Land Developments:		
One to ten lots or d.u.		\$600
Eleven to Forty-nine lots or d.u.		\$1,000
Fifty or more lots or d.u.		\$1,500
6. Commercial Land Developments		\$1,500
7. Industrial Land Development (Light Industrial District)		\$1,500

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2023 FEE SCHEDULE**

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**H. EROSION, SEDIMENTATION & GRADING / STORMWATER MANAGEMENT**

1. RESIDENTIAL AND / OR COMMERCIAL

- |   |  |   |
|---|--|---|
| a.  | All Erosion, Sedimentation and Grading Permits - Filing Fee  | \$150   |
| b.  | Escrow (non-interest bearing) - Professional Services Agreement requiring replenishment of original escrow within fifteen days of written notice when balance drops below \$500 (Residential) and \$1,000 (Commercial). Funds held in the escrow account shall not be returned until all Township invoices have been paid by the applicant. (Normally within 90 days of the issuance of the Certificate of Occupancy). | \$2,500<br>Residential<br><br>\$5,000<br>Commercial |
| <i>All consultant expenses, including but not limited to reviews, inspections, recording fees, etc. performed by the Township Engineer, Township Solicitor and/or any other Township consultant shall be charged against the posted escrow.</i> |  |   |
| c.  | Stormwater Exemption Fee – if applicable as determined by the Township Engineer  | \$750   |

**I. FIREWORKS DISPLAY PERMIT**

- |    |            |       |
|----|------------|-------|
| 1. | Permit fee | \$250 |
|----|------------|-------|

**J. FLOODPLAIN PERMIT**

- |    |   |         |
|----|---|---------|
| 1. | Non-refundable Filing Fee                   | \$150   |
| 2. | Professional Services Agreement with Escrow | \$2,500 |

**K. HEARING BEFORE THE BOARD OF APPEALS**

- |    |  |         |
|----|--|---------|
| 1. | Filing Fee per submitted application. <b><u>This filing fee is non-refundable.</u></b> | \$1,100 |
|----|--|---------|

**L. HEARING BEFORE THE BOARD OF SUPERVISORS**

- |    |  |         |
|----|--|---------|
| 1. | Filing Fee per submitted application. The filing fee is for any hearing not otherwise specified before the Solebury Township Board of Supervisors. | \$3,000 |
|----|--|---------|

The filing fee shall be used to pay Solebury Township’s expenses in regard to said application. The applicant shall agree in writing to pay said costs if said costs exceed the filing fee. **This filing fee is non-refundable.**

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2023 FEE SCHEDULE**

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**M. HISTORICAL ARCHITECTURAL REVIEW BOARD APPLICATIONS**

- |   |      |
|---|------|
| 1. Filing Fee per submitted application. This filing fee <i>is non-refundable</i> . | \$75 |
| 2. Repair or Replacement-In-Kind  | \$10 |

**N. MEETINGS WITH TOWNSHIP ENGINEER**

Township **property owners** may schedule meetings with the Township Engineer to discuss proposed projects. The following fees apply:

- |   |           |
|---|-----------|
| 1. One (1) meeting                                    | No Charge |
| 2. All subsequent meetings payable at time of meeting | \$150     |

**Potential Buyers / Other Interested Parties** may schedule meetings with the Township Engineer to discuss proposed projects *with written consent of property owner*.

- |   |       |
|---|-------|
| 1. Each meeting, payable at time of meeting | \$150 |
|---|-------|

**O. ORDINANCE / PLAN PURCHASE PRICES (Paper Copies)**

- |   |                |
|---|----------------|
| 1. Township’s Code of Ordinances (Electronic)<br>Can be provided via USB plus mailing fee | \$ 10<br>\$ 2  |
| 2. Subdivision & Land Development Ordinance<br>If Mailed                                  | \$ 50<br>\$ 65 |
| 3. Comprehensive Plan<br>If Mailed  | \$ 50<br>\$ 65 |
| 4. Park & Recreation Master Plans<br>If Mailed  | \$ 50<br>\$ 60 |
| 5. Act 537 Sewage Facilities Plan<br>If Mailed  | \$ 50<br>\$ 60 |
| 6. Open Space Plan<br>If Mailed   | \$ 50<br>\$ 60 |
| 7. HARB Design Guidelines<br>If Mailed  | \$ 20<br>\$ 30 |
| 8. HARB History & Maintenance Manual<br>If Mailed   | \$ 20<br>\$ 30 |

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
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*Each of the above Ordinances or Plans may be purchased electronically via a USB.*

- Cost of USB \$ 10
- Mailing fee \$ 2

**P. PARKS & RECREATION FEE IN LIEU**

1. The Current Year Parks & Recreation Fee In Lieu of Land Contribution shall remain at a cost per Residential dwelling unit and \$4,000  
  
Per Four Thousand Square Foot (4,000 SF) or portion thereof of Non-Residential Construction. \$4,000

**Q. QUARRY PERMITS**

1. Yearly Fee \$250
2. Expense Escrow \$500

**R. RIGHT-TO-KNOW FEES**

Solebury Township has established the following fee structure in accordance with law as established by the Office of Open Records.

**Fee Structure**

- Copies
 

	<u>Paper Size</u>	<u>B/W</u>	<u>Color</u>
A “photocopy” is either a single-sided copy or one side of a double-sided black-and-white copy or color copy.	Standard one-sided 8.5” x 11” paper, p.p.	.25¢	.50¢
	Standard one-sided 8.5” x 14” paper, p.p.	.50¢	\$1
	Standard one-sided 11” x 17” paper, p.p.	\$1	\$2
Plan copies are printed single-sided only in black & white (B/W) or color. Two sizes are available.	Plan Copies: one-sided 24” wide	\$3.65 B/W	\$4.50 Color
	one-sided 36” wide	\$4.00 B/W	\$5.00 Color
  
- Certification of a Record \$5 per record, not per page. Please Note: Certification does not include notarization fees.
  
- Specialized documents: For example, but not limited to, blue prints, color copies, non-standard sized documents, USBs, etc.
 

Actual Cost
Example: USB \$10 plus \$2 postage
Example: 24” wide Plan Copies \$3.65 per pg.

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2023 FEE SCHEDULE**

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- Redaction Fee No Redaction Fee
  
- Conversion to Paper If a record is only maintained electronically or in other non-paper media, duplication fees shall be limited to the lesser of the fee for duplication on paper or the fee for duplication in the original media unless the requester specifically requests for the record to be duplicated in the more expensive medium. (Sec. 1307(e)).
  
- Postage Fees Actual Cost of Mailing
  
- Statutory Fees: Police Departments have the authority to charge per report for providing a copy of a vehicle accident report. 75 Pa.C.S. §3751 (b)(2). Up to \$15 per report

Fee Limitations: Except as otherwise provided by statute, the law states that no other fees may be imposed unless Solebury Township necessarily incurs costs for complying with the request, and such fees must be reasonable. No fee may be imposed for the Township’s review of a record to determine whether the record is a public record, legislative record or financial record subject to access in accordance with this Act. No fee may be charged for searching for or retrieval of documents. Solebury Township may not charge staff time or salary for complying with a Right-to-Know Request.

Prepayment: Prior to granting a request for access in accordance with this Act, Solebury Township may require a requester to prepay an estimate of the fees authorized under this section if the fees required to fulfill the request are expected to exceed \$100.

**S. ROAD OCCUPANCY PERMIT**

1. Permit fee for each road entrance and inspection \$350
  
2. Compliance Deposit Fee. The compliance deposit will be refunded, without interest, upon completion of driveway & Township approval. \$1,000
  
- A Township service fee at the rate of 1 1/2% per month which is an annual percentage rate of 18% will be applied to the compliance deposit and deducted from the compliance deposit on all expired permits.
  
3. Certification of State Road Occupancy Permit \$250

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2023 FEE SCHEDULE**

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**T. SIGN REGISTRATION FEES**

1. Up to 10 sq. ft.	\$ 50
2. 11 to 20 sq. ft.	\$100
3. 21 to 30 sq. ft.	\$175
4. 31 to 40 sq. ft.	\$250
5. 41 to 50 sq. ft.	\$350
6. Over 50 sq. ft.	\$350 plus \$30 per sq. ft.
7. Temporary sign permit	\$ 25

**U. SUBDIVISIONS AND LAND DEVELOPMENT AND CONDITIONAL USE**

All applications must be filed with the Township. Any application which is incomplete will not be accepted for review by the Township. When an application is rejected, the applicant shall be informed of the specific deficiencies of the application and instructed in fulfilling the application requirements. Upon acceptance of an application, the application will be stamped with the acceptance date.

For Subdivision and Land Development projects, the applicable *Plan Filing Fee* (preliminary and/or final), *Escrow Deposit and Emergency Services Review Fee* are payable at the time of Plan Submission. A fully executed Township **Professional Services Agreement (PSA)** shall be submitted simultaneously with the Preliminary Plan submission. *(Separate checks shall be submitted to cover the amounts of the filing fee, emergency services review and escrow deposit).*

- The Preliminary and Final Plan filing fees will cover the Township review process for a particular application with the exception of the Emergency Services Review which is covered by a separate fee.
- The escrow deposit covers the cost of postage, advertising, stenographic services, legal and engineering services, traffic design, site design, landscape architecture and other services which the Board of Supervisors deems necessary for the examination of subdivision, land development or other applications.

Under the *Professional Services Agreement*, the applicant shall be obligated to reimburse the Township for all fees, costs and expenses noted above, that are incurred by the Township in conjunction with the application. Refer to the *Professional Services Agreement* for details related to escrow statement invoicing and replenishment of the escrow balance.

A ten percent (10%) administrative fee shall be added to all applicable charges invoiced to the escrow account. This fee shall be added to the total of each Township invoice and deducted from the escrow account. Refer to the *Professional Services Agreement* for detailed information.

Upon the recording of a subdivision plan with the Recorder of Deeds, or upon final action by the Board of Supervisors or upon withdrawal of the application by the applicant, and after payment of all advertising, engineering, legal and other expenses incurred by the Township, the balance of the escrow deposit shall be refunded upon written request to the applicant. Funds held in the escrow account shall not be returned until all Township invoices have been paid by the applicant.

No final plans will be signed and/or released by the Board of Supervisors until all fees and costs for the review of the subdivision or land development have been paid in full.

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2023 FEE SCHEDULE**

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**SCHEDULE OF FEES FOR SUBDIVISIONS & LAND DEVELOPMENT  
PAYMENT FOR FILING FEE AND ESCROW DEPOSIT TO BE MADE BY SEPARATE CHECKS**

1.	Request to meet with Township Administration and Township consultant(s) not involving a submission or site visit.	PSA with escrow \$2,500
2.	Pre-Application Meeting Fee (not involving a Sketch Plan) meeting involving one or more Township consultants.	PSA with escrow \$2,500
3.	Pre-Application Site Visit fee (not involving a Sketch Plan) involving one or more Township consultants.	PSA with escrow \$2,500
4.	Sketch Plans: A fully executed Township Professional Services Agreement shall be submitted simultaneously with the Sketch Plan submission for payment of engineering, legal, consultant and administrative costs.	Escrow Deposit: \$2,500 – Residential \$5,000 - Commercial
5.	Major Subdivisions / Residential Subdivision <b><u>Preliminary Plan</u></b> One (1) to Ten (10) Lots or Dwelling Units (d.u.) <ul style="list-style-type: none"><li>• Filing Fee</li><li>• Escrow Deposit with completed PSA</li></ul> Eleven (11) to Twenty (20) Lots or Dwelling Units <ul style="list-style-type: none"><li>• Filing Fee</li><li>• Escrow Deposit with completed PSA</li></ul> Twenty-one (21) or more Lots or Dwelling Units <ul style="list-style-type: none"><li>• Filing Fee</li><li>• Escrow Deposit with completed PSA</li></ul>	\$500 plus \$150 per lot or d.u. \$2,500  \$700 plus \$200 per lot or d.u. \$2,500  \$700 plus \$200 per lot or d.u. \$2,500
6.	Major Subdivisions / Residential Subdivision <b><u>Final Plan</u></b> One (1) to Ten (10) Lots or Dwelling Units <ul style="list-style-type: none"><li>• Filing Fee</li><li>• Escrow Deposit with completed PSA</li></ul> Eleven (11) to Twenty (20) Lots or Dwelling Units <ul style="list-style-type: none"><li>• Filing Fee</li><li>• Escrow Deposit with completed PSA</li></ul> Twenty-one (21) or more Lots or Dwelling Units <ul style="list-style-type: none"><li>• Filing Fee</li><li>• Escrow Deposit with completed PSA</li></ul>	\$300 plus \$100 per lot or d.u. \$2,500  \$500 plus \$150 per lot or d.u. \$2,500  \$500 plus \$150 per lot or d.u. \$2,500



**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2023 FEE SCHEDULE**

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7.	Commercial Subdivision <u>Preliminary Plan</u>	
	• Filing Fee	\$2,500 plus \$100 per unit
	• Escrow Deposit with completed PSA	\$5,000
8.	Commercial Subdivision <u>Final Plan</u>	
	• Filing Fee	\$1,000 plus \$80 per unit
	• Escrow Deposit with completed PSA	\$5,000
9.	Industrial Subdivision (Light Industrial) <u>Preliminary Plan</u>	
	• Filing Fee	\$2,500 plus \$100 per lot
	• Escrow Deposit with completed PSA	\$5,000
10.	Industrial Subdivision (Light Industrial) <u>Final Plan</u>	
	• Filing Fee	1,000 plus \$50 per lot
	• Escrow Deposit with completed PSA	\$5,000
11.	Minor Subdivisions	
	• Filing Fee	\$1,000
	• Escrow Deposit with completed PSA	\$2,500
12.	Quarry/Agricultural District Subdivision <u>Preliminary Plan</u>	
	• Filing Fee	\$5,000
	• Escrow Deposit with completed PSA	\$2,500
13.	Quarry/Agricultural District Subdivision <u>Final Plan</u>	
	• Filing Fee	\$3,000
	• Escrow Deposit with completed PSA	\$2,500
14.	Land Development / Residential <u>Preliminary Plan</u>	
	One (1) to Ten (10) Lots or Dwelling Units	
	• Filing Fee	\$500 plus \$150 per lot or d.u.
	• Escrow Deposit with completed PSA	\$2,500
	Eleven (11) to Twenty (20) Lots or Dwelling Units	
	• Filing Fee	\$700 plus \$200 per lot or d.u.
	• Escrow Deposit with completed PSA	\$2,500
	Twenty-one (21) or more Lots or Dwelling Units	
	• Filing Fee	\$700 plus \$200 per lot or d.u.
	• Escrow Deposit with completed PSA	\$2,500

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2023 FEE SCHEDULE**

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15. Land Development / Residential **Final Plan**  
One (1) to Ten (10) Lots or Dwelling Units
- Filing Fee \$300 plus \$100 per lot or d.u.
  - Escrow Deposit with completed PSA \$2,500
- Eleven (11) to Twenty (20) Lots or Dwelling Units
- Filing Fee \$500 plus \$150 per lot or d.u.
  - Escrow Deposit with completed PSA \$2,500
- Twenty-one (21) or more Lots or Dwelling Units
- Filing Fee \$500 plus \$150 per lot or d.u.
  - Escrow Deposit with completed PSA \$2,500
16. Land Development / Commercial **Preliminary Plan**
- Filing Fee \$2,500 plus \$70 for each 1,000 sq. ft of gross floor area
  - Escrow Deposit with completed PSA \$5,000
17. Land Development / Commercial **Final Plan**
- Filing Fee \$1,000 plus \$60 for each 1,000 sq. ft of gross floor area
  - Escrow Deposit with completed PSA \$5,000
18. Industrial Land Development **Preliminary Plan** (Light Industrial)
- Filing Fee \$2,500 plus \$20 for each 1,000 sq. ft of gross floor area
  - Escrow Deposit with completed PSA \$5,000
19. Industrial Land Development **Final Plan** (Light Industrial)
- Filing Fee \$1,000 plus \$40 for each 1,000 sq. ft of gross floor area
  - Escrow Deposit with completed PSA \$5,000
20. Quarry/Agricultural District Land Development **Preliminary Plan**
- Filing Fee \$10,000
  - Escrow Deposit with completed PSA \$5,000
21. Quarry/Agricultural District Land Development **Final Plan**
- Filing Fee \$5,000
  - Escrow Deposit with completed PSA \$5,000

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2023 FEE SCHEDULE**

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**Please Note:**

- ALL FILING FEES ARE NON-REFUNDABLE
- ANY WRITTEN NOTICE FROM THE TOWNSHIP TO REPLENISH ANY ESCROW FUND THAT IS NOT HONORED FOR A PERIOD OF THIRTY (30) DAYS, SHALL RESULT IN A CESSATION OF ALL REVIEWS, INSPECTIONS, PERMITS AND THE LIKE UNTIL SUCH ESCROW IS REPLENISHED TO A LEVEL ACCEPTABLE TO THE TOWNSHIP.
- A FULLY EXECUTED TOWNSHIP PROFESSIONAL SERVICES AGREEMENT SHALL BE SUBMITTED SIMULTANEOUSLY WITH ANY SUBDIVISION AND/OR LAND DEVELOPMENT PLAN SUBMISSION.
- THE CURRENT YEAR PARK AND RECREATION FEE IN LIEU OF LAND CONTRIBUTION SHALL REMAIN AT \$4,000 PER RESIDENTIAL DWELLING UNIT AND \$4,000 PER FOUR THOUSAND SQUARE FOOT (4,000 SF) OR PORTION THEREOF OF NON-RESIDENTIAL CONSTRUCTION.

**V. TAX CERTIFICATION / DUPLICATE ISSUANCE**

- |  |      |
|--|------|
| 1. Tax Certification Fee – Payable directly to the elected Tax Collector | \$35 |
| 2. Tax Duplicate Fee – Payable directly to the elected Tax Collector     | \$10 |

**W. ZONING HEARING BOARD APPEAL**

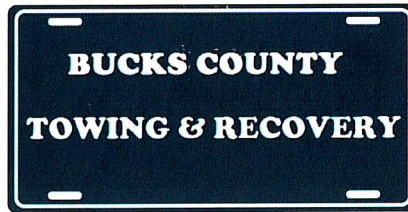
The filing fee for an appeal to the Zoning Hearing Board from an order, requirement, decision or determination of the Administrative Office, and for all requests to the Zoning Hearing Board for a variance or special exception shall be in accordance with the following schedule, and **all filing fees are not refundable.**

- |   |          |
|---|----------|
| 1. Filing Fee – Single Family Residential   | \$1,100  |
| 2. Filing Fee - Multi-Family Establishment – Per Unit   | \$1,100  |
| 3. Filing Fee - Commercial  | \$1,350  |
| 4. An appeal from the denial of a Certificate of Appropriateness under Township Ordinance No. 68  | \$600    |
| 5. Other, including appeals from the granting of a Conditional use, subdivision, land development | \$1,850  |
| 6. Floodplain Special Exception   | \$2,350  |
| 7. Challenge to Validity of Zoning Ordinance  | \$10,000 |

The filing fee shall be determined upon the present or proposed use of the property if it is different than the Zoning Classification of the property.

**X. ZONING OFFICER OPINION LETTER**

- |                                      |       |
|--------------------------------------|-------|
| 1. Zoning Officer Opinion Letter Fee | \$100 |
|--------------------------------------|-------|



## Price Sheet

### Tow Rates:

- \$145.00 & 5.50/mile (5miles free) Rate for cars & small SUV
- \$165.00 & \$7.00/mile (5miles free) Rate for full-size PU's, full-size Vans, full-size SUV's
- \$175.00 & \$7.00/mile (5miles free) Rate for dual wheels or some type of aftermarket body
- \$75.00 Skates, dollies, or go jacks
- \$75.00 No keys with car
- \$150.00 Drop Drive shaft or disconnected Trans linkage

\*Prices subject to change depending upon circumstances of situation and recovery time.

### Accidents and Impounds:

- \$225.00 Impounds (Cannot add anything unless it is impounded after accident)
- \$225.00 Base Rate for an accident
- \$125.00 Minimum for winch
- \$75.00 Truck Fee per Driver
- \$50.00 Special Equipment Minimum
- \$45.00 Oil dry per container
- \$50.00 Tarp/Collision Wrap
- \$75.00 No keys with car
- \$1.00 Wait time per minute (record time)
- \$10.00 Disconnect Battery
- \$100.00 Biohazard
- \$50.00 Clean Up
- \$15.00 Inclement Weather
- \$65.00 Storage per calendar day

### Additional Services:

- |         |             |         |                         |
|---------|-------------|---------|-------------------------|
| \$75.00 | Lock Out    | \$75.00 | Jump start              |
| \$75.00 | Tire Change | \$75.00 | Gas Call + Cost of Fuel |
| \$95.00 | Lot Move    |         |                         |

### **Bucks County Towing and Recovery**

1100 Airport BLVD, Doylestown, PA PH 215-345-8080 Fax 215-345-5101

[www.FredBeans.com](http://www.FredBeans.com)

# NEW HOPE TOWING & RECOVERY

DBA NEW HOPE LUKOIL

Rates as of July 1, 2022

<b>FLATBED:</b>	Hook-up	\$100.00
	Mileage:	\$5.00pr
<b>Wrecker</b>	Hook-up	\$75.00
	Mileage	\$5.00pr
	<b>9,000 gvwt &amp; Higher</b>	
	Hook-up	\$125.00
	Mileage	\$5.00pr
<b>MOTORCYCLE:</b>	Hook-up	\$100.00
	Mileage	\$5.00pr
<b>ROAD SERVICE:</b>	Jumpstart	\$75.00
	Flat Tire	\$75.00
	Gas Delivery	\$75.00
	Lockout	\$75.00
<b>SPECIAL EQPMT:</b>	Dollies/Skates	\$50.00
	Winching pr hour	
	Light Duty up to 9000 gvwt	\$200.00
	over 9001 gvwt	\$250.00
<b>POLICE CALLS &amp; impounds</b>	on scene up to 9000 gvwt	\$200.00
	over 9001 gvwt	\$250.00
<b>ON-SCENE LABOR:</b>	per man hour ( ½ hour min)	\$100.00
<b>ACCIDENT INSP:</b>	per man hour	\$100.00
<b>ADMIN FEE:</b>		\$50.00
<b>STORAGE:</b>	per calendar day	\$50.00
	Inside/oversize outside	100.00

This applies to all impounded vehicles or vehicles left  
in the parking lot without Proper authorization.

## HOURS

### IMPOUND LOT

Mon-Fri	9:00am-7:00pm
Saturday	9:00am-5:00pm
Sunday	CLOSED

If any vehicle is required to be released after lot hours  
There is a fee of \$100.00 added to the invoice.

---

# JIM JACOBS TOWING AND GARAGE

6607 Easton Road  
 PIPERSVILLE, PA 18947  
 (215) 766-8360  
 www.jimjacobs towing.com

CUSTOMER'S ORDER NO.		PHONE		SPOT#		DATE	
						12-12-22	
NAME TO: SOLEBURY TWP. POLICE DEPT.							
ADDRESS ATTENTION: CHIEF DOMINICK BELLIZZIE							
RENEE							
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE. RETD.	PAID OUT	TRUCK #
QTY.	DESCRIPTION					PRICE	AMOUNT
	TOWING RATES FOR					2023	
	AVERAGE ACCIDENT OR TOW JOB					DAY	250.00
						NIGHT	275.00
	IMPOUNDS						175.00
	EXTRA FOR WINCHING						100.00
	EXTRA FOR ROLLBACK REQUIRED						100.00
	EXTRA FOR UPRIGHTING ROLLBACK						100.00
Owner						HOOK-UP	
						EN-ROUTE	
	PER DAY STORAGE CHARGE					MILES	65.00
Reg.							
THANK-YOU FOR EVERYTHING!							
V.I.N.							
Odometer							
Member #	NO ADMINISTRATIVE FEES						
R.O.#							
P.O.#	NO GATE FEES						
RECEIVED BY						TOLLS	
						TAX	
						TOTAL	

All claims and returned goods MUST be accompanied by this bill.

*Thank You*

# Herb Elsner's

## Auto Repair and Towing

December 1, 2022

Re: Towing Rates for 2023

To Whom It May Concern:

Flat fee to tow back to shop (Additional fees added for clean-up and recovery if needed).....\$225.00

Car rollover recovery.....\$125.00 Minimum

Cleanup including oil dry.....\$ 75.00 Minimum

Impound Fee .....\$225.00

Storage fee per calendar day.....\$65.00

\*Storage fee for impounds will be waived for the 1<sup>st</sup> 48 hrs after which time the above storage fee will apply\*

Best Regards,

Herb Elsner II, Owner

**ORDINANCE NO. 2023-001**

**AN ORDINANCE OF THE TOWNSHIP OF SOLEBURY, BUCKS COUNTY,  
PENNSYLVANIA APPOINTING THE TOWNSHIP'S ELECTED TAX  
COLLECTOR AS THE DELINQUENT REAL ESTATE TAX COLLECTOR FOR  
SOLEBURY TOWNSHIP FOR FISCAL YEAR 2022**

**WHEREAS**, the Pennsylvania State Legislature has enacted Act 104 of 2000, which amends the Local Tax Collection Law to require that all municipalities in Pennsylvania appoint, annually, the elected tax collector as the delinquent tax collector pursuant to ordinance; and

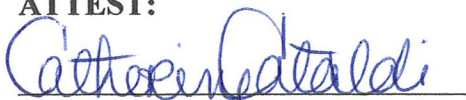
**WHEREAS**, the Board of Supervisors of Solebury Township desires to comply with Act 104 of 2000 and appoint its elected tax collector as the delinquent tax collector for Solebury Township for fiscal year 2022;

**NOW THEREFORE**, be it, and it is hereby **ORDAINED** by the Board of Supervisors of Solebury Township, Bucks County, Pennsylvania, and it is hereby **ENACTED** and **ORDAINED** by authority of same as follows:

1. The Board of Supervisors of Solebury Township appoints the elected tax collector of Solebury Township as the delinquent tax collector for Solebury Township for fiscal year 2022. The delinquent tax collector shall have the same powers, rights, privileges, duties and obligations as set forth in 24 P.S. Section 6-686 of the Public School Code of 1949.

**ENACTED** and **ORDAINED** this 3rd day of January, 2023.

**ATTEST:**



Catherine Cataldi  
Secretary

**BOARD OF SUPERVISORS  
SOLEBURY TOWNSHIP**

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Vice-chair

  
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