

**SOLEBURY TOWNSHIP BOARD OF SUPERVISORS**  
**January 3, 2022 - 9:30 A.M.**  
**HYBRID REORGANIZATION MEETING**

**RESOLUTIONS**

The January 3, 2022 at 9:30 a.m. Solebury Township Board of Supervisors' Reorganization meeting was duly advertised and held in-person, as well as, electronically through the Zoom Virtual Meeting Platform. The meeting was held in this manner due to the current State and Federal regulations in place from the COVID-19 pandemic.

Attendance: Mark Baum Baicker, Chair, John S. Francis, Vice-Chair, Kevin Morrissey, Robert McEwan, Hanna Howe, Dennis H. Carney, Township Manager, Michele Blood, Assistant Manager, and Catherine Cataldi, Secretary. Mark L. Freed, Township Solicitor was also in attendance.

Zoom recording device was turned on.

The meeting was called to order followed by the Pledge of Allegiance. (Unless otherwise noted, the following motions were unanimously adopted.)

Appointment of Temporary Chair

**Mr. Baum Baicker appointed John S. Francis as temporary Chairman to receive nominations for a permanent Chairman.**

Election of Chair

**Res. 2022-1 – Upon a motion by Mr. Francis, seconded by Mr. Morrissey, Mark Baum Baicker was elected as Chairman of the Solebury Township Board of Supervisors for year 2022.**

Relinquish Temporary Chair

**Mr. Baum Baicker relinquished the temporary Chair, John S. Francis, from his position and for the Chair, Mark Baum Baicker to take over the meeting.**

Election of Vice-chair

**Res. 2022-2 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, John S. Francis was elected as Vice-chair of the Solebury Township Board of Supervisors for year 2022.**

Appointments

**Res. 2022-3 – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, the following appointments were made:**

Appointment of Township Manager

**Dennis H. Carney was reappointed as Township Manager for year 2022 with salary commensurate with the 2022 approved budget and benefits as set forth in Exhibit "A" attached hereto.**

Appointment of Assistant Manager

**Michele Blood was reappointed as Assistant Manager for year 2022 with salary commensurate with the 2022 approved budget and benefits as set forth in Exhibit "A" attached hereto.**

Appointment of Secretary

**Catherine Cataldi was reappointed as Township Secretary for year 2022 with salary commensurate with the 2022 approved budget and benefits as set forth in Exhibit "A" attached hereto.**

Appointment of Treasurer

**Michele Blood was reappointed as Township Treasurer for year 2022 with salary commensurate with the 2022 approved budget and benefits as set forth in Exhibit "A" attached hereto.**

Appointment of Zoning Officer

**Zachary Zubris was reappointed as Township Zoning Officer for year 2022 with salary commensurate with the 2022 approved budget and benefits as set forth in Exhibit "A" attached hereto.**

Appointment of Code Enforcement Officer

**Zachary Zubris was reappointed as Township Code Enforcement Officer for year 2022 with salary commensurate with the 2022 approved budget and benefits as set forth in Exhibit "A" attached hereto.**

Appointment of Assistant Code Enforcement Officer

**Jean Weiss was appointed as Assistant Township Code Enforcement Officer for year 2022 with salary commensurate with the 2022 approved budget and benefits as set forth in Exhibit "A" attached hereto.**

Appointment of Deputy Tax Collector

**Res. 2022-4 – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, Robert Carr was reappointed as Deputy Tax Collector for year 2022.**

Appointment of Professionals and Consultants

**Res. 2022-5 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, the following professionals and consultants are appointed for 2022 and their fee schedule approved as set forth in Exhibit "B":**

- 1. Curtin & Heefner LLP as Township Solicitor;**
- 2. Terry W. Clemons, Esquire of Clemons Richter & Reiss as Township Land Preservation Solicitor and Solicitor to Appeals Board;**
- 3. Neil A. Morris, Esquire of Offit Kurman as Township Labor Counsel;**
- 4. Wynn Associates, Inc. as Township Engineer;**
- 5. Curtis J. Genner Jr., of Wynn Associates, Inc. as Township Floodplain Administrator;**
- 6. McMahan Associates, Inc. as traffic consultants;**
- 7. Land Trust of Bucks County, Heritage Conservancy and Bucks County Planning Commission as Township consultants;**
- 8. United Inspection Services as Electrical Code Enforcement;**
- 9. Building Inspections Underwriters as Building Code Official.**

Appointment of Fire Marshall

**Res. 2022-6 – Upon a motion by Mr. Baum Baicker, seconded by Ms. Howe, Scott Fleischer of Pipersville, PA shall be reappointed Solebury Township Fire Marshall for 2022 with no compensation.**

Appointment of Solebury Township Board of Appeals

**Res. 2022-7 – Upon a motion by Mr. Baum Baicker, seconded by Ms. Howe, C. Robert Wynn, J. Peter**

Grover, and TJ Francisco were reappointed to the Solebury Township Board of Appeals without compensation for 2022.

Appointment to Township Boards/Committees/Commissions

**Res. 2022-8 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, the following residents are appointed, without compensation, to the Township advisory boards, committees and commissions for the terms specified:**

1. Chairman of the Environmental Advisory Council for 2022 – Eric Allen
2. Vacancy Board Chairman for 2022 – Noel Barrett
3. Solebury Township Police Pension Resident Representative – Peter Augenblick for one (1) year term;
4. Environmental Advisory Committee – Hope Blaythorne and Christy Cheever for three (3) year terms;
5. Farm Committee– Gary Manoff and Graham Phillips for three (3) year terms; Stephen Phillips and Buz Teacher as Associate Members for one (1) year terms;
6. Historical Architectural Review Board – Buz Teacher for one (1) year term; Nancy Ruddle for five (5) year terms;
7. Land Preservation Committee – Sally Drayer for two (2) year term; Kurt Leasure for one (1) year term;
8. Parks and Recreation Board – Dan Morrin Jr for five (5) year term;
9. Solebury Township Planning Commission – Peter Brussock and Den Fest for four (4) year terms;
10. Zoning Hearing Board – John Fuhrmeister and Michael Warden for five (5) year terms.

Approval of Township Depositories and Financial Policies/Fees

**Res. 2022-9 – Upon a motion by Mr. Baum Baicker, seconded by Ms. Howe, the following financial institutions are approved as depositories for Township funds, including those of the locally elected Tax Collector, with said depositories providing proof of collateralized guarantee:**

1. US Bank;
2. First National Bank & Trust of Newtown;
3. Wells Fargo;
4. Penn Community Bank;
5. Key Government Finance.

**Res. 2022-10 – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, the Solebury Township Employee Appointments and Non-Uniform Employee Benefits establishing employee benefits and staff positions for current non-uniform employees as of January 3, 2022, is approved and adopted as set forth in Exhibit “A” attached hereto.**

**Res. 2022-11 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, the Bond for the Treasurer shall continue at \$6,700,000.00 for 2022.**

**Res. 2022-12 – Upon a motion by Mr. Baum Baicker, seconded by Ms. Howe, the Schedule of Filing Fees, Escrows, Park & Recreation Fee in Lieu, Ordinance Prices, Permit and Inspection Fees and Police Department Fees, dated January 3, 2022, is approved and adopted as set forth in Exhibit “C” attached hereto.**

**Res. 2022-13 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, Herb Elsner’s Auto**

Repair and Towing, New Hope Mobil Towing & Recovery, Fred Beans Towing & Recovery, and Jim Jacobs Towing & Garage shall be designated as approved towing and storage garages for 2020 and their fees schedules approved as set forth in Exhibit "C" attached hereto.

Res. 2022-14 – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, the Township Treasurer shall be authorized to pay bills which do not exceed fifteen thousand dollars (\$15,000.00), and which provide for a discount period which would be financially beneficial for the Township, prior to them being approved by a majority vote of the Board of Supervisors.

Announcement of Supervisor Committee Liaisons

Res. 2022-15 – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, the Township Supervisor Liaisons for 2022 will be as follows:

Environmental Advisory Council – John S. Francis  
Farm Committee – Kevin Morrissey  
Historical Architectural Review Board – Hanna Howe  
Land Preservation Committee – Robert McEwan  
Parks & Recreation Board – John S. Francis  
Planning Commission – Kevin Morrissey

Deer Management Committee – John S. Francis  
Emergency Medical Services – Mark Baum Baicker  
Finance Committee – Robert McEwan  
Lower Delaware Wild & Scenic River Management Council – Robert McEwan  
New Hope/Solebury Committee – Mark Baum Baicker  
New Hope-Solebury School District – Mark Baum Baicker  
Police Pension – Mark Baum Baicker  
The Free Library of New Hope and Solebury – Robert McEwan

Aquetong Spring Advisory Committee

Res.2022-16 – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, it was unanimously agreed to add the topic of the Aquetong Spring Advisory Committee to the Agenda

Res.2022-17 – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, it was unanimously agreed to extend the term of the Aquetong Spring Advisory Committee to December 31, 2022.

Res.2022-18 – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, it was unanimously agreed to appoint John S. Francis the Township Supervisor Liaison for the Aquetong Spring Advisory Committee for 2022 and to extend the term of the Committee memberships to December 31, 2022.

Appointment of Delinquent Real Estate Tax Collector – Adoption of Ordinance

Res. 2022-19 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, it was unanimously agreed to adopt AN ORDINANCE OF THE TOWNSHIP OF SOLEBURY, BUCKS COUNTY, PENNSYLVANIA APPOINTING THE TOWNSHIP’S ELECTED TAX COLLECTOR AS THE DELINQUENT REAL ESTATE TAX COLLECTOR FOR SOLEBURY TOWNSHIP FOR FISCAL YEAR 2021, as advertised.

Public Comment

- Stan Marcus, resident, commented on political signs and the sign ordinance.

Adjournment

The meeting was adjourned at 10:04 a.m.

Respectfully submitted  
Catherine Cataldi  
Secretary

# EXHIBIT A

**EXHIBIT 'A' – SOLEBURY TOWNSHIP  
EMPLOYEE APPOINTMENTS  
2022**

	<b><u>NAME</u></b>
Township Manager / Road Master & TCC Rep	<b>Dennis H. Carney</b> All benefits as Attached
Assistant Township Manager, Finance & Human Resources Director / Treasurer / Website Administrator / TCC Alternate / Chief Administrative Officer – Pension Plans	<b>Michele K. Blood</b> All benefits as Attached
Administrative Assistant to Township Manager / Township Secretary	<b>Catherine Cataldi</b> All benefits as Attached
LPC / PC & ZHB Administrator, Right-to-Know Officer and Assistant Code Enforcement Official	<b>Jean Weiss</b> All benefits as Attached
Zoning Officer / Code Enforcement Official Permit Department Administrator	<b>Zachary Zubris</b> All benefits as Attached
Special Projects Coordinator / Finance Clerk Farm Committee Administrator	<b>Nicole Slack</b> All benefits as Attached
Permits / Building Code Administration and EAC Administrator	<b>Debra McFadden</b> All benefits as Attached
Permit Clerk / HARB Administrator	<b>Emily Kopach</b> All benefits as Attached
Receptionist / File Clerk	<b>Erika Canterbury</b> Currently Part-Time
Director of Parks & Recreation	<b>Dudley Rice</b> Mileage/Life Insurance/M Meal Allowance

**EXHIBIT 'A' – SOLEBURY TOWNSHIP  
EMPLOYEE APPOINTMENTS  
2022**

**TITLE**

**NAME**

Police Chief / Right-to-Know Officer

**Dominick Bellizzie**, Benefits extended to  
Patrolman excluding Court & OT

Police Sergeant

**Kevin Edwards**, Benefits per Collective  
Bargaining Agreement (CBA)

Police Sergeant

**Marc Mansour**, Benefits per CBA

Police Corporal

**Daniel Marascio**, Benefits per CBA

Police Corporal

**Aaron Soldavin**, Benefits per CBA

Police Detective

**Jonathan Koretzky**, Benefits per CBA

**TITLE**

**NAME**

Patrol Officers

**James Boone**, Benefits per CBA

**Julius Canale**, Benefits per CBA

**Patrick Dorsey**, Benefits per CBA

**Gina Ferzetti**, Benefits per CBA

**Megan Klosterman**, Benefits per CBA

**Brendan Murphy**, Benefits per CBA

**Sean Murrin**, Benefits per CBA

**Kevin O'Keefe**, Benefits per CBA

**Matthew Rice**, Benefits per CBA

**Philip Varcoe**, Benefits per CBA

Police Records Clerk

**Bruce Chubb**

All benefits as Attached

Police Secretary

**ReNee Derstine**

All benefits as Attached

Road Master

**Dennis H. Carney**

Road Crew

**Joseph Dicken**

All benefits as Attached

**Geoffrey Schurer**

All benefits as Attached

**B. Justin Kling**

All benefits as Attached

**Robert Rhodes**

All benefits as Attached

**Andrew Coffey**



**EXHIBIT 'A' – SOLEBURY TOWNSHIP  
EMPLOYEE APPOINTMENTS  
2022**

All benefits as Attached

**SOLEBURY TOWNSHIP  
FULL-TIME NON-UNIFORM EMPLOYEE BENEFITS  
2022**

1. SALARIES - Salaries shall be in accordance with the attached 2022 Salary Schedule
2. BASIC WORK WEEK - The basic work week shall be forty (40) hours with additional hours as required in the performance of the duties of the position. Remote work schedules may apply.
3. PERSONAL DAYS – Twenty-four (24) hours personal time per year to be taken at employee’s discretion with prior notification.
4. FUNERAL LEAVE – Forty (40) hours funeral leave with regular pay upon the death of a mother, father, sister, brother, wife, husband, child, mother-in-law, or father-in-law. Eight (8) hours funeral leave with regular pay upon the death of a sister-in-law, brother-in-law, or grandparent or grandchild.
5. SICK LEAVE – One Hundred twenty (120) hours sick leave which may be accumulated up to a maximum of fifteen hundred (1200) hours.
6. BUY BACK OF SICK LEAVE - Upon retirement, including retirement for service related disability, the Township shall purchase the unused sick leave accumulated in the last ten (10) years of employment up to a maximum of nine hundred sixty (960) hours at fifty percent (50%) of the employee’s then current daily rate equivalent. (This is calculated by dividing the employee’s current yearly salary, as budgeted in the current year’s budget, by two thousand eighty (2,080) hours). If the employee petitions the Township Supervisors and can demonstrate need and reason, the Supervisors can approve the early buy back of up to four hundred eighty (480) hours of the employees maximum accumulated (1,200 hours)) sick leave at twenty-five percent (25%) of the employee’s then current daily rate equivalent. Said early buy back will permanently reduce the employee’s maximum accumulation amount by the number of early buy back days (1,200-early buy back hours=new maximum accumulation).
7. HOLIDAYS - Employees shall receive the following holidays off with regular pay: New Year’s Day; Martin Luther King Day; President’s Day; Good Friday; Memorial Day; Independence Day; Veterans Day; Labor Day; Thanksgiving Day and day after; General Election Day; Christmas Day and day after and employee’s birthday.
8. LONGEVITY PAY - After four years of service, all full-time employees shall be paid the amount of One Hundred Dollars (\$100.00) for each year of service with Solebury Township to a maximum of One Thousand Five Hundred Dollars (\$1500.00) for fifteen or more years of service. This is to be paid to each employee in a lump sum based on the employee’s years of service with appropriate taxes withheld by the Township. Said sum to be paid on the anniversary date of employment. Begins with year four (4).
9. MILEAGE REIMBURSEMENT - Reimbursement in the amount of fifty-eight and one-half cents (58.5) per mile (or amount established by the Internal Revenue Service from time to time) for use of personal vehicle for Township business. Said reimbursement shall be paid upon the submission of a daily log of miles traveled.
10. VACATION - Each employee shall be allowed a maximum number of days for vacation leave use with regular pay in each calendar year, as specified below. The amount of vacation days allowed is based upon the completed years of service by each employee. Employees must work more than six (6) months in a calendar year for that year to count towards a year of service. Vacation days may be taken in single day increments.

After one (1) year of service	=	Forty (40) hours
After two (2) years of service	=	Eighty (80) hours
After five (5) years of service	=	One Hundred twenty (120) hours
After ten (10) years of service	=	One Hundred sixty (160) hours
After twenty (20) years of service	=	Two Hundred (200) hours

11. DENTAL AND ORTHODONTIC INSURANCE - The Township will continue to provide dental and orthodontic insurance for 2022. The Township reserves the right to change carriers provided that the coverage and deductibles are equivalent or better than the current policies.
12. MEDICAL AND HOSPITALIZATION INSURANCE -The Township will continue to provide medical and hospitalization insurance for 2022. The Township reserves the right to change carriers provided that the coverage and deductibles are equivalent or better than the current policies. All non-uniform full-time employees shall contribute 9% of the monthly premium based on the employee's level of coverage, e.g., single, couple, parent/child or family. These contributions shall be handled as a payroll deduction.
13. VISION INSURANCE PLAN -The Township will continue to reimburse an employee up to a maximum of \$400.00 per year for vision care including prescription glasses, frames, and contact lenses for each employee and his/her dependents. Eligible dependents are the employee's spouse and unmarried children covered under the Twp. medical and dental coverage.
14. LIFE INSURANCE - Solebury Township shall provide a life insurance policy for each employee in an amount of at least Seventy-five Thousand Dollars (\$75,000.00).
15. PENSION PLAN - The Township will continue to maintain the full time employees of the Township as members of the pension plan of the Pennsylvania Municipal Retirement System for 2022 as applicable based on date of hire.
16. POST EMPLOYMENT INSURANCE - Upon retirement, any full time employee who received medical/hospitalization and/or dental insurance coverage through the Township shall be offered such coverage as is available through COBRA, if any, at the sole cost of the employee.
17. DEFERRED COMPENSATION PLAN - Solebury Township shall provide the access necessary for employees to voluntarily join a deferred compensation plan at no costs to the Township.
18. MEAL ALLOWANCE – Solebury Township shall reimburse an amount of \$65.00 per day for meals and miscellaneous expenses for approved training which requires overnight travel out of the local area or in accordance with the applicable contract in instances involving Police Department Officers. Such reimbursement shall be paid upon written request from an employee after completion of the travel dates.

# EXHIBIT B

**C&H** CURTIN & HEEFNER LLP  
ATTORNEYS AT LAW  
2005 South Easton Road, Suite 100, Doylestown, PA 18901  
267.898.0570 • 800.773.0680 • FAX 215.340.3929  
mlf@curtinheefner.com

December 3, 2021

Solebury Township Board of Supemsors  
c/p Catherine Cataldi  
Administrative Assistant  
Sent via email: [ccataldi@soleburytwp.org](mailto:ccataldi@soleburytwp.org)

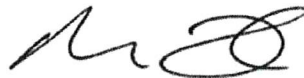
**Re: Solicitorship**

Dear Members of the Board:

Please accept this letter as our statement of interest in seeking reappointment to serve the Township as Solicitor in 2022. We propose to charge an hourly rate of \$175 per hour. For services involving Subdivision and Land Development/Grading Permit matters, we propose to continue at an hourly rate of \$245 per hour.

If you have any questions or concerns, please do not hesitate to contact us. Thank you very much for giving us the opportunity to serve.

Very truly yours,



Mark L. Freed, Esquire  
For CURTIN & HEEFNER LLP

LAW OFFICES



**CLEMONS RICHTER & REISS**  
A Professional Corporation

TERRY W. CLEMONS  
STEFAN RICHTER\*  
PETER L. REISS, LL.M.  
SCOTT A. MACNAIR  
DANIEL M. KEANE  
JOSEPHINE LEE WOLF  
VICKI L. KUSHTO

2003 S. EASTON ROAD, SUITE 300  
DOYLESTOWN, PA 18901  
Phone 215 348 1776  
Fax 215 348 9450  
www.clemonsrlaw.com

MONTGOMERY COUNTY OFFICE  
1816 WEST POINT PIKE, SUITE 115  
LANSDALE, PA 19446  
Phone 215 699 3002

*Hours by Appointment*  
*Please send all correspondence to*  
*Doylestown office*

\*Fellow, College of Community  
Association Lawyers

November 30, 2021

***Sent Via Regular Mail and E-mail***

Solebury Township Board of Supervisors  
and Dennis H. Carney, Manager  
P. O. Box 139  
3092 Sugaan Road  
Solebury, Pennsylvania 18963

Re: Solebury Township - Special Counsel and LPC

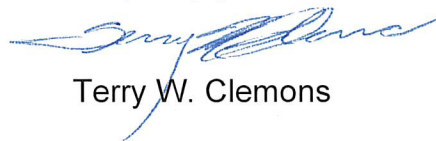
Dear Supervisors and Dennis:

Please be advised that effective January 1, 2022, our firm will increase our rate to \$175.00 per hour.

We look forward to continuing to work with Solebury Township on open space preservation projects in the coming year.

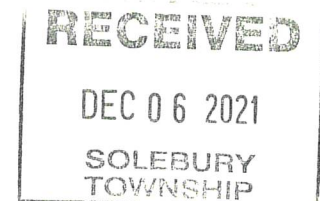
As always, if I can be of any assistance, please feel free to give me a call.

Very truly yours,



Terry W. Clemons

/de



December 8, 2021

Dennis Carney, Township Manager  
Solebury Township  
3092 Sungan Road  
P.O. Box 139  
Solebury, PA 18963

***Re: Labor Counsel Rates For 2022***

Dear Dennis:

As requested, please be advised that my Firm's hourly rates for 2022 will be:

Neil A. Morris	\$365/hr.
Gabriel V. Celii	\$330/hr.
Paralegal	\$190/hr.

All hourly rates for other attorneys will be capped out at \$365/hr. or if an attorney bills at a rate lower than \$365/hr., the lower rate will be billed. Much of the work will be billed out at the lower rates. These are our municipal rates charged to other municipalities and is discounted substantially from my private rate of \$550/hr.

We would like to thank you and the Board of Supervisors for their continued confidence in allowing us to serve the Board and the residents of Solebury Township.

Thank you.

Very truly yours,



NEIL A. MORRIS,  
*Chair, Labor & Employment Group*  
*Philadelphia Regional Office*

NAM/rm

cc: Catherine Cataldi, Township Secretary/Administrative Assistant

4886-3380-3013, v. 1

**WYNN ASSOCIATES, INC.**  
**MUNICIPAL ENGINEERING SERVICES**

(215) 536-7336 • FAX (215) 536-5361  
211 West Broad Street • Quakertown • PA • 18951  
WWW.WYNN-ASSOCIATES.COM

**SCHEDULE OF PER DIEM FEES**  
**January 1, 2022**

I. Schedule of Per Diem Fees/Expenses

Professional Engineer	\$124.00/hr.
Project Engineer	\$105.00/hr.
Assistant Project Engineer	\$ 95.00/hr.
Surveyor	\$ 92.00/hr.
Robotic Survey Crew/GPS	\$144.00/hr.
Survey Crew – 3 Man Crew	\$165.00/hr.
Drafting (ACAD)	\$ 90.00/hr.
Construction Observer I	\$ 80.00/hr.
Administrative Assistant	\$ 60.00/hr.
Secretarial/Clerical	\$ 45.00/hr.
Photocopies (B/W)	\$ 0.30/ea.
Photocopies (color)	\$ 0.90/ea.
Xerox Bond (B/W)	\$ 0.50/sf
Xerox Bond (color)	\$ 2.00/sf
Mileage	Federal Mileage Rate

Note: Mileage is not charged to the Municipality for public meeting attendance, or meetings at the municipal building with Township Officials. There is no charge for travel time to attend public meetings or mileage expense. Postage/outside copying/binding/CDs/flash drives billed at cost.

II. Project Consulting

In lieu of per diem fees provided in Section I, specific project fees may be determined by “lump sum” or “cost not to exceed” proposals if requested and accepted by the Township.



**McMAHON ASSOCIATES, INC.**  
**STANDARD PROVISIONS FOR PROFESSIONAL SERVICES**  
**SOLEBURY TOWNSHIP - 2022**

**SERVICES**

McMahon Associates, Inc. reserves the right to make adjustments for individuals within these classifications as may be desirable in its opinion by reason of promotion, demotion, or change in wage rates. Such adjustments will be limited to the manner in which charges are computed and billed and will not, unless so stated in writing, affect other terms of an agreement, such as estimated total cost. The following rates will apply to actual time devoted by McMahon Associates, Inc. staff to this project computed to the nearest one-half hour.

<b><u>PERSONNEL</u></b>	<b><u>HOURLY RATES</u></b>
Principal/Associate/General Manager/Service Leader	\$195
Senior Project Manager	\$180
Project Manager/Survey Manager	\$160
Senior Project Engineer	\$135
Project Engineer	\$125
Staff Engineer/Survey Party Chief/FAA Certified Drone Pilot	\$100
Technician/Admin/Survey Tech	\$85
Field Personnel/Drone Field Spotter	\$50

**TERMS**

1. **Invoices** – Invoices will be provided on a monthly basis and will be based upon percentage of completion or actual hours, plus expenses. Payment is due to McMahon Associates, Inc. within 30 days of the invoice date. Unpaid balances beyond 30 days are subject to interest at the rate of 1.5% per month. This is an annual percentage rate of 18%.
2. **Confidentiality** – Technical and pricing information in this proposal is the confidential and proprietary property of McMahon Associates, Inc. and is not to be disclosed or made available to third parties without the written consent of McMahon Associates, Inc.
3. **Commitments** – Fee and schedule commitments will be subject to renegotiation for delays caused by the client's failure to provide specified facilities or information, or any other unpredictable occurrences.
4. **Expenses** – Automatic Traffic Recorder equipment usage will be billed at \$25.00 per 24-hour count. Drone equipment usage, inclusive of insurance costs, will be billed at \$250/day, or portion of a day. Incidental expenses are reimbursable at cost. These include reproduction, postage, graphics, reimbursement of automobile usage at the IRS-approved rate, parking and tolls. Expenses which by company policy are not billed as reimbursable expenses to clients and therefore, will not be billed as part of this contract include the following: air travel, rental car, lodging, meals, and long-distance phone charges between McMahon Associates offices. If it becomes necessary during the course of this project to travel elsewhere, those travel costs will be treated as reimbursable expenses. These expenses will be reflected in the monthly invoices.
5. **Attorney's Fees** – In connection with any litigation arising from the terms of this agreement, the prevailing party shall be entitled to all costs including reasonable attorney's fees at both the trial and appellate levels.
6. **Ownership and Use of Documents** – All original drawings and information are to remain the property of McMahon Associates Inc. The client will be provided with copies of final drawings and/or reports for information and reference purposes.
7. **Insurance** – McMahon Associates, Inc. will maintain at its own expense Workman's Compensation Insurance, Comprehensive General Liability Insurance and Professional Liability Insurance and, upon request, will furnish the client a certificate to verify same.
8. **Termination** – This agreement may be terminated by the authorized representative effective immediately on receipt of written notice. Payment will be due for services rendered through the date written notice is received.
9. **Binding Status** – The client and McMahon Associates, Inc. bind themselves, their partners, successors, assigns, heirs, and/or legal representatives to the other party to this Agreement, and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Contract.



December 20, 2021

Catherine Cataldi  
Administrative Assistant  
Solebury Township  
3092 Sugan Road  
Solebury, Pa 18963

RE: 2022 Staff Rates

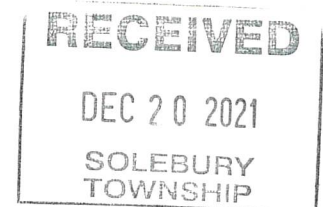
Dear Ms. Cataldi,

Please consider this letter as confirmation that our rate structure will be revised upward from the previous year to \$100.00/hour for the executive director and administrative positions. This rate increase was approved by the Board at its December 14<sup>th</sup> meeting. Please let me know if you need any additional information. Thank you.

Sincerely,

David Johnson  
Executive Director

Cc: Jean Weiss



The accreditation seal recognizes land conservation organizations that meet national standards for excellence, uphold the public trust and ensure that conservation efforts are permanent.



## 2022 Billable Rates

TITLE	NAME	RATE
President	William Kunze	\$150
Chief Operating Officer	Linda Cacossa	\$110
Accounting Manager	Diane Hillman	\$60
Executive Projects Manager	Carryn Golden	\$65
Administrative Assistant	Stephanie Tsouloufas	\$50
Sr. Development Associate, Grants	Sandy Yerger	\$65
Mgr. of Marketing & Communications	Alex Dashkiwsky	\$65
Community Engagement Programs Manager	Shannon Fredebaugh	\$65
Community Programs Associate	Kaylyn Brindisi	\$50
Community Engagement Associate	Melissa E. Lee	\$50
Senior Development Associate	Elizabeth Barmach	\$55
Manager of Development	Katie Paone	\$65
Senior Development Associate	Emily Hart	\$55
Director of Resource Protection	Kristine Kern	\$90
Senior Land Conservationist	Laura Baird	\$85
Senior Advisor	Jeff Marshall	\$145
Senior Preservation Specialist	Mary Lou McFarland	\$70
Conservation Easement Steward	Katie Toner	\$70
Conservation Easement Steward	Sebastian Harris	\$70
Manager of Resource Protection	Dan Ford	\$80
Land Conservation Manager	Jim Drennan	\$80
Conservation Steward	Tyler Kovacs	\$70
Property Caretaker	Laura Hornby	\$55

85 Old Dublin Pike  
 Doylestown, PA 18901  
 215-345-7020  
 HeritageConservancy.org

**PLANNING SERVICES AGREEMENT**

**THIS AGREEMENT**, made this \_\_\_\_ day of \_\_\_\_\_, 2022, by and in conjunction with the COUNTY OF BUCKS (hereinafter called the "COUNTY") and the Solebury Township (hereinafter called the "TOWNSHIP").

**WITNESSETH**

**WHEREAS**, the COUNTY has established a County Planning Agency designated as the Bucks County Planning Commission in accordance with Article II of the Municipalities Planning Code, as amended, and

**WHEREAS**, the COUNTY employs as regular employees, a professional, administrative, and technical staff to assist the aforesaid planning agency in carrying out its duties and functions, and

**WHEREAS**, pursuant to Section 210 of the Municipalities Planning Code aforesaid, the COUNTY is authorized to perform planning services for the TOWNSHIP and to enter into agreements for work as described in Attachment A, Solebury Township Planning Services Agreement Work Program, and

**NOW THEREFORE**, the parties hereto, intending to be legally bound hereby, do agree as follows:

1. Description of Professional Services

The COUNTY and the TOWNSHIP hereby agree that the COUNTY, through its professional, administrative, and technical staff aforesaid, will provide such planning services to the TOWNSHIP as are set forth in Attachment A which is attached hereto and made a part hereof.

2. Cost of Services

(a) The TOWNSHIP hereby agrees to pay the COUNTY for services performed on an hourly rate basis according to the following schedule of rates applicable to each designated work category.

(i) Professional Services:

Executive Director	\$80.00 per hour
Director Planning Services	\$70.00 per hour
Senior Planner	\$60.00 per hour
Planner	\$50.00 per hour

(ii) GIS Services \$50.00 per hour

(iii) Administrative services \$40.00 per hour

(v) Meeting Attendance hourly rate for personnel attending

(b) The Parties agree that Professional Services shall include the work of a planner, senior planner, section director or executive director:

(i) Supervise, prepare, assist in preparing or evaluate technical analyses relating to comprehensive plans, ordinances or other studies as included in this agreement.

(ii) Serve as liaison between the TOWNSHIP and its committees.

(iii) Perform similar or related duties as required by this contract.

- (c) The Parties agree that Administrative time shall include the work of an administrative assistant or administrative aide to:
  - (i) Type letters, reports, forms, orders, and documents, including formatting.
  - (ii) Organize and file letters, reports, and other documents.
  - (iii) Make arithmetic computations.
  - (iv) Reproduce information by photocopier.
  - (v) Perform similar or related duties as required.
  
- (d) The Parties agree that GIS/Drafting time shall include the work of a senior GIS planner, GIS analyst or planner:
  - (i) Design and prepare GIS maps, GIS web applications, illustrations or displays.
  - (ii) Layout and prepare plans, ordinances, and documents for publications.
  - (iii) Perform similar or related duties as required.
  
- (e) The Parties agree that Meeting time shall include the work of the staff to:
  - (i) Attend meetings, public hearings, or conferences.
  - (ii) Present information and technical analysis at meetings.
  - (iii) Perform similar or related duties as required.
  - (iv) When the attendance of more than one staff person is needed or requested by the municipality, the meeting attendance rate shall be applicable to each staff person in attendance. No fee shall be charged for staff personnel who attend meetings, public hearings, or conferences for the purpose of staff training.

3. Other Costs

The TOWNSHIP hereby agrees that, separate from and in addition to its obligation to pay the COUNTY for services performed as set forth in paragraph 2 above, it shall pay the COUNTY for all other costs incurred by the COUNTY in the performance of the services described in paragraph 1 above. Such other costs shall include but not be limited to the following: cost of materials, and reproduction. No charge will be made for travel costs, telephone, faxing, or other incidental overhead expenses.

4. Billing and Payment

- (a) The Parties agree that the COUNTY shall submit bills to the TOWNSHIP specifying the services performed, the time expended in performing the services, other costs incurred and the amount of same. The Parties agree that there is hereby established a monthly billing procedure.
- (b) The TOWNSHIP agrees to promptly pay all bills submitted by the COUNTY without setoff or deduction within 30 days of the billing.
- (c) The TOWNSHIP agrees that the COUNTY shall not be liable for any damages, increased costs, or other losses, which may be incurred by the TOWNSHIP as a result of the interruption or non-completion of the services described in Paragraph 1 above.

5. Governing Law and Subordination to Existing Law

- (a) The Parties agree that this agreement is subordinate to the provisions of the Municipalities Planning Code, aforesaid, and to any other applicable law and that it shall not be interpreted or construed to limit, modify, or alter in any way the rights, powers or duties of the COUNTY, the COUNTY Planning Agency or its staff as set forth therein.
- (b) The Parties further agree that the professional services described in Paragraph 1 above as well as the work product achieved are matters public in nature and the COUNTY is authorized to release any information concerning the same to the general public.
- (c) This agreement shall be governed by the construed in accordance with the applicable laws of the Commonwealth of Pennsylvania.

6. Term and Termination

This agreement will be effective for one year from the date of the Bucks County Commissioners' signing. Where BCPC staff is being appointed as the municipal planner, by the governing body at an annual reorganization meeting, the contract term shall be from the date of said January reorganization meeting, until December 31<sup>st</sup> of the year in which the BCPC staff has been appointed by the municipality. This agreement may be extended each year thereafter at the written request of the municipality. All contract work and municipal appointments must be approved by the Bucks County Commissioners at a public meeting. This agreement may be terminated, with or without cause, by either party hereto, by giving 30 days written notice to the other party. Termination will have no effect on the rights and obligations of the parties arising from any transactions taking place before the effective date of termination.

7. Modification

This agreement may not be altered or modified in any way except in writing executed by the Parties hereto.

8. Assignment

This agreement may not be assigned or transferred without the express written consent of the Parties hereto.

9. Indemnity

The TOWNSHIP agrees to indemnify and hold harmless the COUNTY, its officers, directors, agents, and employees from and against any claims, actions or liabilities of any kind which may be asserted against them by third parties in connection with the performance of the COUNTY, its officers, directors, agents, and employees under this agreement.

10. Severability

If any portion of this agreement is held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable.

11. County IT Policies

Consultant (Or Provider, etc.) and all subcontractors have access to, and agree to comply with all Bucks County IT Policies. Failure to comply with Bucks County's IT policies may result in administrative and/or physical restrictions on vendor access. Continued failure to comply with Bucks County's IT policies may result in termination of applicable contract(s) and action for damages. A link to the policies can be found here:

<https://www.buckscounty.gov/DocumentCenter/View/4013/PurchasingITPolicies>

12. Execution

**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement as of the day and year first above written.

**ATTEST:**

**TOWNSHIP**

Date: \_\_\_\_\_

\_\_\_\_\_  
Chairman  
Solebury Township

Date: \_\_\_\_\_

\_\_\_\_\_  
Vice-Chairman

\_\_\_\_\_  
Member

**COUNTY**

Date: \_\_\_\_\_

\_\_\_\_\_  
Diane M. Ellis-Marseglia, LCSW, Chair  
Bucks County Commissioner

\_\_\_\_\_  
Robert J. Harvie Jr., Vice Chair  
Bucks County Commissioner

\_\_\_\_\_  
Gene DiGirolamo  
Bucks County Commissioner

Attest: \_\_\_\_\_  
Gail A. Humphrey, Deputy COO-Chief Clerk

Date: \_\_\_\_\_

## Attachment A

### Solebury Township Planning Services Agreement Work Program

---

#### Planning Assistance

The County of Bucks, through Bucks County Planning Commission staff, will provide general planning assistance to the Council and Planning Commission of Solebury Township.

#### 1. Meeting Attendance and Planning Analysis

County planning commission staff will provide such planning services to the township as the township may request, including but not limited to attendance at meetings and planning assistance in reviewing subdivision and land development plans, petitions for zoning changes and other planning matters that are on the agenda.

A representative of the county planning commission staff will attend the monthly meeting of the township planning commission and special meetings when requested. When the attendance of more than one staff person is needed or requested by the municipality, the meeting attendance rate shall be applicable to each staff person in attendance.

In addition to the meeting attendance, an allocation of office time is included to allow for meeting preparation and research, including any necessary administrative services and Geographic Information System services, such as mapping and analysis.

The following fee schedule for professional planning services has been approved by the County Commissioners. Fees include all expenses, except if there is a need for extensive printing costs associated with reports, which will be based on time and materials.

Professional Services	
Personnel	Hourly Rate
Executive Director	\$80.00
Director of Planning Services	\$70.00
Senior Planner	\$60.00
Planner	\$50.00
GIS Services	\$50.00
Administrative Services	\$40.00
Meeting Attendance	Hourly rate for personnel in attendance

Printing		
Item	Municipal Rate	Public Rate
Letter Standard	\$.05/sheet	\$.15/sheet
Letter Premium – Color	\$.35/sheet	\$1.00/sheet
Tabloid (11x17) Standard	\$.10/sheet	\$.20/sheet
Tabloid (11x17) Premium Color	\$1.50/sheet	\$2.00/sheet



**2. Planning Studies and Other Planning Work**

- ✓ The staff will conduct planning studies or other planning work when requested and when it is determined that staff time is available. This work may involve amendments to township ordinances, comprehensive plan updates, land planning studies or transportation planning work. An estimate of the cost will be submitted to the township for approval prior to beginning the work. Solebury Township will be invoiced only for the actual time and expenses incurred. Work completed under this category will be invoiced and tracked separately.

**SOLEBURY TOWNSHIP FEE SCHEDULE**

**January 1, 2022**

**Electrical Inspection/Plan Review**

**Residential Electrical Inspections and Plan Review**

**Service Only Inspections**

Single Meter 30 thru 200 Amps	\$85.00
Single Meter over 200 thru 400 Amps	\$100.00
Single Meter over 400 thru 600 Amps	\$125.00
Single Meter over 600 thru 1200 Amps	\$156.00
Single Meter over 1200 Amps	\$210.00
Services exceeding one meter (per meter in addition to above)	\$6.00
Trench Inspection	\$60.00

**Feeders and Subpanels (600 VAC Max.)**

Over 30 thru 200 Amps	\$75.00
Over 200 thru 400 Amps	\$90.00
Over 400 thru 600 Amps	\$96.00
Over 600 thru 1200 Amps	\$156.00
Over 1200 Amps	\$210.00
Services exceeding one meter (per meter in addition to above)	\$6.00

**Swimming Pools**

In-Ground Pools	\$180.00
Above Ground Pools	\$125.00
Hot Tubs	\$75.00

**Temporary Services**

30 thru 200 Amps	\$85.00
Over 200 thru 400 Amps	\$100.00
Over 400 Amps	\$150.00

**Residential (Entire Dwelling Unit – Service, Rough & Final included)**

Single Family Dwelling 200 Amps and under	\$150.00
Single Family Dwelling 200 Amps thru 400 Amps	\$175.00
Single Family Dwelling over 400 Amps	\$200.00

**Residential Addition (Rough and Final)** \$150.00

**Residential Generator** \$125.00

**Re-inspections** \$36.00

**Car Charging Stations/Solar Batteries** \$100.00

Electric Signs

Single Unit	\$50.00
Each additional unit	\$12.00

Parking Lot Poles

First five fixtures	\$55.00
Each additional fixture	\$7.00

Primary Transformers, Vaults, Enclosures and Sub-stations

200 KVA and under	\$75.00
Over 200 thru 500 KVA	\$108.00
Over 500 KVA	\$228.00

Cell Sites – Services and Equipment

\$125.00

Solar Projects

Up to 10 kw	\$200.00
11 – 100 kw	\$20.00 per each kw
100 – 150 kw	\$15.00 per each kw
Over 150 kw	\$10.00 per each kw

(The prices referenced above typically include plan review, rough and final inspections)

# COMMERCIAL FEE SCHEDULE

## Electrical Cost of Construction:

Up to \$ 6,000	\$ 150.00
From \$ 6,001 to \$ 10,000	\$ 175.00
From \$ 10,001 to \$ 15,000	\$ 200.00
From \$ 15,001 to \$ 20,000	\$ 250.00
From \$ 20,001 to \$ 30,000	\$ 300.00
From \$ 30,001 to \$ 40,000	\$ 350.00
From \$ 40,001 to \$ 50,000	\$ 400.00
From \$50,001 to \$ 60,000	\$ 450.00
From \$ 60,001 to \$ 70,000	\$ 500.00
From \$ 70,001 to \$ 80,000	\$ 550.00
From \$ 80,001 to \$ 90,000	\$ 600.00
From \$ 90,001 to \$100,000	\$ 650.00
From \$100,001 to \$150,000	\$ 725.00
From \$150,001 to \$200,000	\$800.00
From \$200,001 to \$250,000	\$875.00
From \$250,001 to \$300,000	\$950.00
From \$300,001 to \$350,000	\$1025.00
From \$350,001 to \$400,000	\$1100.00
From \$400,001 to \$450,000	\$1175.00
From \$450,001 to \$500,000	\$1250.00
From \$500,001 to \$550,000	\$1325.00
From \$550,001 to \$600,000	\$1400.00

From \$600,001 to \$650,000	\$1475.00
From \$650,001 to \$700,000	\$1550.00
From \$700,001 to \$750,000	\$1625.00
From \$750,001 to \$800,000	\$1700.00
From \$800,001 to \$850,000	\$1775.00
From \$850,001 to \$900,000	\$1850.00
From \$950,001 to \$1,000,000	\$1925.00



December 14, 2021

Solebury Township  
3092 Sugan Road  
P.O. Box 139  
Solebury, PA 18963

Attn: Catherine Cataldi

Dear Catherine:

Please be notified that our rate for the year 2022 for inspections in the township will be \$62.00 per hour.

If you have any further questions, please contact us at your convenience.

Sincerely,

  
Colleen Martin  
Office Manager  
Middle Atlantic Inspections

# EXHIBIT C

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2022 FEE SCHEDULE**

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**I. PERMITS**

A. BUILDING PERMITS .....	4
B. ELECTRICAL PERMITS .....	6
C. GENERATORS .....	9
D. MECHANICAL PERMITS .....	9
E. MISCELLANEOUS PERMITS.....	10
F. PLUMBING PERMITS .....	10
G. SWIMMING POOL PERMITS.....	11
H. WELL PERMITS .....	11
I. ZONING PERMITS.....	12

**II. OTHER FEES & PERMITS (Alphabetically listed)**

A. ACT 537 PLANNING MODULE REVIEW .....	13
B. APPROVAL EXTENSION VERIFICATION UNDER THE DEVELOPMENT PERMIT EXTENSION ACT .....	13
C. CONDITIONAL USE .....	13
D. COPIES (PAPER, ELECTRONIC).....	13
E. CREDIT CARD FEES .....	14
F. CURATIVE AMENDMENT / SUBSTANTIVE VALIDITY CHALLENGE .....	14
G. EMERGENCY SERVICES REVIEW .....	14
H. EROSION, SEDIMENTATION & GRADING / STORMWATER MANAGEMENT .....	15
I. FIREWORK DISPLAY PERMITS.....	15
J. FLOODPLAIN PERMIT .....	15
K. HEARING BEFORE THE BOARD OF APPEALS .....	15
L. HEARING BEFORE THE BOARD OF SUPERVISORS .....	15
M. HISTORICAL ARCHITECTURAL REVIEW BOARD APPLICATIONS.....	16



**SOLEBURY TOWNSHIP – EXHIBIT ‘C’**  
**2022 FEE SCHEDULE**

---

N. MEETINGS WITH TOWNSHIP ENGINEER..... 16

O. ORDINANCE PRICING / COPIES ..... 16

P. PARKS & RECREATION FEE IN LIEU ..... 17

Q. QUARRY / AGRICULTURAL DISTRICT LAND DEVELOPMENT ..... 17

R. RIGHT-TO-KNOW FEES..... 18

S. ROAD OCCUPANCY PERMIT ..... 19

T. SIGN REGISTRATION FEES ..... 19

U. SUBDIVISIONS & LAND DEVELOPMENT ..... 20

V. TAX CERTIFICATION / TAX DUPLICATES ISSUANCE ..... 24

W. ZONING HEARING BOARD APPEAL AND FEES..... 24

X. ZONING OFFICER OPINION LETTER..... 24

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’**  
**2022 FEE SCHEDULE**

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**I. PERMITS**

***Please Note:***

- *All permit applications must be filed with the Township Zoning Officer. Any application which is incomplete will not be accepted for review by the Township. When an application is rejected, the applicant shall be informed of the specific deficiencies of the application and instructed in fulfilling the application requirements. Upon acceptance of an application, the application will be stamped with the acceptance date.*
- *In the event that construction is started without first obtaining all required permits, the stipulated fees will automatically be increased by one hundred percent (100%).*
- *An administrative processing fee of \$100.00 or ten percent (10%) of the cost of the permit, whichever is higher, shall be charged upon written request for cancellation of any permit.*
- *All permits are adopted pursuant to the Uniform Construction Code.*
- *Please Note: Some projects and related permit fees (as listed in this document) are subject to additional charges such as:*
  - *Zoning Fee* *\$35.00*
  - *Certificate of Occupancy Fee* *\$25.00*
  - *Plan Review Fees:*
    - *Building* *\$27.50*
    - *Mechanical* *\$27.50*
    - *Plumbing* *\$27.50*
    - *Electrical* *\$25.00*
  - *State UCC Inspection* *\$ 4.50*
- *The fees listed above are charged in addition to the permit fee for the project.*

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’**  
**2022 FEE SCHEDULE**

---

**A. BUILDING PERMITS**

1. RESIDENTIAL BUILDINGS - Unit as defined in this section shall be each portion of a building capable of being separately owned or leased.

a. Plan Review Fee - All building permits are subject to this fee. \$27.50

b. New Residential Construction including additions and accessory buildings (Single Family, Multiple Unit and Mobile Home).

*Area calculations to be made using outside dimensions of all living areas plus garage and new building basement area.*

• Less than 1,000 sq. feet

\$400 plus .45¢  
Per sq. ft.

• 1,000 sq. feet or greater

\$1,200 plus .45¢  
Per sq. ft.

c. Use and Occupancy Permits: (new construction)  
***To be paid when permit is issued.***

\$100

d. Sheds, Open Decks, Porches, Patios, Pergolas, Piers, or Driveway Gates

• Less than 100 sq. feet

\$75 minimum

• 100 sq. feet or greater

\$75 plus \$15 per  
additional 100 sq. ft. or  
fraction thereof

e. Mobile Home Parks

• Pad Fee – Single

\$500

• Pad Fee – Double

\$1,000

• Placement or Replacement

\$200

• Annual License

\$500 pd. yearly

• One Time Escrow paid at inception

\$1,000

f. Pergolas

\$75

g. Installation or Replacement of Swimming Pool Fence

\$50

2. EXISTING RESIDENTIAL BUILDINGS

(Single Family, Multiple Unit and Mobile Home)

a. Plan Review Fee

\$27.50

b. Alterations, Renovations and Repairs

\$75 plus \$15 per  
\$1,000 of  
construction cost

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2022 FEE SCHEDULE**

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- |  |      |
|--|------|
| c. Residential Roofing 100 sq. ft. or over (not requiring Structural changes)                            | \$75 |
| d. Windows, vinyl/aluminum siding and doors requiring structural changes.                                | \$75 |
| e. Certificate of Occupancy – (other than new construction)<br><i><b>Paid when permit is issued.</b></i> | \$25 |

3. NON-RESIDENTIAL BUILDING

- |   |  |
|---|--|
| a. Plan Review Fee - All building permits are subject to this fee.  | Fifteen (15%) percent of total permit cost                     |
| b. Commercial, Industrial, Shopping Center, Professional, Including all Buildings and Additions                                       | \$1,200 plus .75¢ per sq. ft.                                  |
| <i>Area calculations to be made using outside dimensions of all living areas plus garage and new building basement area.</i>          | Plus \$250 per unit within building                            |
| <i>Compliance deposit will be refunded upon issuance of Certificate of Occupancy and payment of any extra charges, if applicable.</i> | Plus \$300 per unit compliance                                 |
| c. Commercial Accessory Building: for storage of materials not related to business use of property – minimum to 100 sq. ft.           |  |
| • Less than and up to 100 sq. feet  | \$200  |
| • 100 sq. feet or greater   | \$200 plus \$50 per additional 100 sq. ft. or fraction thereof |
| d. Commercial Use and Occupancy Permits<br><i><b>Paid when permit is issued.</b></i>  | \$300  |
| e. Commercial Certificate of Occupancy - For renovations, additions, change of occupant or occupancy                                  | \$100  |
| f. Commercial Alterations, Renovations and Repairs  |  |
| • Less than 1,000 sq. feet  | \$100  |
| • 1,000 sq. feet or greater   | \$100 plus \$20 per \$1,000 of construction cost               |

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2022 FEE SCHEDULE**

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**B. ELECTRICAL PERMITS**

1. RESIDENTIAL ELECTRIC

a. Plan Review Fee - All electrical permits are subject to this fee. \$25

Services, Equipment and Metering (600 VAC Max.)

Single Meter 30 thru 200 Amps \$150  
Single Meter over 200 thru 400 Amps \$175  
Single Meter over 400 thru 1200 Amps \$200

Services exceeding one meter (in addition to above) \$6 per meter  
Trench Inspection \$60

Feeders and Subpanels (600 VAC Max.)

Over 30 thru 200 Amps \$85  
Over 200 thru 400 Amps \$100  
Over 400 thru 600 Amps \$125  
Over 600 thru 1200 Amps \$156  
Over 1200 Amps \$210  
Services exceeding one meter (in addition to above) \$6 per meter

Temporary Services

30 thru 200 Amps \$85  
Over 200 thru 400 Amps \$100  
Over 400 Amps \$150

Entire Dwelling Unit and / or an Accessory Structure – *if you have both types, a permit is required for each structure*

(service, rough & final inspections included):

Single Family Dwelling - 200 amps and under \$150  
Single Family Dwelling - 201 thru 400 amps \$175  
Single Family Dwelling over 400 amps \$200

Residential Addition/Alteration/Renovation (incl. rough & final inspection) \$150

Residential Replacement (i.e. HVAC) \$75

Signaling, Communication and Alarm Systems

1 to 10 devices \$40  
Each additional device \$1

Electric Signs

Single Unit \$50  
Each additional unit \$12

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2022 FEE SCHEDULE**

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Parking Lot Poles	
First five fixtures	\$55
Each additional fixture	\$7
Cell Sites – service & equipment	\$125
Car Charging Stations / Solar Batteries	\$125
Primary Transformers, Vaults, Enclosures & Sub-stations	
200 KVA and under	\$75
Over 200 through 500 KVA	\$108
Over 500 KVA	\$228
Re-inspections	\$36
Alternative Energy Solar, Wind, Etc.	
Up to 10 kW	\$200
11 – 100 kW	\$20 per kW
101 – 500 kW	\$15 per kW
Over 500 kW	\$10 per kW

2. NON-RESIDENTIAL ELECTRICAL

- |  |  |
|--|--|
| a. Plan Review Fee - All electrical permits are subject to this fee. | Fifteen percent<br>(15%) of total<br>permit cost |
|--|--|

The following fees are based on the total cost of electrical portion of a Construction project.

Up to \$6,000	\$150
From \$6,001 to \$10,000	\$175
From \$10,001 to \$15,000	\$200
From \$15,001 to \$20,000	\$250
From \$20,001 to \$30,000	\$300
From \$30,001 to \$40,000	\$350
From \$40,001 to \$50,000	\$400
From \$50,001 to \$60,000	\$450
From \$60,001 to \$70,000	\$500
From \$70,001 to \$80,000	\$550
From \$80,001 to \$90,000	\$600
From \$90,001 to \$100,000	\$650
From \$100,001 to \$150,000	\$725
From \$150,001 to \$200,000	\$800
From \$200,001 to \$250,000	\$875
From \$250,001 to \$300,000	\$950
From \$300,001 to \$350,000	\$1,025
From \$350,001 to \$400,000	\$1,100
From \$400,001 to \$450,000	\$1,175
From \$450,001 to \$500,000	\$1,250
From \$500,001 to \$550,000	\$1,325

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’**  
**2022 FEE SCHEDULE**

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From \$550,001 to \$600,000	\$1,400
From \$600,001 to \$650,000	\$1,475
From \$650,001 to \$700,000	\$1,550
From \$700,001 to \$750,000	\$1,625
From \$750,001 to \$800,000	\$1,700
From \$800,001 to \$850,000	\$1,775
From \$850,001 to \$900,000	\$1,850
From \$950,001 to \$1,000,000	\$,1925

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2022 FEE SCHEDULE**

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**C. GENERATORS**

*Listed below are the fees associated for the installation of a Generator.*

- If the generator will run on Natural Gas, a mechanical permit is required.
- If the generator will run on Propane, a mechanical permit ***is not*** required.

**Permit Fees**

Generator	\$100
Residential Electric Plan Review	\$25
Trench Inspection (if applicable)	\$60
Mechanical (required if fuel source <i>is not</i> propane)	
New Installation	Based on cost of mechanical portion of permit
Alteration	\$75
Mechanical Plan Review	\$27.50
Zoning Review	\$35

**D. MECHANICAL PERMITS**

1. **RESIDENTIAL MECHANICAL**

- |    |  |         |
|----|--|---------|
| a. | Plan Review Fee - All mechanical permits are subject to this fee.              | \$27.50 |
| b. | New Installation   |         |
|    | First \$1,000 of installation cost or fraction thereof                         | \$90    |
|    | Each additional \$1,000 of installation cost or fraction thereof up to \$5,000 | \$30    |
|    | Each additional \$1,000 of installation cost or fraction thereafter            | \$20    |
| c. | Existing Residential<br>Repair/Replacement/Alteration                          | \$75    |

2. **NON-RESIDENTIAL MECHANICAL**

- |    |  |  |
|----|--|--|
| a. | Plan Review Fee - All mechanical permits are subject to this fee.              | Fifteen percent<br>(15%) of total<br>permit cost |
| b. | Commercial Mechanical Fees   |  |
|    | First \$1,000 of installation cost or fraction thereof                         | \$150  |
|    | Each additional \$1,000 of installation cost or fraction thereof up to \$5,000 | \$50   |
|    | Each additional \$1,000 of installation cost or fraction thereafter            | \$25   |



**SOLEBURY TOWNSHIP – EXHIBIT ‘C’**  
**2022 FEE SCHEDULE**

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**E. MISCELLANEOUS PERMITS**

1.	Sports Court – per court	\$300
2.	Structural Moving and / or demolition	\$10 per \$1,000 of total cost (\$100 Base Fee)
	Compliance fee for return of site to natural state.	\$500
3.	Partial Permit - Pursuant to the Uniform Construction Code	\$200
4.	Special Temporary Permit for tents, air supported structures, and other temporary structures to be erected for a period not exceeding ninety (90) days per year for religious, educational, recreational, or similar purposes.	\$50 per structure per week (\$150 Minimum)
	a. If temporary tent, air supported structure or other temporary structure as noted above includes electrical and mechanical, additional fees will be charged.	Calculated at time permit issued; \$50 Minimum
5.	Temporary Permits (Not to exceed one (1) year) - Pursuant to Section 2105 of the Zoning Ordinance for uses incidental to housing or construction projects.	\$200

**F. PLUMBING PERMITS**

1.	<u>RESIDENTIAL PLUMBING</u> - Ordinary repairs, replacements or upgrades to bathroom and kitchen fixtures that do not require relocation of traps, stacks, vents, etc. do not require permits.	
	a. Plan Review Fee - All plumbing permits are subject to this fee.	\$27.50
	b. Single Family Dwelling and Multi-family Units	\$50 plus \$15 per fixture
	c. Residential Addition, Renovation or Alteration	\$50 plus \$15 per fixture
2.	<u>NON-RESIDENTIAL PLUMBING</u>	
	a. Plan Review Fee - All plumbing permits are subject to this fee.	Fifteen percent (15%) of total permit cost
	b. Commercial & Industrial	\$250 plus \$50 per fixture
	c. Commercial Addition, Renovation or Alteration	\$150 plus \$50 per fixture

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2022 FEE SCHEDULE**

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d. Repairs to broken sewer or water lines: All excavated repairs must be inspected before covering -	\$50 per inspection
e. Sewer Line Connection	
• First ten (10) feet	\$100
Plus	
• Each ten (10) feet thereafter	\$5
• Must be inspected prior to covering. If re-inspected, then	\$100 per Re-inspection
f. Water Line Connection - In accordance with Solebury Township Ordinance No. 36	
• First ten (10) feet	\$100
• Plus Each ten (10) feet thereafter	\$25
• Must be inspected prior to covering. If re-inspected, then	\$100 per Re-inspection
g. Sewage Maintenance Agreement – Administrative Fee	\$1,000

**G. SWIMMING POOL PERMITS**

1. All in-ground pools	1.5% of construction costs - \$400 minimum
2. All above-ground pools designed for 24" of water depth or greater	\$200
3. Other fees:	
Pool Bonding @ steel	\$60
Deck Bonding	\$60
Above ground pools	\$125
Hot Tubs	\$75
Final Inspection	\$55
Pennsylvania Pool Certification – Commercial Pools Only	\$270

***Note: See section A.1.g. for fees related to the replacement of swimming pool fences (pg. 4).***

**H. WELL PERMITS**

1. Well Drilling Permits	
• Class I	\$175
• Class II	\$200
• Class III	\$250
2. Geo Thermal Well Permits	\$175

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’**  
**2022 FEE SCHEDULE**

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**I. ZONING PERMITS**

Are required for all permits as the Zoning Department reviews each permit request.

- |                    |       |
|--------------------|-------|
| 1. Residential     | \$ 35 |
| 2. Non-Residential | \$125 |

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2022 FEE SCHEDULE**

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**II. OTHER FEES & PERMITS**

**A. ACT 537 PLANNING MODULE REVIEW NOT ASSOCIATED WITH SUBDIVISION OR LAND DEVELOPMENT SUBMISSION**

Non-Refundable Filing Fee	\$500
---------------------------	-------

**B. APPROVAL EXTENSION VERIFICATION UNDER THE DEVELOPMENT PERMIT EXTENSION ACT (PREVIOUSLY ENTITLED SENATE BILL 1042 – PERMIT EXTENTSIONS)**

- |                              |       |
|------------------------------|-------|
| 1. Residential Verifications | \$100 |
| 2. Commercial Verifications  | \$500 |

**C. CONDITIONAL USE – See additional information on page 17.**

- |   |         |
|---|---------|
| 1. <u>RESIDENTIAL CONDITIONAL USE:</u>  |         |
| A. Filing fee for Conditional Use other than Telecommunications, as required under the Solebury Township Zoning Ordinance, as amended. <b><i><u>This filing fee is non-refundable.</u></i></b>              | \$1,100 |
| B. Applicant shall file a Professional Services Agreement with an initial escrow to cover all engineering, legal, consultant and administrative costs.  | \$2,500 |
| 2. <u>COMMERCIAL CONDITIONAL USE:</u>   |         |
| A. Filing fee for Conditional Use relating to Telecommunications Applications as required under the Solebury Township Zoning Ordinance, as amended. <b><i><u>This filing fee is non-refundable.</u></i></b> | \$1,100 |
| B. Applicant shall file a Professional Services Agreement with an initial escrow to cover all engineering, legal, consultant and administrative costs.  | \$5,000 |
| 3. <u>TELECOMMUNICATIONS CONDITIONAL USE:</u>   |         |
| A. Filing fee for Conditional Use relating to Telecommunications Applications as required under the Solebury Township Zoning Ordinance, as amended. <b><i><u>This filing fee is non-refundable.</u></i></b> | \$5,000 |
| B. Applicant shall file a Professional Services Agreement with an initial escrow to cover all engineering, legal, consultant and administrative costs.  | \$5,000 |

**D. COPIES**

(A “photocopy” is either a single-sided copy or one side of a double-sided black-and-white copy or color copy.)

Paper Size	<u>B/W</u>	<u>Color</u>
1. Standard one-sided 8.5” x 11” paper, per page	.25¢	.50¢
2. Standard one-sided 8.5” x 14” paper, per page	.50¢	\$1

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2022 FEE SCHEDULE**

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3. Standard one-sided 11" x 17" paper, per page	\$1	\$2
4. Plan Copies, one-sided 24" wide	\$3.65	\$4.00
5. Plan Copies, one-sided 36" wide	\$4.50	\$5.00

**E. CREDIT CARD FEES**

**Minimum credit card transaction is \$10.** Charge is per transaction / credit card swipe.

1. \$10 to \$500	\$3.25	
2. \$501 - \$1,000	\$5.50	
3. \$1,001 to \$2,500	\$12.50	
4. \$2,501 plus	2% of amount	charged

**F. CURATIVE AMENDMENT / SUBSTANTIVE VALIDITY CHALLENGE**

The filing fee shall be used to pay Solebury Township’s expenses in regard to said application. The applicant shall agree in writing to pay said costs if said costs exceed the filing fee. **This filing fee is non-refundable.** \$10,000

*A Curative Amendment challenge by the landowner is submitted to the Governing Body of the Township (i.e. Board of Supervisors); a Substantive Validity Challenge by the landowner is submitted to either the Zoning Hearing Board or Governing Body of the Township (i.e. Board of Supervisors).*

**G. EMERGENCY SERVICES REVIEW**

*ALL REVIEWS SHALL BE COORDINATED BY THE SOLEBURY TOWNSHIP CHIEF OF POLICE*

1. Residential Subdivisions		
One to ten lots or dwelling unit (d.u.)		\$600
Eleven or more lots or d.u.		\$1,000
2. Commercial Subdivision		\$1,000
3. Industrial Subdivision (Light Industrial District):		\$1,000
4. Quarry/Agricultural District Subdivision:		\$1,000
5. Residential Land Developments:		
One to ten lots or d.u.		\$600
Eleven to Forty-nine lots or d.u.		\$1,000
Fifty or more lots or d.u.		\$1,500
6. Commercial Land Developments		\$1,500
7. Industrial Land Development (Light Industrial District)		\$1,500

SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2022 FEE SCHEDULE

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**H. EROSION, SEDIMENTATION & GRADING / STORMWATER MANAGEMENT**

1. RESIDENTIAL AND / OR COMMERCIAL

- |   |  |   |
|---|--|---|
| a.  | All Erosion, Sedimentation and Grading Permits - Filing Fee  | \$150   |
| b.  | Escrow (non-interest bearing) - Professional Services Agreement requiring replenishment of original escrow within fifteen days of written notice when balance drops below \$500 (Residential) and \$1,000 (Commercial). Funds held in the escrow account shall not be returned until all Township invoices have been paid by the applicant. (Normally within 90 days of the issuance of the Certificate of Occupancy). | \$2,500<br>Residential<br><br>\$5,000<br>Commercial |
| <i>All consultant expenses, including but not limited to reviews, inspections, recording fees, etc. performed by the Township Engineer, Township Solicitor and/or any other Township consultant shall be charged against the posted escrow.</i> |  |   |
| c.  | Stormwater Exemption Fee – if applicable as determined by the Township Engineer  | \$750   |

**I. FIREWORKS DISPLAY PERMIT**

- |    |            |       |
|----|------------|-------|
| 1. | Permit fee | \$250 |
|----|------------|-------|

**J. FLOODPLAIN PERMIT**

- |    |   |         |
|----|---|---------|
| 1. | Non-refundable Filing Fee                   | \$150   |
| 2. | Professional Services Agreement with Escrow | \$2,500 |
| 3. | Certification of Zoning and/or Floodplain   | \$100   |

**K. HEARING BEFORE THE BOARD OF APPEALS**

- |    |  |         |
|----|--|---------|
| 1. | Filing Fee per submitted application. <b><u>This filing fee is non-refundable.</u></b> | \$1,100 |
|----|--|---------|

**L. HEARING BEFORE THE BOARD OF SUPERVISORS**

- |    |  |         |
|----|--|---------|
| 1. | Filing Fee per submitted application. The filing fee is for any hearing not otherwise specified before the Solebury Township Board of Supervisors. | \$3,000 |
|----|--|---------|

The filing fee shall be used to pay Solebury Township’s expenses in regard to said application. The applicant shall agree in writing to pay said costs said costs exceed the filing fee. **This filing fee is non-refundable.**

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2022 FEE SCHEDULE**

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**M. HISTORICAL ARCHITECTURAL REVIEW BOARD APPLICATIONS**

- |  |       |
|--|-------|
| 1. Filing Fee per submitted application. This filing fee <i><b>is non-refundable.</b></i>                | \$75  |
| 2. Hearing Escrow – for Court Reporter attendance at hearing. Balance to be returned upon final billing. | \$500 |
| 3. Repair or Replacement-In-Kind Application   | \$10  |

**N. MEETINGS WITH TOWNSHIP ENGINEER**

Township **property owners** may schedule meetings with the Township Engineer to discuss proposed projects. The following fees apply:

- |   |           |
|---|-----------|
| 1. One (1) meeting                                    | No Charge |
| 2. All subsequent meetings payable at time of meeting | \$150     |

**Potential Buyers / Other Interested Parties** may schedule meetings with the Township Engineer to discuss proposed projects ***with written consent of property owner.***

- |   |       |
|---|-------|
| 1. Each meeting, payable at time of meeting | \$150 |
|---|-------|

**O. ORDINANCE / PLAN PURCHASE PRICES (Paper Copies)**

- |   |       |
|---|-------|
| 1. Township’s Code of Ordinances (Electronic) | \$ 10 |
| Can be provided via USB plus mailing fee      | \$2   |
| 2. Subdivision & Land Development Ordinance   | \$ 50 |
| If Mailed                                     | \$ 65 |
| 3. Comprehensive Plan                         | \$ 50 |
| If Mailed                                     | \$ 65 |
| 4. Park & Recreation Master Plans             | \$ 50 |
| If Mailed                                     | \$ 60 |
| 5. Act 537 Sewage Facilities Plan             | \$ 50 |
| If Mailed                                     | \$ 60 |
| 6. Open Space Plan                            | \$ 50 |
| If Mailed                                     | \$ 60 |
| 7. HARB Design Guidelines                     | \$ 20 |
| If Mailed                                     | \$ 30 |
| 8. HARB History & Maintenance Manual          | \$ 20 |
| If Mailed                                     | \$ 30 |

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2022 FEE SCHEDULE**

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*Each of the above Ordinances or Plans may be purchased electronically via a USB.*

- Cost of USB \$ 10
- Mailing fee \$ 2

**P. PARKS & RECREATION FEE IN LIEU**

1. The Current Year Parks & Recreation Fee In Lieu of Land Contribution shall remain at a cost per Residential dwelling unit and \$4,000  
  
Per Four Thousand Square Foot (4,000 SF) or portion thereof of Non-Residential Construction. \$4,000

**Q. QUARRY PERMITS**

1. Yearly Fee \$250
2. Expense Escrow \$500



**SOLEBURY TOWNSHIP – EXHIBIT ‘C’**  
**2022 FEE SCHEDULE**

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**R. RIGHT-TO-KNOW FEES**

Solebury Township has established the following fee structure in accordance with law as established by the Office of Open Records.

**Fee Structure**

- Copies
 

	<u>Paper Size</u>	<u>B/W</u>	<u>Color</u>
A “photocopy” is either a single-sided copy or one side of a double-sided black-and-white copy or color copy.	Standard one-sided 8.5” x 11” paper, p.p.	.25¢	.50¢
	Standard one-sided 8.5” x 14” paper, p.p.	.50¢	\$1
	Standard one-sided 11” x 17” paper, p.p.	\$1	\$2
Plan copies are printed single-sided only in black & white (B/W) or color. Two sizes are available.	Plan Copies: one-sided 24” wide	\$3.65	B/W \$4.50 Color
	one-sided 36” wide	\$4.00	B/W \$5.00 Color
  
- Certification of a Record
 

\$5 per record, not per page. Please Note: Certification does not include notarization fees.
  
- Specialized documents: For example, but not limited to, blue prints, color copies, non-standard sized documents, USBs, etc.
 

	Actual Cost
Example: USB	\$10 plus \$2 postage
Example: 24” wide Plan Copies	\$3.65 per pg
  
- Redaction Fee
 

No Redaction Fee
  
- Conversion to Paper
 

If a record is only maintained electronically or in other non-paper media, duplication fees shall be limited to the lesser of the fee for duplication on paper or the fee for duplication in the original media unless the requester specifically requests for the record to be duplicated in the more expensive medium. (Sec. 1307(e)).
  
- Postage Fees
 

	Actual Cost of Mailing
Statutory Fees: Police Departments have the authority to charge per report for providing a copy of a vehicle accident report. 75 Pa.C.S. §3751 (b)(2).	Up to \$15 per report

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2022 FEE SCHEDULE**

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Fee Limitations: Except as otherwise provided by statute, the law states that no other fees may be imposed unless Solebury Township necessarily incurs costs for complying with the request, and such fees must be reasonable. No fee may be imposed for the Township’s review of a record to determine whether the record is a public record, legislative record or financial record subject to access in accordance with this Act. No fee may be charged for searching for or retrieval of documents. Solebury Township may not charge staff time or salary for complying with a Right-to-Know Request.

Prepayment: Prior to granting a request for access in accordance with this Act, Solebury Township may require a requester to prepay an estimate of the fees authorized under this section if the fees required to fulfill the request are expected to exceed \$100.

**S. ROAD OCCUPANCY PERMIT**

A permit will be required for all roads where no curbing exists.

- |  |         |
|--|---------|
| 1. Permit fee for each road entrance and inspection  | \$350   |
| 2. Compliance Deposit Fee. The compliance deposit will be refunded, without interest, upon completion of driveway & Township approval. | \$1,000 |

A Township service fee at the rate of 1 1/2% per month which is an annual percentage rate of 18% will be applied to the compliance deposit and deducted from the compliance deposit on all expired permits.

- |   |       |
|---|-------|
| 3. Certification of State Road Occupancy Permit | \$250 |
|---|-------|

**T. SIGN REGISTRATION FEES**

- |                          |                                |
|--------------------------|--------------------------------|
| 1. Up to 10 sq. ft.      | \$ 50                          |
| 2. 11 to 20 sq. ft.      | \$100                          |
| 3. 21 to 30 sq. ft.      | \$175                          |
| 4. 31 to 40 sq. ft.      | \$250                          |
| 5. 41 to 50 sq. ft.      | \$350                          |
| 6. Over 50 sq. ft.       | \$350 plus<br>\$30 per sq. ft. |
| 7. Temporary sign permit | \$ 25                          |

**U. SUBDIVISIONS AND LAND DEVELOPMENT AND CONDITIONAL USE**

All applications must be filed with the Township. Any application which is incomplete will not be accepted for review by the Township. When an application is rejected, the applicant shall be informed of the specific deficiencies of the application and instructed in fulfilling the application requirements. Upon acceptance of an application, the application will be stamped with the acceptance date.

For Subdivision and Land Development projects, the applicable *Plan Filing Fee* (preliminary and/or final), *Escrow Deposit and Emergency Services Review Fee* are payable at the time of Plan Submission. A fully executed Township **Professional Services Agreement (PSA)** shall be submitted simultaneously with the Preliminary Plan submission. *(Separate checks shall be submitted to cover the amounts of the filing fee, emergency services review and escrow deposit).*

- The Preliminary and Final Plan filing fees will cover the Township review process for a particular application with the exception of the Emergency Services Review which is covered by a separate fee.
- The escrow deposit covers the cost of postage, advertising, stenographic services, legal and engineering services, traffic design, site design, landscape architecture and other services which the Board of Supervisors deems necessary for the examination of subdivision, land development or other applications.

Under the *Professional Services Agreement*, the applicant shall be obligated to reimburse the Township for all fees, costs and expenses noted above, that are incurred by the Township in conjunction with the application. Refer to the *Professional Services Agreement* for details related to escrow statement invoicing and replenishment of the escrow balance.

A ten percent (10%) administrative fee shall be added to all applicable charges invoiced to the escrow account. This fee shall be added to the total of each Township invoice and deducted from the escrow account. Refer to the *Professional Services Agreement* for detailed information.

Upon the recording of a subdivision plan with the Recorder of Deeds, or upon final action by the Board of Supervisors or upon withdrawal of the application by the applicant, and after payment of all advertising, engineering, legal and other expenses incurred by the Township, the balance of the escrow deposit shall be refunded upon written request to the applicant. Funds held in the escrow account shall not be returned until all Township invoices have been paid by the applicant.

No final plans will be signed and/or released by the Board of Supervisors until all fees and costs for the review of the subdivision or land development have been paid in full.

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2022 FEE SCHEDULE**

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**SCHEDULE OF FEES FOR SUBDIVISIONS & LAND DEVELOPMENT  
PAYMENT FOR FILING FEE AND ESCROW DEPOSIT TO BE MADE BY SEPARATE CHECKS**

1.	Request to meet with Township Administration and Township consultant(s) not involving a submission or site visit.	PSA with escrow \$2,500
2.	Pre-Application Meeting Fee (not involving a Sketch Plan) meeting involving one or more Township consultants.	PSA with escrow \$2,500
3.	Pre-Application Site Visit fee (not involving a Sketch Plan) involving one or more Township consultants.	PSA with escrow \$2,500
4.	Sketch Plans: A fully executed Township Professional Services Agreement shall be submitted simultaneously with the Sketch Plan submission for payment of engineering, legal, consultant and administrative costs.	Escrow Deposit: \$2,500 – Residential \$5,000 - Commercial
5.	Major Subdivisions / Residential Subdivision <b><u>Preliminary Plan</u></b> One (1) to Ten (10) Lots or Dwelling Units (d.u.) <ul style="list-style-type: none"><li>• Filing Fee</li><li>• Escrow Deposit with completed PSA</li></ul> Eleven (11) to Twenty (20) Lots or Dwelling Units <ul style="list-style-type: none"><li>• Filing Fee</li><li>• Escrow Deposit with completed PSA</li></ul> Twenty-one (21) or more Lots or Dwelling Units <ul style="list-style-type: none"><li>• Filing Fee</li><li>• Escrow Deposit with completed PSA</li></ul>	\$500 plus \$150 per lot or d.u. \$2,500  \$700 plus \$200 per lot or d.u. \$2,500  \$700 plus \$200 per lot or d.u. \$2,500
6.	Major Subdivisions / Residential Subdivision <b><u>Final Plan</u></b> One (1) to Ten (10) Lots or Dwelling Units <ul style="list-style-type: none"><li>• Filing Fee</li><li>• Escrow Deposit with completed PSA</li></ul> Eleven (11) to Twenty (20) Lots or Dwelling Units <ul style="list-style-type: none"><li>• Filing Fee</li><li>• Escrow Deposit with completed PSA</li></ul> Twenty-one (21) or more Lots or Dwelling Units <ul style="list-style-type: none"><li>• Filing Fee</li><li>• Escrow Deposit with completed PSA</li></ul>	\$300 plus \$100 per lot or d.u. \$2,500  \$500 plus \$150 per lot or d.u. \$2,500  \$500 plus \$150 per lot or d.u. \$2,500

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2022 FEE SCHEDULE**

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7.	Commercial Subdivision <u>Preliminary Plan</u>	
	• Filing Fee	\$2,500 plus \$100 per unit
	• Escrow Deposit with completed PSA	\$5,000
8.	Commercial Subdivision <u>Final Plan</u>	
	• Filing Fee	\$1,000 plus \$80 per unit
	• Escrow Deposit with completed PSA	\$5,000
9.	Industrial Subdivision (Light Industrial) <u>Preliminary Plan</u>	
	• Filing Fee	\$2,500 plus \$100 per lot
	• Escrow Deposit with completed PSA	\$5,000
10.	Industrial Subdivision (Light Industrial) <u>Final Plan</u>	
	• Filing Fee	1,000 plus \$50 per lot
	• Escrow Deposit with completed PSA	\$5,000
11.	Minor Subdivisions	
	• Filing Fee	\$1,000
	• Escrow Deposit with completed PSA	\$2,500
12.	Quarry/Agricultural District Subdivision <u>Preliminary Plan</u>	
	• Filing Fee	\$5,000
	• Escrow Deposit with completed PSA	\$2,500
13.	Quarry/Agricultural District Subdivision <u>Final Plan</u>	
	• Filing Fee	\$3,000
	• Escrow Deposit with completed PSA	\$2,500
14.	Land Development / Residential <u>Preliminary Plan</u>	
	One (1) to Ten (10) Lots or Dwelling Units	
	• Filing Fee	\$500 plus \$150 per lot or d.u.
	• Escrow Deposit with completed PSA	\$2,500
	Eleven (11) to Twenty (20) Lots or Dwelling Units	
	• Filing Fee	\$700 plus \$200 per lot or d.u.
	• Escrow Deposit with completed PSA	\$2,500
	Twenty-one (21) or more Lots or Dwelling Units	
	• Filing Fee	\$700 plus \$200 per lot or d.u.
	• Escrow Deposit with completed PSA	\$2,500

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2022 FEE SCHEDULE**

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15. Land Development / Residential **Final Plan**  
One (1) to Ten (10) Lots or Dwelling Units
- Filing Fee \$300 plus \$100 per lot or d.u.
  - Escrow Deposit with completed PSA \$2,500
- Eleven (11) to Twenty (20) Lots or Dwelling Units
- Filing Fee \$500 plus \$150 per lot or d.u.
  - Escrow Deposit with completed PSA \$2,500
- Twenty-one (21) or more Lots or Dwelling Units
- Filing Fee \$500 plus \$150 per lot or d.u.
  - Escrow Deposit with completed PSA \$2,500
16. Land Development / Commercial **Preliminary Plan**
- Filing Fee \$2,500 plus \$70 for each 1,000 sq. ft of gross floor area
  - Escrow Deposit with completed PSA \$5,000
17. Land Development / Commercial **Final Plan**
- Filing Fee \$1,000 plus \$60 for each 1,000 sq. ft of gross floor area
  - Escrow Deposit with completed PSA \$5,000
18. Industrial Land Development **Preliminary Plan** (Light Industrial)
- Filing Fee \$2,500 plus \$20 for each 1,000 sq. ft of gross floor area
  - Escrow Deposit with completed PSA \$5,000
19. Industrial Land Development **Final Plan** (Light Industrial)
- Filing Fee \$1,000 plus \$40 for each 1,000 sq. ft of gross floor area
  - Escrow Deposit with completed PSA \$5,000
20. Quarry/Agricultural District Land Development **Preliminary Plan**
- Filing Fee \$10,000
  - Escrow Deposit with completed PSA \$5,000
21. Quarry/Agricultural District Land Development **Final Plan**
- Filing Fee \$5,000
  - Escrow Deposit with completed PSA \$5,000

**SOLEBURY TOWNSHIP – EXHIBIT ‘C’  
2022 FEE SCHEDULE**

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**Please Note:**

- ALL FILING FEES ARE NON-REFUNDABLE
- ANY WRITTEN NOTICE FROM THE TOWNSHIP TO REPLENISH ANY ESCROW FUND THAT IS NOT HONORED FOR A PERIOD OF THIRTY (30) DAYS, SHALL RESULT IN A CESSATION OF ALL REVIEWS, INSPECTIONS, PERMITS AND THE LIKE UNTIL SUCH ESCROW IS REPLENISHED TO A LEVEL ACCEPTABLE TO THE TOWNSHIP.
- A FULLY EXECUTED TOWNSHIP PROFESSIONAL SERVICES AGREEMENT SHALL BE SUBMITTED SIMULTANEOUSLY WITH ANY SUBDIVISION AND/OR LAND DEVELOPMENT PLAN SUBMISSION.
- THE 2019 PARK AND RECREATION FEE IN LIEU OF LAND CONTRIBUTION SHALL REMAIN AT \$4,000 PER RESIDENTIAL DWELLING UNIT AND \$4,000 PER FOUR THOUSAND SQUARE FOOT (4,000 SF) OR PORTION THEREOF OF NON-RESIDENTIAL CONSTRUCTION.

**V. TAX CERTIFICATION / DUPLICATE ISSUANCE**

- |  |      |
|--|------|
| 1. Tax Certification Fee – Payable directly to the elected Tax Collector | \$35 |
| 2. Tax Duplicate Fee – Payable directly to the elected Tax Collector     | \$10 |

**W. ZONING HEARING BOARD APPEAL**

The filing fee for an appeal to the Zoning Hearing Board from an order, requirement, decision or determination of the Administrative Office, and for all requests to the Zoning Hearing Board for a variance or special exception shall be in accordance with the following schedule, and **all filing fees are not refundable.**

- |   |          |
|---|----------|
| 1. Filing Fee – Single Family Residential   | \$1,100  |
| 2. Filing Fee - Multi-Family Establishment – Per Unit   | \$1,100  |
| 3. Filing Fee - Commercial  | \$1,350  |
| 4. An appeal from the denial of a Certificate of Appropriateness under Township Ordinance No. 68  | \$600    |
| 5. Other, including appeals from the granting of a Conditional use, subdivision, land development | \$1,850  |
| 6. Floodplain Special Exception   | \$2,350  |
| 7. Challenge to Validity of Zoning Ordinance  | \$10,000 |

The filing fee shall be determined upon the present or proposed use of the property if it is different than the Zoning Classification of the property.

**X. ZONING OFFICER OPINION LETTER**

- |                                      |       |
|--------------------------------------|-------|
| 1. Zoning Officer Opinion Letter Fee | \$100 |
|--------------------------------------|-------|

**Herb Elsner's  
Auto Repair and Towing**

November 10, 2021

Re: Towing Rates for 2022

To Whom It May Concern:

Flat fee to tow back to shop (Additional fees added for clean-up and recovery if needed).....\$195.00

Car rollover

recovery.....\$125.00 Minimum

Cleanup including oil

dry.....\$ 75.00

Minimum

Impound Fee .....\$175.00

Storage fee per calendar day.....\$65.00

\*Storage fee for impounds will be waived for the 1<sup>st</sup> 48 hrs after which time the above storage fee will apply\*

Best Regards,

Herb Elsner II, Owner

30 Rogers Road, Doylestown, Pa 18901 / 215-348-9888 or 215-397-7935



# NEW HOPE MOBIL TOWING & RECOVERY

DBA NEW HOPE LUKOIL  
Rates as of January 1, 2020

<b>FLATBED:</b>	Hook-up	\$75.00
	Mileage	\$4.00pr

<b>WHEEL LIFT:</b>	<b>Auto &amp; Light Truck</b>	
	Hook-up	\$50.00
	Mileage	\$4.00pr
	<b>9,000 gvw &amp; Higher</b>	
	Hook-up	\$100.00
	Mileage	\$4.00pr

<b>MOTORCYCLE:</b>	Hook-up	\$75.00
	Mileage	\$4.00pr

<b>ROAD SERVICE:</b>	Jumpstart	\$50.00
	Flat Tire	\$50.00
	Gas Delivery	\$50.00
	Lockout	\$50.00

<b>SPECIAL EQPMT:</b>	Dollies/Skates	\$50.00
	Winching per hour	
	Light Duty up to 9000 gvw	\$150.00
	over 9001 gvw	\$200.00

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<b>POLICE CALLS &amp; impounds</b>	on scene up to 9000 gvw	\$150.00
	over 9001 gvw	\$200.00

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<b>ON-SCENE LABOR:</b>	per man hour ( ½ hour min)	\$100.00
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<b>ACCIDENT INSP:</b>	per man hour	\$100.00
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<b>ADMIN FEE:</b>		\$50.00
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<b>STORAGE:</b>	per calendar day	\$50.00
	Inside/oversize outside	100.00

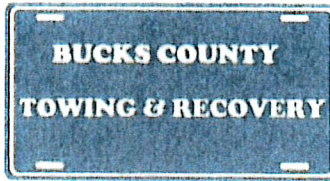
This applies to all impounded vehicles or vehicles left  
in the parking lot without Proper authorization.

## HOURS

## IMPOUND LOT

Mon-Fri	9:00am-7:00pm
Saturday	9:00am-5:00pm
Sunday	CLOSED

If any vehicle is required to be released after lot hours  
There is a fee of \$100.00 added to the invoice.



## Price Sheet

### Tow Rates:

- \$145.00 & 5.50/mile (5miles free) Rate for cars & small SUV
- \$165.00 & \$7.00/mile (5miles free) Rate for full-size PU's, full-size Vans, full-size SUV's
- \$175.00 & \$7.00/mile (5miles free) Rate for dual wheels or some type of aftermarket body
- \$75.00 Skates, dollies, or go jacks
- \$75.00 No keys with car
- \$150.00 Drop Drive shaft or disconnected Trans linkage

\*Prices subject to change depending upon circumstances of situation and recovery time.

### Accidents and Impounds:

- \$150.00 Impounds (Cannot add anything unless it is impounded after accident)
- \$175.00 Base Rate for an accident
- \$125.00 Minimum for winch
- \$75.00 Truck Fee per Driver (Extra)
- \$50.00 Special Equipment Minimum
- \$45.00 Oil dry per container
- \$50.00 Tarp/Collision Wrap
- \$75.00 No keys with car
- \$1.00 Wait time per minute (record time)
- \$10.00 Disconnect Battery
- \$100.00 Biohazard
- \$50.00 Clean Up
- \$15.00 Inclement Weather
- \$57.00 Storage per calendar day

### Additional Services:

- |         |             |         |                         |
|---------|-------------|---------|-------------------------|
| \$75.00 | Lock Out    | \$75.00 | Jump start              |
| \$75.00 | Tire Change | \$75.00 | Gas Call + Cost of Fuel |
| \$95.00 | Lot Move    |         |                         |

**Bucks County Towing and Recovery**  
1100 Airport BLVD, Doylestown, PA PH 215-345-8080 Fax 215-345-5101  
[www.FredBeans.com](http://www.FredBeans.com)

# JIM JACOBS TOWING AND GARAGE

6607 Easton Road  
PIPERSVILLE, PA 18947  
(215) 766-8360  
www.jimjacobs towing.com

CUSTOMER'S ORDER NO.		PHONE		SPOT#		DATE <u>11-20-21</u>	
NAME <u>TO: Solebury Twp. POLICE DEPT.</u>							
ADDRESS <u>ATTENTION: CHIEF DOMINICK BELLIZZIE</u>							
<u>RENEE DERSTINE</u>							
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE. RETD.	PAID OUT	TRUCK #
QTY.	DESCRIPTION					PRICE	AMOUNT
	<u>TOWING RATES FOR</u>					<u>2022</u>	
	<u>AVERAGE ACCIDENT</u>						<u>250.<sup>00</sup></u>
	<u>IMPOUNDS</u>						<u>175.<sup>00</sup></u>
<u>75.<sup>00</sup></u>	<u>EXTRA FOR WINCHING</u>						<u>75.<sup>00</sup></u>
<u>75.<sup>00</sup></u>	<u>EXTRA FOR ROLLBACK REQUIRED</u>						<u>75.<sup>00</sup></u>
<u>75.<sup>00</sup></u>	<u>EXTRA FOR UPRIGHTING ROLL-OVER</u>					<u>HOO-K-UP</u>	<u>75.<sup>00</sup></u>
<u>50.<sup>00</sup></u>	<u>PER DAY STORAGE CHARGE</u>					<u>MILES</u>	
<u>NO</u>	<u>ADMINISTRATIVE Fee</u>						<u>N/C</u>
<u>NO</u>	<u>GATE Fee</u>						<u>N/C</u>
<u>NO</u>	<u>THANK-YOU FOR EVERYTHING!</u>						
Owner							
v.i.n.							
Odometer							
Member #							
R.O.#						TOLLS	
P.O.#						TAX	
RECEIVED BY						TOTAL	

All claims and returned goods MUST be accompanied by this bill.

Thank You