

**HISTORICAL ARCHITECTURAL REVIEW BOARD**  
**05APRIL2021 MEETING MINUTES**

In attendance was Larry Peseski (Chair), Scott Minnucci (Vice Chair), Marnie Newman, Nancy Ruddle, Buz Teacher, Steve Young, CL Lindsay and Christine Terranova (HARB Administrator)

Absent: Zach Zubris (Zoning Officer) and Noel Barrett (Liaison)

**I. Call to Order**

Chair Peseski called the meeting to order at 6:12 p.m. and noted that H.A.R.B. did have a quorum.

**II. Approval of Minutes – December 7<sup>th</sup>, 2020 and January 4<sup>th</sup>, 2021**

**Upon a Motion by CL Lindsay, seconded by Steve Young, H.A.R.B. unanimously agreed to approve the minutes of December 7<sup>th</sup>, 2020.**

**The Motion to approve the January 4<sup>th</sup>, 2021 minutes was postponed until the next HARB meeting.**

**III. New Business**

**A. Review of Design Guidelines Final Inclusions**

Chair Peseski presented a handout to HARB entitled, “Final Inclusions Modifications into the Design Guidelines”, dated March, 2021 (attached and made a part of these minutes). The presentation included the following additions/changes to be made to the Design Guidelines:

- Generators/Fuel Source Tanks
- Expiration of Certificates of Appropriateness
- Lighting, Exterior
- RRIK Flow Chart to be added to the Design Guidelines

There was a brief discussion on deteriorating fences that need to be replaced or plantings to be used as a more natural, softer screening but would need to be replaced when they die. Residents should pick a planting that would be a year-round screening and be responsible for maintaining the planting(s).

Chair Peseski volunteered to re-edit the draft on fencing and other screening materials for outside mechanicals.

It was noted that everyone agreed on the writing of the ordinance for the expiration of Certificates of Appropriateness.

It was suggested to put a note or expiration date on the Certificate of Appropriateness regarding the new ordinance that gives residents 180 days to complete the Certificate of Appropriateness project.

Mr. Lindsay suggested to put a note in the HARB application to explain the expiration date of 180 days of the Certificate of Appropriateness.

It was noted to add the word “shields” after “may require utilization of dimmers” in the second paragraph. Also, to delete “must be done” in the second paragraph and add “may be requested or required”.

There was a brief discussion regarding the handwritten flowchart on RRIK (Repair Replacement In-Kind) process to be added to the Design Guidelines. Mr. Lindsay volunteered to re-do the flowchart for better clarification.

**B. Review of approved Certificate of Appropriateness documents from previous years in accordance to new timeline ordinance**

No need to further discuss at this time; previously discussed under the previous discussion topic.

**IV. Old Business -- None**

**V. Public Comment -- None**

**VI. Adjournment**

**Upon a Motion by Marnie Newman, seconded by CL Lindsay, the meeting was adjourned at 6:59 p.m.**

Respectfully submitted,  
Christine E. Terranova  
H.A.R.B. Administrator  
Solebury Township