

SOLEBURY TOWNSHIP BOARD OF SUPERVISORS

November 20, 2018 – 7:00 P.M.

Solebury Township Hall

MEETING MINUTES

Attendance: Mark Baum Baicker, Chair, Kevin Morrissey, Vice-Chair, Noel Barrett, John S. Francis, Dennis H. Carney, Township Manager, and Catherine Cataldi, Secretary. Curt Genner, Township Engineer, Jordan Yeager, Solicitor and Joanna Waldron, Solicitor was also in attendance.
Via Conference Call: Robert McEwan

I. The meeting was called to order followed by the Pledge of Allegiance.

Audio recording device was then turned on.

Robert McEwan was conferenced into the meeting.

II. Approval of Bills Payable – November 14, 2018

Res. 2018-141 – Upon a motion by Mr. Morrissey, seconded by Mr. Francis, the list of Bills Payable dated November 14, 2018, were unanimously approved as prepared and posted.

III. Approval of Minutes – November 8, 2018 Budget Meeting

Res. 2018-142 – Upon a motion by Mr. Francis, seconded by Mr. Morrissey, the Minutes of the November 8, 2018 Budget Meeting were unanimously approved.

IV. Announcements/Resignations/Appointments – No Announcements

V. Supervisors Comment – No Supervisor Comment

VI. Public Comment

- Frank Lawson, Solebury Soccer Club Manager, submitted the \$3450.00 non-resident fees under protest.

VII. Public Hearing

- MWH Properties, LLC – Conditional Use

The public hearing was opened by Jordan B. Yeager, Township Solicitor. No party status was established.

The Applicant, MWH Properties, LLC, was represented by Edward F. Murphy, Esq. and Eric Janetka, Engineer. A court stenographer was present to record the testimony. Following testimony by the applicant's, the hearing was closed.

The applicant, MWH Properties, LLC was seeking a conditional use approval to demolish the existing building located at 2995 River Road, TMP # 41-019-004 and construct a twin-dwelling unit. The property is located in the VC-Village Commercial Zoning District and contains an existing building and multiple nonconformities.

Several residents expressed support for the work proposed by MWH Properties, LLC. The applicant agreed to all conditions set by the Board of Supervisors.

Kevin Morrissey expressed concern that this request is removing a portion of the riparian buffer on the property, something that needs more attention in the Township. However in this particular situation, the net effect is an improvement to the environment.

Res. 2018-143 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Francis, it was unanimously agreed to approve the Conditional Use Application of MWH Properties, LLC ; subject to compliance with:

- **All the items indicated in the C. Robert Wynn Associates, Inc. review correspondence, dated October 31, 2018;**
- **The conditions recommended by the Solebury Township Planning Commission;**
- **The prior Zoning Hearing Board decisions;**
- **Subject to the condition that the project be carried out and that the use be conducted in the manner consistent with the applications, the testimony, the evidence and the representations of the applicant and its representatives at the hearing, including with regard to providing the Township with a redacted copy of the lease;**
- **The applicant must receive all permits and approvals from all agencies having jurisdiction of the same to the extent explicable;**
- **The applicant shall pay all Township expenses related to the applications;**
- **The applicant shall comply with all the rules and regulations of the ordinances of the Township, the Commonwealth and the United States. Particularly the Zoning and Subdivision Land Development Ordinances, unless relief has already been granted or waived.**

VIII. Public Hearing –

- Simone Collins Presentation – Aquetong Spring Park Strategic Master Plan
William Collins delivered a Strategic Plan presentation (copy of which is attached) to the Board. The PowerPoint covered the: Executive summary, goals, and objectives; implementation tasks; priorities and funding; team roles/structure; and concept plan.

The Board thanked all parties involved.

Res. 2018-144 – Upon a motion by Mr. Francis, seconded by Mr. Baum Baicker, it was unanimously agreed to approve the Aquetong Spring Park Strategic Master Plan with the following corrections:

- 1. Page iii – Table of Contents – Add element titles to Chapter 4**
- 2. Page 2 – Chapter 1 – Add foot note reference. “Passive: recreation for nature oriented activities, not involving organized field sports.”**
- 3. Page 8 – Chapter 1 – drop the reference to the ‘active’ park at North Point. End the sentence at “.....space owned by Solebury Township.”**
- 4. Page 36 – Chapter 4 – Change title to “Route 202, 9/11 Memorial Trail Segment”**
- 5. Page 36 – Chapter 4 – Add after ..ASP site. “Following Solebury Supervisor’s endorsement to join the 9/11 Memorial Trail program, building this segment grows Solebury Township’s link to the envisioned 1,300 mile regional memorial.”**
- 6. Page 40 – Chapter 4 – Add: “To ensure the future of the native brook trout population, the introduction of non-native trout species (brown trout and rainbow trout) will be prohibited by Solebury Township.”**

IX. Old Business – No Old Business

X. New Business

- 2019 Board of Supervisors Meeting Dates

The Board reviewed the dates for the Board of Supervisors Meetings for 2019 (copy of which is attached).

Res. 2018-145 – Upon a motion by Mr. Morrissey, seconded by Mr. Francis, it was unanimously agreed to approve the 2019 Board of Supervisors meeting dates.

- Dog Daycare Ordinance Amendment – Authorization to Advertise

The proposed ordinance amends the Solebury Township Zoning Ordinance regarding dog daycare uses. The Board of Supervisors received comments from residents regarding the dog daycare use section of the Omnibus Ordinance. The Solebury Township Planning Commission reviewed the dog daycare section of the ordinance and made recommendations which have been incorporated into the dog daycare ordinance amendment.

Res. 2018-146 – Upon a motion by Mr. Barrett, seconded by Mr. Francis, it was unanimously agreed to advertise the Dog Daycare Ordinance Amendment.

- Municipal Claims and Tax Liens Ordinance – Authorization to Advertise

The proposed ordinance amends chapter 1 of the Solebury Township Code of Ordinances to provide a rate of interest and schedule of attorneys' fees for collection of Municipal claims, tax liens, and liens for removal and abatement of nuisances.

Res. 2018-147 – Upon a motion by Mr. Francis, seconded by Mr. Barrett, it was unanimously agreed to advertise the Municipal Claims and Tax Liens Ordinance.

XI. Public Comment – No additional public comment

XII. Adjournment

The meeting was adjourned at 8:27 p.m.

Respectfully submitted,
Catherine Cataldi
Secretary



Solebury Township Board of Supervisors Presentation
Tuesday, November 20, 2018

Aquetong Spring Park Strategic Master Plan



Solebury Township

Outline

1. Strategic Master Plan - Report Summary
2. Partners and Roles
3. Project Timeline

Strategic Master Plan - chapters

1. Executive Summary
2. Goals and Objectives
3. Site Analysis
4. Action Strategy
5. Implementation

Aquetong Spring Park Strategic Master Plan



Aquatic Habitat Restoration
November 2018

Aquetong Spring Park Strategic Master Plan - Solebury Township

Executive Summary, Goals, and Objectives

Solebury Township is committed to managing Aquetong Spring Park as a restored and conserved aquatic habitat that includes “passive” recreation and educational opportunities.

Primary Goal: *The restoration and conservation of aquatic habitat.*

Objectives:

Environmental Stewardship

- Streambank Restoration
- Riparian Buffers
- Stormwater Management
- Forest Canopy Management
- Native Habitat Restoration

Cultural Stewardship

- Invasive Species Management
- History
- Education
- Passive Recreation



Action Strategy and Strategic Zones

Action Strategy: use Science and Design to achieve the Primary Goal

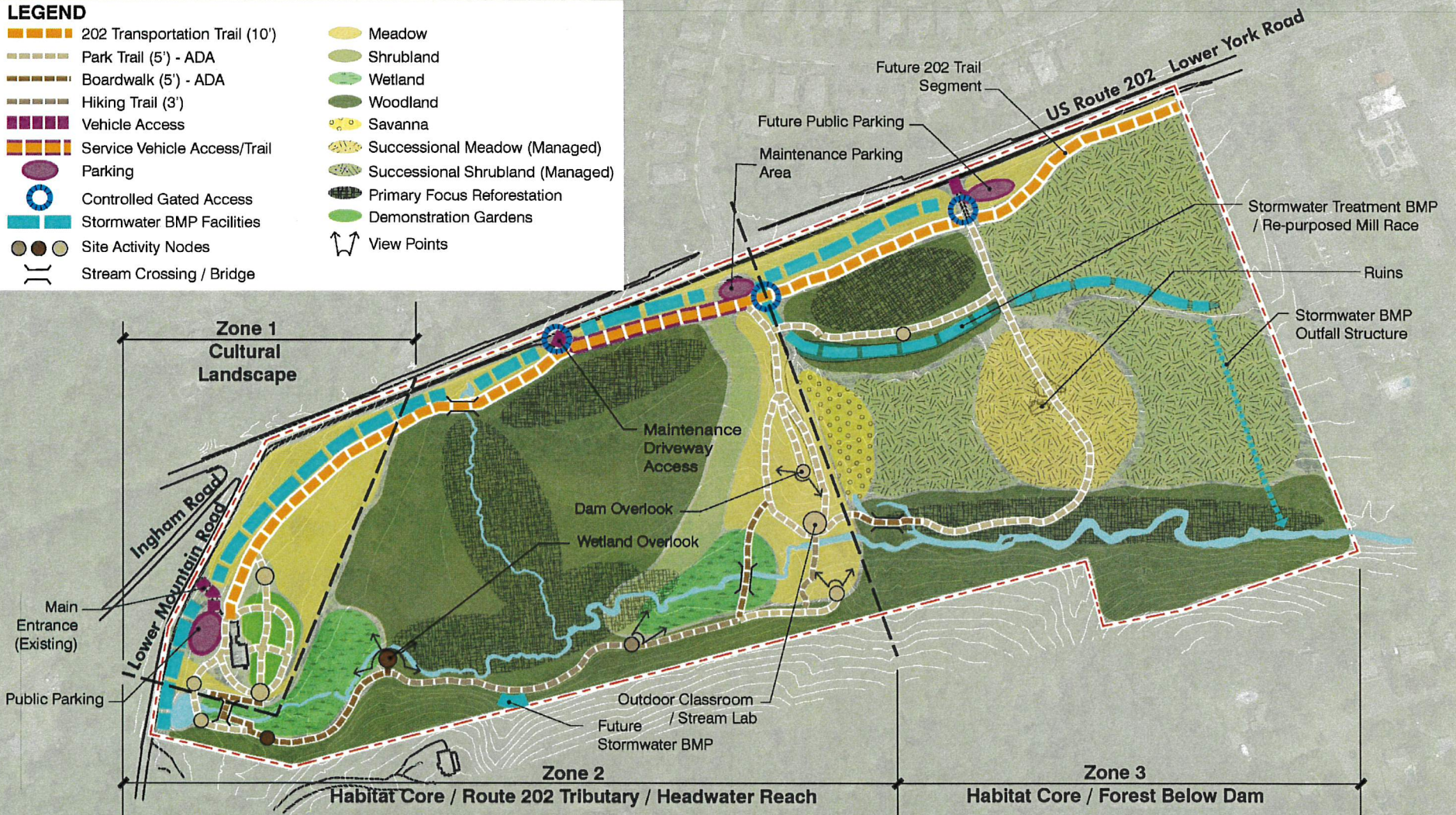
Strategic Zones: - Divide site into 3 zones for strategic planning:

- **Zone 1 - Cultural Landscape:** *focus the most intensive public programming in already “disturbed” areas to minimize disturbances within core restoration areas*
- **Zone 2 - Aquatic Habitat Restoration:** *Focus concentration on aquatic habitat restoration; with public programming focused on spring pool area and former dam site*
- **Zone 3 - Forest Restoration:** *focus concentration on restoring loss forest canopy, and ensuring soil stability*

Strategic Zones - Concept Diagram

LEGEND

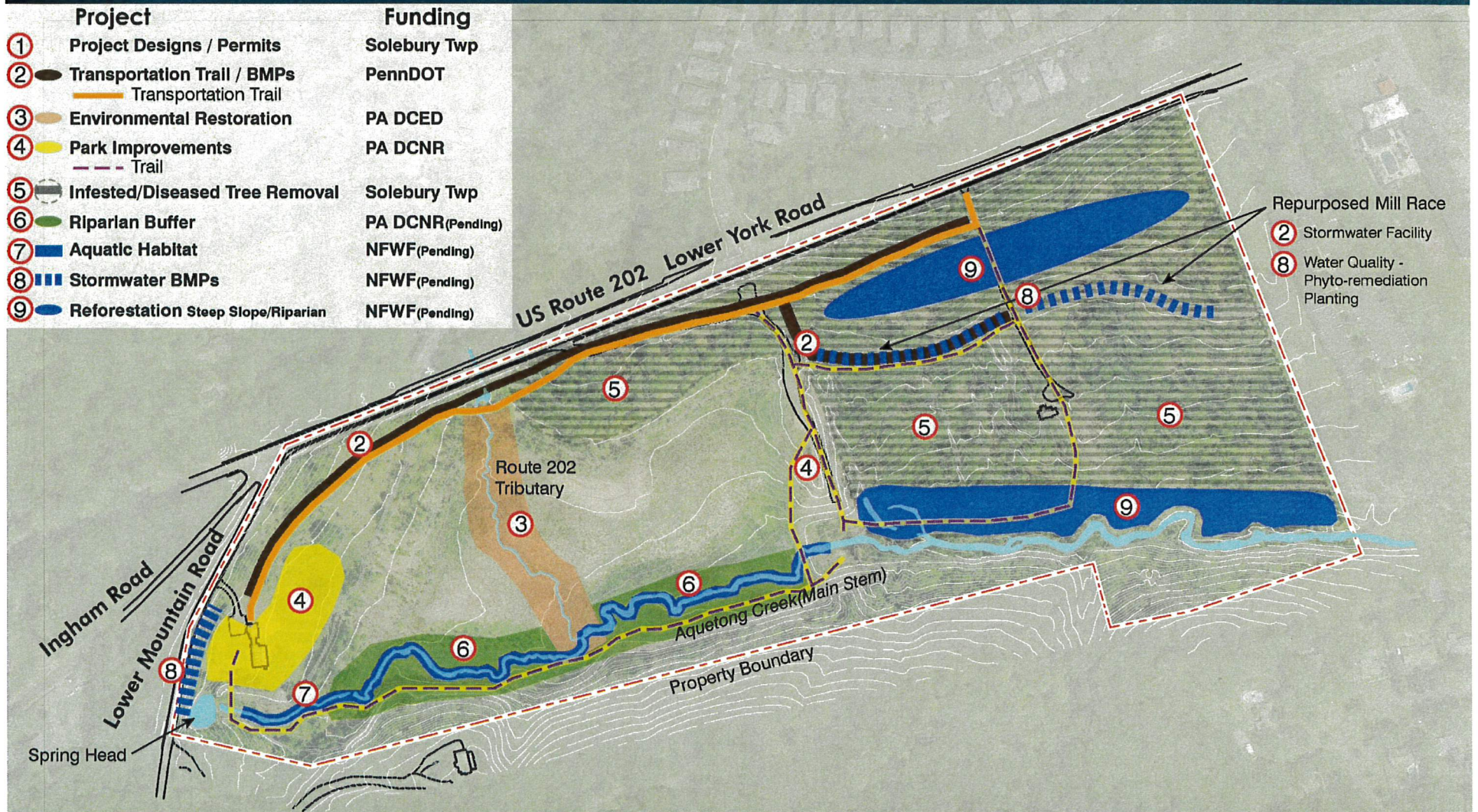
	202 Transportation Trail (10')		Meadow
	Park Trail (5') - ADA		Shrubland
	Boardwalk (5') - ADA		Wetland
	Hiking Trail (3')		Woodland
	Vehicle Access		Savanna
	Service Vehicle Access/Trail Parking		Successional Meadow (Managed)
	Controlled Gated Access		Successional Shrubland (Managed)
	Stormwater BMP Facilities		Primary Focus Reforestation
	Site Activity Nodes		Demonstration Gardens
	Stream Crossing / Bridge		View Points



Phase 1 - Implementation tasks

1. Design and Permitting - **ST**
2. Route 202 Trail Segment/Stormwater Management - **FUNDED**
PennDOT TA - Construction to begin August 2020
1. 202 Tributary Riparian Restoration - **FUNDED** PA DCED - install Fall 2019
2. Park User Improvements - **FUNDED** PA DCNR - install Fall 2019
3. Forestry Management/Tree Removal - **FUNDED** - ST - begin winter 2019
4. Riparian Buffers - **FUNDED** - PA DCNR - install Fall 2019
5. Trout Habitat - Pending - NFWF (possibly install Fall 2019)
6. Stormwater Management - Pending - NFWF (possibly install Fall 2019)
7. Reforestation - Pending - NFWF (possibly install Fall 2019)
8. Invasive Species Management - **ST - Ongoing**
9. Vegetation Management - **ST - Ongoing**

Phase 1 - Priorities and funding sources



Timelines

TASK TIME LINE	2015	2016	2017	2018	2019	2020	2021	2022
ASA COMMITTEE								
STREAM RESTORATION								
DAM BREACH								
TREE RESTORATION PLANTING								
STREAM ASSESSMENT								
DCED GRANT AWARD								
RESTORATION DESIGN								
CD'S & BID STREAM RESTORATION								
CONSTRUCTION								
MANAGEMENT								
PARK IMPROVEMENTS								
DCNR GRANT AWARD								
MASTER PLAN								
CD'S & BID PARK IMPROVEMENTS								
CONSTRUCTION								
202 MULTI-USE TRAIL								
TA GRANT AWARD								
CD'S & BID PARK IMPROVEMENTS								
CONSTRUCTION								
FOREST RESTORATION								
REPORT								
REMOVAL OF INFESTED TREES								
RESTORATION PLANTING								
MANAGEMENT								

Task Timeline (working versions)

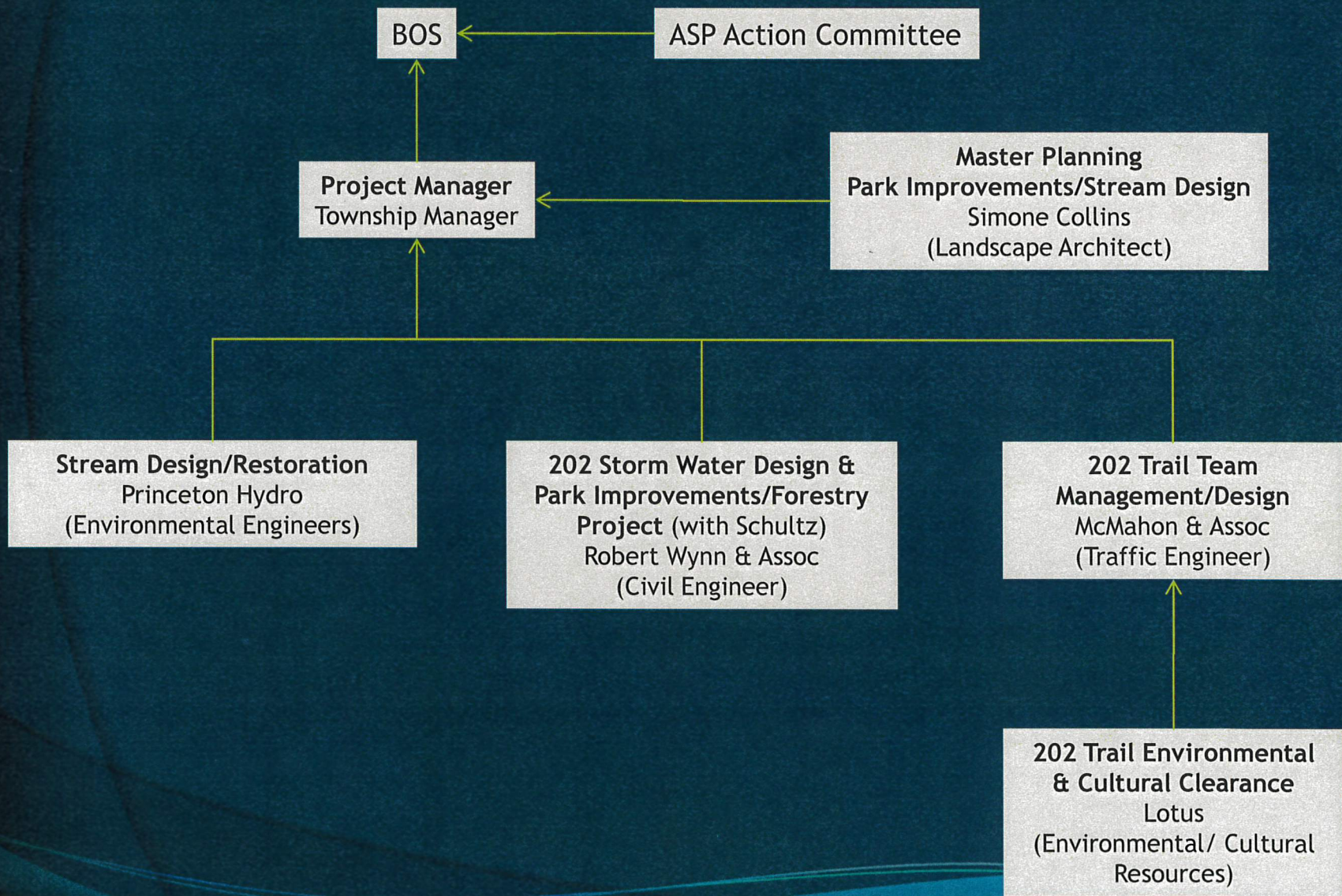
Expanded Timeline

	10/15/2018	10/22/2018	10/29/2018	11/5/2018	11/12/2018	11/19/2018	11/26/2018	12/3/2018	12/10/2018	12/17/2018	12/24/2018	12/31/2018	1/7/2019	1/14/2019	1/21/2019	1/28/2019	2/4/2019	2/11/2019	2/18/2019	2/25/2019	3/4/2019	3/11/2019	3/18/2019	3/25/2019	4/1/2019	4/8/2019	4/15/2019	4/22/2019	4/29/2019	5/6/2019	5/13/2019	5/20/2019	5/27/2019	6/3/2019	6/10/2019	6/17/2019			
Draft of Masterplan Document																																							
Review of Masterplan document by BOS																																							
SC publish revised FINAL Draft document																																							
Document is approved by BOS and published on TWP web site for Public Information																																							
Schematic Design on selected projects																																							
Schematic Design presented to BOS																																							
Schematic Design ammended																																							
Schematic Design Approved by BOS																																							
Code and Ordinance Approvals																																							
Detailed Design																																							
Detailed Design Approved by BOS																																							
Construction Documents																																							
Bid Documents Prepared																																							
Requests for Bid Issued																																							
Bids Reviewed and Selected Contractors interviewed and appointed by BOS																																							
Contractors Appointed																																							
Construction Commenced																																							

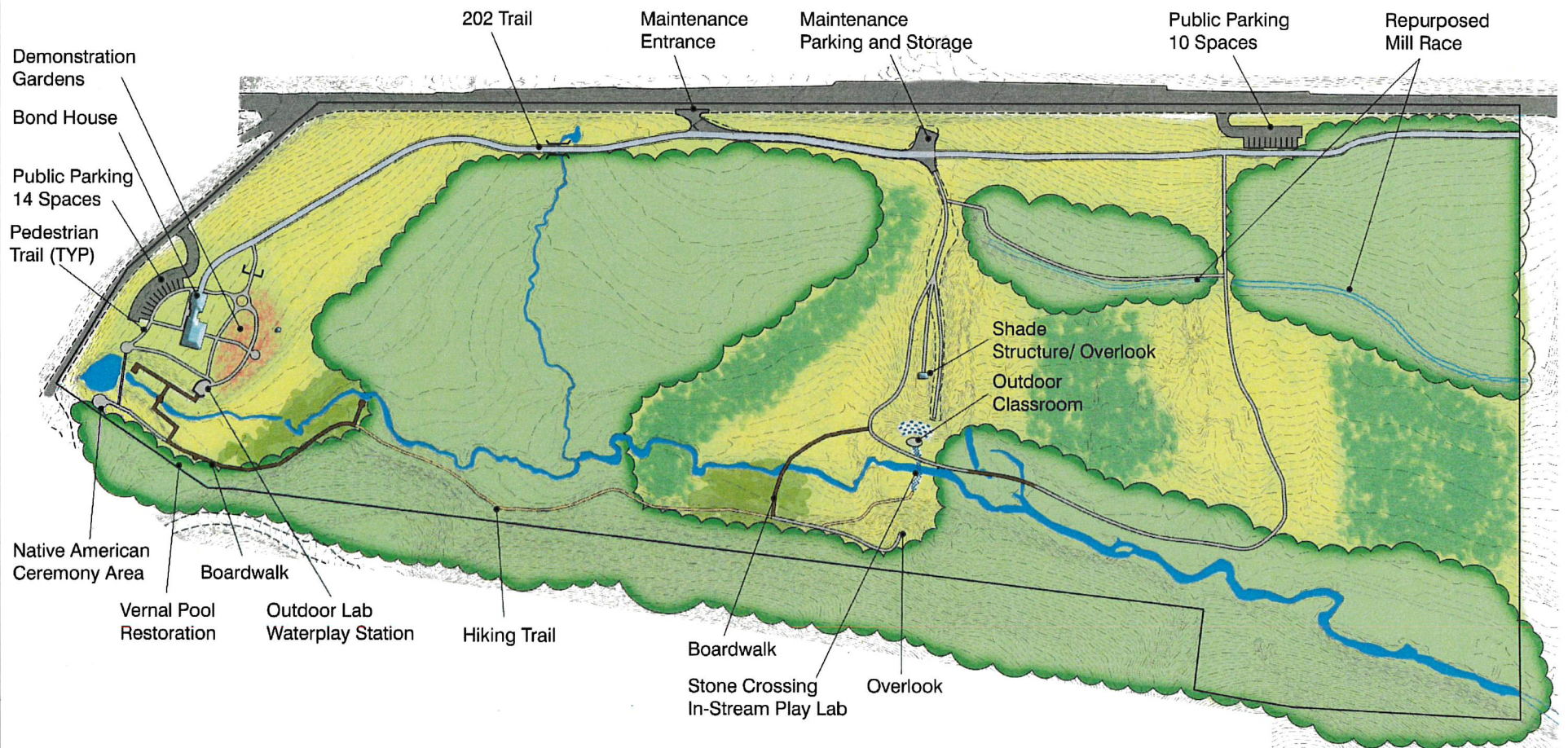
Partners

1. Simone Collins Landscape Architecture: Lead design of DCNR Park Improvements; review and coordination of restoration and trail work; streambank, riparian buffer design with PH.
2. Princeton Hydro - Environmental Engineers: Lead Design on Stream/ Riparian Restoration; review and coordination with park / trail work.
3. Robert Wynn & Assoc. - Civil Engineer: Review coordination on Park Improvements - 202 Trail Stormwater management design.
4. McMahon & Assoc. - Traffic Engineer: 202 Trail Team Management / Design / PennDOT Submission navigation.
5. Lotus Environmental Consulting LLC - Environmental / Cultural Resources: 202 Trail Environmental and Cultural clearance work.
6. Shultz Forest Management and Consulting LLC: Forest management report and tree removal.

Team Roles / Structure



Vision - Concept Plan



Timeline

Strategic Master Plan 2018

10/15- draft report to Aquetong Spring Advisory Committee (ASAC)

11/9 - revised draft to ASAC via BOS liaison

11/13 - Draft Report posted ST website for public review / comment

11/16 - final draft comments received from BOS

11/19 - public review/comment period closes

11/20/18 - presentation of Strategic Master Plan FINAL to BOS

- 2019 Board of Supervisors Meeting Dates

The Board of Supervisors meetings are held the first and third Tuesdays of each month at 7:00 pm, unless otherwise noted. For the months of June, July, and August there will only be one (1) meeting held per month.

January 7 at 6:00 pm (Reorganization) – (First Monday in January)

January 15

February 5

February 19

March 5

March 19

April 2

April 16

May 7

May 23 (Thursday due to Primary on 21st)

June 18

July 16

August 20

September 3 – Budget Session

September 17

October 1 – Budget Session

October 15

November 7 - Budget Session (Thursday due to Election on 5th)

November 19

December 10 (Second Tuesday)