

SOLEBURY TOWNSHIP BOARD OF SUPERVISORS
March 21, 2023 – 6:00 P.M.
Solebury Township Hall/Virtual - Hybrid Meeting
MEETING MINUTES

Attendance: Mark Baum Baicker, Chair, Hanna Howe, Vice-Chair, John S. Francis, Kevin Morrissey, Robert McEwan, Christopher Garges, Township Manager, Michele Blood, Assistant Township Manager, and Catherine Cataldi, Secretary. Mark L. Freed, Township Solicitor was in attendance.

The recording device was turned on.

I. The meeting was called to order followed by the Pledge of Allegiance.

II. Approval of Bills Payable – March 16, 2023

Res. 2023-46 – Upon a motion by Mr. McEwan, seconded by Mr. Morrissey, the list of Bills Payable dated March 16, 2023 was unanimously approved as prepared and posted.

III. Approval of Meeting Minutes – March 9, 2023 Meeting

Res. 2023-47 – Upon a motion by Mr. Francis, seconded by Mr. McEwan, the Minutes of the March 9, 2023 Meeting were unanimously approved as prepared and posted.

IV. Supervisor Comment

Mr. Baum Baicker expressed gratitude from the Board to Senator Steve Santarsiero and Representative Tim Brennan for delivering Solebury Township with two (2) grants. The one grant is for four hundred and sixty-four thousand seven hundred and fifty-eight dollars \$464,758 to be used for the Solebury Gateway Trail Project. The second grant is for a little under one hundred and ninety-four thousand dollars (\$194,000) to be used for the design work to improve pedestrian and road safety on Route 202 at Lower Mountain Road.

Mr. Baum Baicker honored Ron Ewer with words of remembrance written by Jim Searing. The Board expressed their condolences.

V. New Business

Authorization to Appoint Consultant for Energy Audit of Municipal Complex

In response to the Board's request following the BSEG's HVAC system presentation on August 16, 2022 the administration solicited three proposals for an energy audit for the municipal building. Christopher Garges, Township Manager, Kate Robeson-Grubb, Sustainability Specialist, Supervisor McEwan, Supervisor Francis and Shannon Pendleton, EAC Member met with the consultants to discuss the proposals and qualifications.

The team unanimously recommended that the Board appoint EAM Associates as Township Consultant to complete the energy audit for the Municipal complex based on their combination of experience and fee.

The Board and Mr. Garges expressed gratitude to Ms. Pendleton for her time, guidance and expertise throughout the process.

Res. 2023-48 – Upon a motion by Mr. Francis, seconded by Mr. McEwan, it was unanimously agreed EAM Associates as Township Consultant to complete the energy audit for the Municipal Complex.

Bid Award – Highway Materials

Bids for black top and miscellaneous stone and aggregate have been received by the Bucks County Consortium and reviewed by Solebury Township Administration.

Res. 2023-49 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Francis, it was unanimously agreed to award the highway materials bid as follows:

- **No. 2B ¾" Stone, No. 2A Stone Mix and R-4 stone to: Plumstead Materials**
- **Rip-Rap Mixed Stone, Super Pave 9.5 mm Wearing, and Super Pave 19.0 mm Binder to: Eureka Stone Quarry, Inc.**
- **Super Pave 12.5 mm Wearing to: Walter R. Earle-Morrisville LLC**

Resolution for the Department of Conservation and Natural Resources' Community Conservation Partnership Program Grant

The Department of Conservation and Natural Resources' Community Conservation Partnership Program Grant to be used for the Solebury Township Parks, Recreation, Open Space Trails & Greenway Plan includes a resolution that required adoption by the Board of Supervisors.

Res. 2023-50 – Upon a motion by Mr. Morrissey, seconded by Ms. Howe, it was unanimously agreed to adopt the resolution granting authority to Christopher Garges for execution of all documents associated with the Community Conservation Partnership Program Grant for the Solebury Township Parks, Recreation, Open Space, Trails & Greenway Plan.

Environmental Advisory Council - Sustainability Subcommittee Announcement

The Board announced the formation of the Environmental Advisory Council - Sustainability Subcommittee. The goal of the subcommittee is to carry out the goals and objectives of the Energy Transition Plan and highlight public education initiatives. The Sustainability Subcommittee parameters include the following:

1. No more than three members of the EAC (less than a quorum)
2. Will include Associate members of the EAC (up to five)
3. Will make recommendations to the EAC which will then make recommendations to the Board of Supervisors.
4. Will be supported by staff member Kate Robeson-Grubb
5. Will hold hybrid public meetings which will be recorded
6. The Township will create a page on the Township's website for the public outreach component of the EAC and its subcommittee.

Environmental Advisory Council – Logo Approval

The Environmental Advisory Council (EAC) requested approval of a logo design to be used, when applicable, to bring public attention to the work of the EAC.

Discussion ensued on the font and colors of the logo presented.

Andrew Speedy, resident, commented on the presented logo. Mr. Speedy expressed support for the logo to be modified to look similar to the Township and Parks & Recreation Board logos.

The Board is to hold further discussion on this topic at the April 4, 2023 Board of Supervisors meeting.

Bucks County Municipal Consortium Resolution

The Board reviewed the Bucks County Municipal Consortium resolution. Discussion ensued between the Board. It was determined that Solebury Township would follow the progress of the consortium to potentially join at a later date.

VI. Public Comment

Brian Mitchell, resident, questioned the noise restrictions within the Township. Mr. Mitchell expressed distress regarding nonstop noise made by landscapers at a neighboring property. Mr. Mitchell tried discussing with the landscapers with no resolution.

VII. Adjournment

The meeting was adjourned at 6:51 p.m.

Respectfully submitted,
Catherine Cataldi
Secretary



DCNR-C2P2	Applicant Information (* indicates required information)	
Applicant/Grantee Legal Name: SOLEBURY TOWNSHIP	Web Application ID: 2006362	
Project Title: Solebury Township Parks, Recreation, Open Space, Trails and Greenway Plan		

WHEREAS, **SOLEBURY TOWNSHIP** ("Applicant") desires to undertake the project, "**Solebury Township Parks, Recreation, Open Space, Trails and Greenway Plan**" ("Project Title"); and

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department **if the applicant is awarded a grant**; and

NOW THEREFORE, it is resolved that:

1. The grant application may be electronically signed on behalf of the applicant by "**Christopher Garges**" who, at the time of signing, has a **TITLE** of "**Township Manager**" and the email address of "**cgarges@soleburytp.org**".
2. If this Official signed the Grant Application Electronic Authorization prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the Grant Application Electronic Authorization, signed by the above Official, will become the applicant/grantee's **executed** signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the "**TITLE**" specified in paragraph 1 and the grantee will be bound by the amendment.

I hereby certify that this Resolution was adopted by the

Board of Supervisors of Solebury Township, Bucks County
(identify the governing body of the applicant, e.g. city council, borough council, board of supervisors, board of directors)

of this applicant, this 21st day of March, 2023.

(signature of the governing body)
Mark Baum Baicker, Board of Supervisor Chair