

EAC – Sustainability Subcommittee

February 26, 2024– 7:00 PM

Virtual Meeting

MINUTES

Members in attendance: Shannon Pendleton (Chair), John Francis (Board Supervisor), Kate Robeson-Grubb (Administrator)

Absent: Jeanne Litwin (Co-Chair), Tim Marsh

I. Introduction

Ms. Pendleton initiated the meeting at 7:02 PM.

II. Discussion Items

a. Administration

- Ms. Robeson-Grubb to send SSC meeting minutes to other Township staff acting as committee liaisons for internal distribution.
- Ms. Pendleton discusses CRM software for event organizing and fundraising.

b. Energy Transition Plan (ETP) Initiatives

- Ms. Pendleton, Ms. Robeson-Grubb, and Mr. Francis discuss Energy Audit Report slides to be presented to Board of Supervisors (date TBD). Ms. Pendleton and Mr. Francis discuss future opportunity/recommendations.
- Ms. Pendleton, Mr. Francis, and Ms. Robeson-Grubb review color-coded table of ETP initiatives/projects and example of Eco-district planning.
- Ms. Robeson-Grubb provides updates about potential contacts for sustainability consultant/contractor.

c. EAC Submissions/Presentations/Proposals for Approval

- SSC to propose Sustainability Forum dates (4/4 or 4/6) for EAC discussion and approval.

d. PSU Senior Capstone Project

- SSC to reduce Penn State Student's weekly meeting obligation from 1 hour to 30 minutes.
- SSC to discuss with PSU Student regarding additional educational materials for upcoming events.

III. Public Comment

a. *No public comment*

IV. Open Discussion

a. Mr. Francis discusses additional EV infrastructure potential.

V. Adjournment

Ms. Pendleton adjourned the meeting at 8:00pm

Respectfully Submitted,

Kate Robeson-Grubb