

**SOLEBURY TOWNSHIP BOARD OF SUPERVISORS**  
**January 3, 2022 - 9:30 A.M.**  
**HYBRID REORGANIZATION MEETING**

**RESOLUTIONS**

The January 3, 2022 at 9:30 a.m. Solebury Township Board of Supervisors' Reorganization meeting was duly advertised and held in-person, as well as, electronically through the Zoom Virtual Meeting Platform. The meeting was held in this manner due to the current State and Federal regulations in place from the COVID-19 pandemic.

Attendance: Mark Baum Baicker, Chair, John S. Francis, Vice-Chair, Kevin Morrissey, Robert McEwan, Hanna Howe, Dennis H. Carney, Township Manager, Michele Blood, Assistant Manager, and Catherine Cataldi, Secretary. Mark L. Freed, Township Solicitor was also in attendance.

Zoom recording device was turned on.

The meeting was called to order followed by the Pledge of Allegiance. (Unless otherwise noted, the following motions were unanimously adopted.)

Appointment of Temporary Chair

**Mr. Baum Baicker appointed John S. Francis as temporary Chairman to receive nominations for a permanent Chairman.**

Election of Chair

**Res. 2022-1 – Upon a motion by Mr. Francis, seconded by Mr. Morrissey, Mark Baum Baicker was elected as Chairman of the Solebury Township Board of Supervisors for year 2022.**

Relinquish Temporary Chair

**Mr. Baum Baicker relinquished the temporary Chair, John S. Francis, from his position and for the Chair, Mark Baum Baicker to take over the meeting.**

Election of Vice-chair

**Res. 2022-2 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, John S. Francis was elected as Vice-chair of the Solebury Township Board of Supervisors for year 2022.**

Appointments

**Res. 2022-3 – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, the following appointments were made:**

Appointment of Township Manager

**Dennis H. Carney was reappointed as Township Manager for year 2022 with salary commensurate with the 2022 approved budget and benefits as set forth in Exhibit "A" attached hereto.**

Appointment of Assistant Manager

**Michele Blood was reappointed as Assistant Manager for year 2022 with salary commensurate with the 2022 approved budget and benefits as set forth in Exhibit "A" attached hereto.**

Appointment of Secretary

**Catherine Cataldi was reappointed as Township Secretary for year 2022 with salary commensurate with the 2022 approved budget and benefits as set forth in Exhibit "A" attached hereto.**

Appointment of Treasurer

**Michele Blood was reappointed as Township Treasurer for year 2022 with salary commensurate with the 2022 approved budget and benefits as set forth in Exhibit "A" attached hereto.**

Appointment of Zoning Officer

**Zachary Zubris was reappointed as Township Zoning Officer for year 2022 with salary commensurate with the 2022 approved budget and benefits as set forth in Exhibit "A" attached hereto.**

Appointment of Code Enforcement Officer

**Zachary Zubris was reappointed as Township Code Enforcement Officer for year 2022 with salary commensurate with the 2022 approved budget and benefits as set forth in Exhibit "A" attached hereto.**

Appointment of Assistant Code Enforcement Officer

**Jean Weiss was appointed as Assistant Township Code Enforcement Officer for year 2022 with salary commensurate with the 2022 approved budget and benefits as set forth in Exhibit "A" attached hereto.**

Appointment of Deputy Tax Collector

**Res. 2022-4 – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, Robert Carr was reappointed as Deputy Tax Collector for year 2022.**

Appointment of Professionals and Consultants

**Res. 2022-5 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, the following professionals and consultants are appointed for 2022 and their fee schedule approved as set forth in Exhibit "B":**

- 1. Curtin & Heefner LLP as Township Solicitor;**
- 2. Terry W. Clemons, Esquire of Clemons Richter & Reiss as Township Land Preservation Solicitor and Solicitor to Appeals Board;**
- 3. Neil A. Morris, Esquire of Offit Kurman as Township Labor Counsel;**
- 4. Wynn Associates, Inc. as Township Engineer;**
- 5. Curtis J. Genner Jr., of Wynn Associates, Inc. as Township Floodplain Administrator;**
- 6. McMahon Associates, Inc. as traffic consultants;**
- 7. Land Trust of Bucks County, Heritage Conservancy and Bucks County Planning Commission as Township consultants;**
- 8. United Inspection Services as Electrical Code Enforcement;**
- 9. Building Inspections Underwriters as Building Code Official.**

Appointment of Fire Marshall

**Res. 2022-6 – Upon a motion by Mr. Baum Baicker, seconded by Ms. Howe, Scott Fleischer of Pipersville, PA shall be reappointed Solebury Township Fire Marshall for 2022 with no compensation.**

Appointment of Solebury Township Board of Appeals

**Res. 2022-7 – Upon a motion by Mr. Baum Baicker, seconded by Ms. Howe, C. Robert Wynn, J. Peter**

Grover, and TJ Francisco were reappointed to the Solebury Township Board of Appeals without compensation for 2022.

Appointment to Township Boards/Committees/Commissions

**Res. 2022-8** – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, the following residents are appointed, without compensation, to the Township advisory boards, committees and commissions for the terms specified:

1. Chairman of the Environmental Advisory Council for 2022 – Eric Allen
2. Vacancy Board Chairman for 2022 – Noel Barrett
3. Solebury Township Police Pension Resident Representative – Peter Augenblick for one (1) year term;
4. Environmental Advisory Committee – Hope Blaythorne and Christy Cheever for three (3) year terms;
5. Farm Committee– Gary Manoff and Graham Phillips for three (3) year terms; Stephen Phillips and Buz Teacher as Associate Members for one (1) year terms;
6. Historical Architectural Review Board – Buz Teacher for one (1) year term; Nancy Ruddle for five (5) year terms;
7. Land Preservation Committee – Sally Drayer for two (2) year term; Kurt Leasure for one (1) year term;
8. Parks and Recreation Board – Dan Morrin Jr for five (5) year term;
9. Solebury Township Planning Commission – Peter Brussock and Den Fest for four (4) year terms;
10. Zoning Hearing Board – John Fuhrmeister and Michael Warden for five (5) year terms.

Approval of Township Depositories and Financial Policies/Fees

**Res. 2022-9** – Upon a motion by Mr. Baum Baicker, seconded by Ms. Howe, the following financial institutions are approved as depositories for Township funds, including those of the locally elected Tax Collector, with said depositories providing proof of collateralized guarantee:

1. US Bank;
2. First National Bank & Trust of Newtown;
3. Wells Fargo;
4. Penn Community Bank;
5. Key Government Finance.

**Res. 2022-10** – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, the Solebury Township Employee Appointments and Non-Uniform Employee Benefits establishing employee benefits and staff positions for current non-uniform employees as of January 3, 2022, is approved and adopted as set forth in Exhibit “A” attached hereto.

**Res. 2022-11** – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, the Bond for the Treasurer shall continue at \$6,700,000.00 for 2022.

**Res. 2022-12** – Upon a motion by Mr. Baum Baicker, seconded by Ms. Howe, the Schedule of Filing Fees, Escrows, Park & Recreation Fee in Lieu, Ordinance Prices, Permit and Inspection Fees and Police Department Fees, dated January 3, 2022, is approved and adopted as set forth in Exhibit “C” attached hereto.

**Res. 2022-13** – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, Herb Elsner’s Auto

Repair and Towing, New Hope Mobil Towing & Recovery, Fred Beans Towing & Recovery, and Jim Jacobs Towing & Garage shall be designated as approved towing and storage garages for 2020 and their fees schedules approved as set forth in Exhibit "C" attached hereto.

Res. 2022-14 – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, the Township Treasurer shall be authorized to pay bills which do not exceed fifteen thousand dollars (\$15,000.00), and which provide for a discount period which would be financially beneficial for the Township, prior to them being approved by a majority vote of the Board of Supervisors.

Announcement of Supervisor Committee Liaisons

Res. 2022-15 – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, the Township Supervisor Liaisons for 2022 will be as follows:

Environmental Advisory Council – John S. Francis  
Farm Committee – Kevin Morrissey  
Historical Architectural Review Board – Hanna Howe  
Land Preservation Committee – Robert McEwan  
Parks & Recreation Board – John S. Francis  
Planning Commission – Kevin Morrissey

Deer Management Committee – John S. Francis  
Emergency Medical Services – Mark Baum Baicker  
Finance Committee – Robert McEwan  
Lower Delaware Wild & Scenic River Management Council – Robert McEwan  
New Hope/Solebury Committee – Mark Baum Baicker  
New Hope-Solebury School District – Mark Baum Baicker  
Police Pension – Mark Baum Baicker  
The Free Library of New Hope and Solebury – Robert McEwan

Aquetong Spring Advisory Committee

Res.2022-16 – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, it was unanimously agreed to add the topic of the Aquetong Spring Advisory Committee to the Agenda

Res.2022-17 – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, it was unanimously agreed to extend the term of the Aquetong Spring Advisory Committee to **December 31, 2022.**

Res.2022-18 – Upon a motion by Mr. Baum Baicker, seconded by Mr. McEwan, it was unanimously agreed to appoint John S. Francis the Township Supervisor Liaison for the Aquetong Spring Advisory Committee for 2022 and to extend the term of the Committee memberships to **December 31, 2022.**

Appointment of Delinquent Real Estate Tax Collector – Adoption of Ordinance

Res. 2022-19 – Upon a motion by Mr. Baum Baicker, seconded by Mr. Morrissey, it was unanimously agreed to adopt AN ORDINANCE OF THE TOWNSHIP OF SOLEBURY, BUCKS COUNTY, PENNSYLVANIA APPOINTING THE TOWNSHIP'S ELECTED TAX COLLECTOR AS THE DELINQUENT REAL ESTATE TAX COLLECTOR FOR SOLEBURY TOWNSHIP FOR FISCAL YEAR 2021, as advertised.

Public Comment

- Stan Marcus, resident, commented on political signs and the sign ordinance.

Adjournment

The meeting was adjourned at 10:04 a.m.

Respectfully submitted  
Catherine Cataldi  
Secretary

DRAFT