

Aquetong Spring Park Advisory Committee

January 25, 2021 – 7:00 PM

ZOOM Videoconference

**MINUTES**

- I. Call to Order
  - a. Michael Zolkewitz called the meeting to order at 7:09 PM.
  - b. The following persons were in attendance: Barry Fetterolf, John Francis, Dan Dupont, Nancy Stock-Allen, and Michael Zolkewitz. Guests included Barbara Zietchick of the Solebury Township Parks and Recreation Committee and Patty Bacon of Deer Park.
- II. Approval of the Minutes
  - a. Dan. D made a motion to approve the November 30, 2020 minutes. The motion was seconded by Barry F.
- III. Supervisor Liaison Project Status Update
  - a. John F. shared that the timeline is on schedule to continue work on the trail and the parking lot in the Spring of 2021
  - b. Bids for the trail and parking lot were advertised at the most recent Supervisors Meeting
  - c. Barbara Z. questioned the park's ADA capabilities. John F. confirmed that all park work covered by the grants will be ADA compliant, but trails created by the Township are not required to be so. The committee will discuss ADA compliance of the trails throughout the park when we move into the design phase
- IV. Leadership
  - a. Barry F. made a motion to nominate Nancy S. to serve as the chair of the committee. Michael Z. seconded it. All agreed
  - b. Nancy made a motion to nominate Barry F. to serve as the vice chair of the committee. Dan D. seconded it. All agreed
- V. New Business
  - a. Committee Structure
    - i. The committee discussed the idea of expanding committee membership from 5 to up to 10 board members
    - ii. Nancy S. asked if the committee should reach out to specific people to join as members, such as a representative from specific organizations. Michael Z.

suggested sending out a general recruitment letter first to see who's interested.

**NEXT STEP: Nancy will share a letter of interest looking for members to join the committee**

- iii. Barbara Z. put forward her interest to join the committee. Several members encouraged her application to join the committee

**iv. NEXT STEP: Nancy S. will coordinate with Patty B. to see if the Native American tribe is interested in being more involved in the committee**

b. Future of the Committee

- i. Michael Z. asked the group what they thought the next steps of the committee should be as the Park moves into the design phase
- ii. Dan D. shared that hiring a professional facilitator to create a master park plan would be very beneficial. Barry F. suggested that students from Delaware Valley University may be interested in this. Nancy S. shared her insight on the matter and discussed the pros and cons of each scenario with the group
- iii. Nancy S. has historical plans created by the Township concerning the park. She will circulate the historical plans relating to the park with the committee as well as with a landscape architect for their thoughts
- iv. **NEXT STEP: Michael Z. will reach out to a landscape architect to see if they'd be interested in attending a future committee meeting**
- v. Michael Z. questioned if there is any funding available. John F. shared that the budget has been completed for 2021 but it is possible that money could be allocated if the committee is ready to hire a professional
- vi. Barbara Z. suggested the committee decide what it wants in the park before a professional is hired. John F. voiced his agreement

c. Special Meeting Scheduled

- i. **NEXT STEP: Nancy S. made a motion to schedule a special meeting for February 22 at 7 PM. It was agreed upon unanimously**
- ii. **NEXT STEP: At the next meeting, each committee member will bring three passive recreation suggestions that could be implemented at the park**

VI. Adjournment

- a. Michael Z. made a motion to adjourn the meeting at 8:38 PM. The motion was seconded by Nancy S.