

## Virtual Meeting on April 29, 2024

### Solebury Township Sustainability Subcommittee Meeting

**NOTICE:** The Solebury Township Sustainability Subcommittee meeting for April 29, 2024 will be held utilizing the Zoom virtual meeting platform. The Zoom app is available for IOS or Android smartphones and computer download. It is free to the public. Additional information can be found on the Zoom website: <https://zoom.us/>

The Township Building will not be open for this meeting.

Solebury Township Sustainability Subcommittee Meeting

Date: Monday, April 29, 2024

Time: 7:00 P.M. (Eastern Time)

The public can join and view the meeting via Zoom. In order to prevent spam and online abuse, we are asking residents who would like to attend virtually to send an email to [soleburytownship@soleburytwp.org](mailto:soleburytownship@soleburytwp.org) and request the login information for the meeting. Please be sure to indicate the committee name and meeting date in your email, along with your name, email address and phone number, and we'll promptly reply with the login information. If you are unable to email us, kindly call the Township at 215-297-5656, and we will provide you with the meeting information.

***The deadline to register is 3 p.m. on the day of the meeting.***

All Attendees will be muted when entering the Zoom meeting. The Township will unmute one speaker at a time to help prevent background noise.

To make a public comment in the meeting:

- Commenters may sign-up prior to the meeting by sending your full name, address and subject via email, by 3:00 P.M. on the day of the meeting, to [soleburytownship@soleburytwp.org](mailto:soleburytownship@soleburytwp.org). Your name will be announced during the public comment section and then you will be given the opportunity to state your comment.
- **Commenters may sign-up while on the Zoom meeting** by pressing the **"Raise Hand"** icon (under the "Participants" option at the bottom of the *Zoom* screen. It then appears to the far right of the screen). You will be asked to announce your full name and then be given the opportunity to state your comment. See more information below.
- Individual comment limited to 3 minutes each.

Live public comments will be accepted during the comment period at virtual meetings, and commenters are asked to maintain the same rules of decorum as they would at a traditional public meeting. More information on setting up *Zoom* can be found below.

All live public comments will be recorded as audio and video. When the public comment period arrives on the agenda, please use the **“Raise Hand”** feature and wait to be recognized. When the Chairperson calls your name and invites you to begin your public comment, the host will unmute your microphone. You will see a button pop-up that says the host wants to unmute you – accept the unmute prompt to activate your microphone. You will be asked to provide your name and address for the record. Persons joining the meeting via phone can use the virtual **“Raise Hand”** feature by pressing **\*9** on their phone’s keypad.

Solebury Township reserves the right to mute or disconnect virtual meeting participants for:

- Profanity
- Hate speech - Promoting, fostering or perpetuating discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation
- Sexual content or links to sexual content
- Solicitations of commerce
- Conducting or encouraging illegal activity
- Possibly compromising safety or security of public or private entities

## DOCUMENTATION OF PUBLIC COMMENTS FROM VIRTUAL MEETINGS

Public comments will be heard, read, or summarized during the meeting. All comments will be included in the meeting minutes, which serve as the official record which will specify the commenter’s name, address and by which method the comment was received.

## HOW TO JOIN A PUBLIC MEETING

The *Zoom* app is available for iOS or Android smartphones, and for computer download. It is free to the public. Additional information can be found on the *Zoom* website: <https://zoom.us/>

Some meetings may be recorded (both audio and video) and accessible on the Township's website to allow those members of the public that cannot participate to review the proceeding at a later time. If you do not wish to be video recorded, you may turn off the video function in *Zoom*.