

# DRAFT

**SOLEBURY TOWNSHIP  
PARKS and RECREATION**

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## ***MINUTES OF THE REGULAR MEETING – November 6, 2024***

**PRESENT IN PERSON:** Dan Dupont, Michael Kerins, Nancy Stock-Allen, Rickie Yudin, Paul Klug, P&R Assistant Annelise Dahlin, and Supervisor Liaison Kevin Morrissey

**PRESENT VIA ZOOM:** Mark Blucas

**ABSENT:** Dan Morrin Jr.

### **OPENING OF MEETING**

Chair Dan Dupont called the meeting to order at 6:59 pm.

### **APPROVAL OF MINUTES**

**MOTION 24-11:** On a motion by Paul Klug, second by Dan Dupont, the minutes of the June 27, 2024 meeting were unanimously approved.

### **ANNOUNCEMENTS/PRESENTATIONS/CORRESPONDENCE**

Members Michael McKenna and Kevin Campbell have submitted their resignation letters from the P&R Board. Their resignation was approved by the BOS

### **FINANCE REPORT**

Board members reviewed the P&R budget report and the capital expenses to date.

### **SUBDIVISIONS/LAND DEVELOPMENTS**

None.

### **REPORTS ON FACILITIES**

Board members reviewed the facilities report and were notified of the completion of the new section of the Gateway Trail from Sugan Road to Kitchen's Lane and the tree removal at Canal Park. An update was given by Kevin Morrissey regarding the status of repairs to the dam at Aquetong Spring Park. Builders have been authorized to begin looking at the dam starting next week, 11/11, with a target to finish construction and repairs by the Spring.

Marc Blucas brought up the issue of dog poop bags being left in the parks, especially Aquetong Spring Park, and asked if there is any existing signage or places to dispose of bags. Dan Dupont informed the board there are existing signs informing attendees that the park has a strict 'bring in, bring out' policy. Nancy Stock-Allen reminded members a bulletin regarding trash disposal and park policies was sent out in a Township newsletter and offered the alternative solution of an inground, compostable disposal system for dog waste. Marc Blucas proposed more clear language and signage explaining the trash policy, Nancy and Dan agreed. Nancy said she would speak to Dudley regarding changing the signage.

Nancy mentioned the issue of a lack of benches in the bird watching area in Aquetong Spring Park. Dan noted recommendation was made in ASP Walk-Through Report.

**RECOMMENDATION:** Recommendation made by Nancy to work with EAC to find placement for two or three benches on the bird loop trail in ASP, unanimously approved by the Board.

Nancy gave a brief update on Solebury Green and informed board of touchpoint meetings and upcoming presentation to the Board of Supervisors by SALT. She also notified the board of updates to SALT's project schedule.

### **REPORTS ON PROGRAMS**

Board members reviewed the program report.

### **EVENTS**

Members reviewed and were given a brief recap given of Trunk-or-Treat and Light up the Night event.

### **COMMITTEE REPORTS**

- A. *Comprehensive Plan Committee:* Nancy Stock-Allen gave an update of survey. Kevin made note of a strong community interest in land preservation, trails, and support of farming and a lack of community issue with conditions traveling along 202. Nancy and Kevin informed the members of the three upcoming community workshops for the Comprehensive Plan and questioned if the Midway Fire Dept. is the best place to order from.
- B. *Trail Task Force:* Paul Klug gave brief update on most recent grant. Township failed to be awarded grant funding for trail feasibility study. He informed board of money Chris Garges set aside in 2025 budget to establish connection feasibility between Reeder Rd and ASP. Paul and Nancy looking at map of all existing trails to establish potential trail connections throughout the Township. \$100,000 set aside in next years budget for Township wide trail feasibility study. Budget approved at the 11/7 BOS budget meeting.
- C. *Comprehensive Park, Recreation, Open Space, Trail & Greenway Plan:* Board members and statement of work approved, RFP posted and waiting on responses.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

- A. P&R Board change to 7 members
  - a. Board informed of change from 9 to 7 members. Kevin confirmed official BOS vote to change member count will take place at the 11/7 BOS Budget meeting. Dan discussed reasons for change, including above average size of P&R Board and alignment of PR Board with all other boards and commissions.
  - b. As of 11/7 officially a 7-member board with 3 open alternate slots, BOS will draft and approve ordinance to change membership.
- B. ASP Walk-Through Report and Recommendations

- a. Several invasive species that needed to be removed. Township contracted services to remove all recommended areas of invasive growth prior to PR meeting.
- b. Nancy requested name of ASP to be changed on the application 'E-Bird' from "Ingham Spring Park" to "Aquetong Spring Park" and Dan confirmed he will contact website to have name changed.
- c. Kevin suggested talking to Chris Garges regarding funding for Patty Bacon to collect information on Aquetong Spring Park to make available to residents and attendees of the park. Nancy agreed and further suggested a repository of Township information for residents.
- d. Opinions on ASP report suggestions:
  - i. Recommendation made by Nancy Stock-Allen to speak with EAC regarding 2-3 possible bench placements around birding trail
  - ii. Development of scrub area and meadow and replanting of trees near entrance to birding trail are all three potential projects, members did not want to choose a preferred project without an idea of financial and labor costs for each.
  - iii. Nancy noted large patch of American Beech trees are not on Township property.
  - iv. Board would like Dudley to come back in December with idea of cost and funding strategies.

**PUBLIC COMMENT**

No public comment, Marc Blucas asked for an update on wildfires in Township. Board briefly discussed lack of precipitation and potential long-term impacts to water resources in the Township and 'no burn' policy.

**ADJOURNMENT:** The meeting was adjourned at 7:46pm.

Respectfully submitted,



Annelise Dahlin  
P&R Assistant