

HISTORICAL ARCHITECTURAL REVIEW BOARD
05FEBRUARY2018 MEETING MINUTES

In attendance was Larry Peseski (Chair), Nancy Ruddie (Vice Chair), Scott Minnucci, Robert McEwan (Liaison) and Christine Terranova (HARB Administrator)

Absent from the meeting: Marnie Newman and Patrick Pastella

I. Call to Order

Chair Peseski called the meeting to order at 7:10 p.m. and noted that H.A.R.B. did have a quorum.

II. Election of Officers – Chair and Vice Chair

Chair Peseski delayed the election of officers until the next HARB meeting.

III. Approval of Minutes – November 6th, 2017

Upon a Motion by Nancy Ruddie, seconded by Scott Minnucci, H.A.R.B. unanimously agreed to approve the minutes of November 6th, 2017.

IV. Chairman's Topics

Chair Peseski distributed a handout to the committee entitled, "Chairman's Goals and Objectives Recommended for consideration" for review. The following items were noted:

1. Release modified "Design Guidelines and Maintenance Manual". Make final inclusions and have final language of the modified "Design Guidelines" and the "Maintenance Manual" for approval. The Design Guidelines and Maintenance Manual are in the process of being merged, edited and modified at this time.
2. Explore/Develop procedure for emergency "on-site material substitution" during work construction phase. Allow applicant reasonable latitude to deal with issues once construction commences. This would include delayed projects and how to resolve completion by helping and encouraging the property owner.
3. Develop and introduce HARB recognition award(s). This is at a very early stage and needs additional suggestions and ideas to further develop.

4. Review Website page for HARB and make improvements and recommendations. Review and possibly update the HARB application.
5. Other recommendations to consider? The Board of Supervisors would like HARB to consider adding more commercial property language to the Design Guidelines/Maintenance Manual.

V. Public Comment – None

VI. Adjournment

Upon a Motion by Scott Minnucci, second by Nancy Ruddie, the meeting was adjourned at 7:50 p.m.

Respectfully submitted,
Christine E. Terranova
H.A.R.B. Administrator, Solebury TownshipSolebury Township