

HISTORICAL ARCHITECTURAL REVIEW BOARD
03DECEMBER 2018 MEETING MINUTES

In attendance was Larry Peseski (Chair), Scott Minnucci (Vice Chair), Marnie Newman, Robert McEwan (Liaison) and Christine Terranova (HARB Administrator)

Absent: Nancy Ruddle

I. Call to Order

Chair Peseski called the meeting to order at 7:00 p.m. and noted that H.A.R.B. did have a quorum.

II. Approval of Minutes – November 5th, 2018

The motion on the November 5th, 2018 minutes was postponed for approval until the next HARB meeting.

III. Chairman's Topics

A. Review of notification letters to property owners

There was a brief discussion to revise the notification letter that is sent out to residents that live within fifteen hundred feet from a resident that has submitted a HARB application for approval. HARB would like to make sure that the notification letter will be clear, precise and specific to what the applicant is proposing to do with their property. Chair Peseski suggested adding the following sentence to the notification letter:

"You are encouraged to attend the meeting so that the HARB can consider and address any comments you may have regarding the application, especially if your property is immediately adjacent to the subject property."

A final draft of the proposed notification will be reviewed at the next HARB meeting.

B. Review of Aquetong property renovations

Chair Peseski distributed pictures to HARB of a sheet metal enclosure on the side of a house at 3792 Aquetong Road, Carversville that was built without HARB approval. It was decided that the pictures would be passed onto the Township for review. There was a brief discussion on how to enforce compliance on a project in a historic district that never received a Certificate of Appropriateness. Mr. McEwan (Liaison) said he would reach out to the Solicitor,

Jordan Yeager, for direction on how the township handles these matters of enforcing non-compliance.

C. Review of 2018 RRIK Applications

Ms. Newman attended last month's meeting of the Carversville Historic Society to speak about the Solebury Township RRIK application for historic districts. Ms. Newman stated that she received a warm reception and felt her audience was pleased with her presentation.

D. Lighting review

There was a brief discussion concerning the site lighting review and lighting standards in the Guidelines. After numerous HARB applications involving lighting installations and the possibilities of light pollution, HARB felt that there is not enough information in the Guidelines for residents to follow. It was agreed that HARB would continue with this discussion and work on updating the Guidelines with more detail.

IV. Public Comment – None

V. Adjournment

Upon a Motion by Marnie Newman, seconded by Scott Minnucci, the meeting was adjourned at 7:45 p.m.

Respectfully submitted,
Christine E. Terranova
H.A.R.B. Administrator
Solebury Township