

**SOLEBURY TOWNSHIP BOARD OF SUPERVISORS**  
**October 6, 2015 – 7:00 P.M.**  
**Solebury Township Hall**

**MINUTES**

Attendance: Paul Cosdon, Chair, James Searing, Vice-chair, Robert Heath, Jr., Edward McGahan, Jr. and Helen Tai. Dennis H. Carney, Manager, Gretchen K. Rice, Assistant Manager, Michele Blood, Finance Director, and Jonathan J. Reiss, Solicitor were also present.

The meeting was called to order followed by the Pledge of Allegiance.

Approval of Bills Payable – October 1, 2015

**Res. 2015-126 – Upon a motion by Mr. Searing, seconded by Ms. Tai, the List of Bills Payable dated October 1, 2015 was unanimously approved as prepared and posted.**

Approval of Minutes – September 15, 2015

**Res. 2015-127 – Upon a motion by Mr. McGahan, seconded by Mr. Heath, the Minutes of September 15, 2015 were approved as written and posted.**

**Abstaining: Mr. Searing due to absence from meeting**

Approval of Minutes – DEP meeting August 19, 2015 – Tabled

Announcements/Resignations/Appointments

- The Chair announced an executive session prior to the meeting related to personnel.
- The Board acknowledged the resignation of Deborah Palmer from the Land Preservation Committee.

Supervisor Comment

- Ms. Tai mentioned that “Coffee with a Cop” was taking place on October 7<sup>th</sup> at the Carversville Store from 9:30 to 11:30 a.m.
- Mr. Cosdon commented that an Executive Summary of the recently adopted Comprehensive Plan is now available.
- Mr. Searing noted that the Aquetong Spring Park Committee held its first meeting and Michael Zolkewitz was elected Chair.

Public Comment – No early public comment was offered.

## PUBLIC HEARINGS

HARB – Carversville Associates, Will Mathias, 6205 Fleecydale Road, TMP 41-002-016 – The Historical Architectural Review Board has reviewed the application for replacement of three, two-light upper sashes customized as detailed on invoice dated June 19, 2015 and recommended that a Certificate of Appropriateness be issued.

**Res. 2015-128 – Upon a motion by Mr. McGahan, seconded by Mr. Heath, it was unanimously agreed to issue a Certificate of Appropriateness to TMP 41-002-016 for customized replacement sashes as recommended by the Historical Architectural Review Board on September 15, 2015. Issuance of this Certificate of Appropriateness does not relieve the applicant from obtaining any and all other applicable permits.**

HARB – William & Rhonda Heffern, 6190 Stovers Mill Road, TMP 41-004-022 – The Historical Architectural Review Board has reviewed the application for installation of a new white oak and steel entry gate as shown on a revised drawing dated August 20, 2015 and recommended that a Certificate of Appropriateness be issued.

**Res. 2015-129 – Upon a motion by Mr. Heath, seconded by Mr. McGahan, it was unanimously agreed to issue a Certificate of Appropriateness to TMP 41-004-022 for installation of a new white oak and steel entry gate as shown on a revised drawing dated August 20, 2015, as recommended by the Historical Architectural Review Board on September 15, 2015. Issuance of this Certificate of Appropriateness does not relieve the applicant from obtaining any and all other applicable permits.**

HARB – Scott Minnucci, 7089 Phillips Mill Road, TMP 41-028-033-001 – The Historical Architectural Review Board has reviewed the application for placement of an 8' x 12' Quaker style shed with roofing to be slate color asphalt as detailed in the application and recommended issuance of a Certificate of Appropriateness.

**Res. 2015-130 – Upon a motion by Ms. Tai, seconded by Mr. Heath, it was unanimously agreed to issue a Certificate of Appropriateness to TMP 41-028-033-001 for placement of a 8' x 12' Quaker style shed with slate color asphalt roof, as recommended by the Historical Architectural Review Board on September 15, 2015. Issuance of this Certificate of Appropriateness does not relieve the applicant from obtaining any and all other applicable permits.**

HARB – Steve Young, 3592 Aquetong Road, TMP 41-002-090 – The Historical Architectural Review Board has reviewed the application for replacement of six windows on the west side of the property and two windows on the south side, and has recommended a Certificate of Appropriateness be issued.

**Res. 2015-131 – Upon a motion by Mr. McGahan, seconded by Mr. Heath, it was unanimously agreed to issue a Certificate of Appropriateness to TMP 41-002-090 for the replacement of six existing windows on the west side and two existing windows on the south side as detailed in the application, and as recommended by the Historical Architectural Review Board on September 15, 2015. Issuance of this Certificate of Appropriateness does not relieve the applicant from obtaining any and all other applicable permits.**

## OLD BUSINESS

Budget Discussion – Mr. Carney and Ms. Blood presented the Board with a balanced preliminary 2016 Budget requiring no tax increase while maintaining the current level of service and providing for a modest increase in reserve funds.

Mr. Carney noted that one quarter mil is proposed for re-allocation from debt service to general fund as a result of savings realized from refinancing some of the Township's bonds over the past year.

A conservative approach on projected revenue collection was used and expenses have been calculated using current projections, actual costs if known and/or a 2% increase carried across a five year period.

The Board reviewed the twenty page preliminary budget and commented on numerous items including but not limited to the following items:

Proposed funding for legal services related to fracking and the increase in funding required for the police pension fund under the General Fund;

Revenue and expenses associated with the P&R summer camp and public events under the Parks & Recreation Operating Fund;

Purchase of a pick-up truck and paver in conjunction with Buckingham Township under the Highway Aid Fund;

Continued funding for a deer count and installation of additional trees on Township owned lands from the Natural Resources Fund;

In-car cameras vs. body cameras for the Police Department under the Capital Equipment Fund;

Prioritization of costs proposed for a chipper, roller and trailer and new lifts for the new public works facility under the Capital Equipment Fund;

Funding proposed to support the road program for 2016 under the Roads and Bridges Fund;

Amount of funding included for planning services for Aquetong Spring Park under the Parks & Recreation Capital Fund;

Funding provided for Aquetong Stream restoration under the Land Preservation Fund.

Mr. Carney and Ms. Blood will revise the preliminary figures based upon comments made by the Board and provide a revised draft for the next budget session scheduled for November 5<sup>th</sup>.

NEW BUSINESS – No new business was raised.

SUBDIVISIONS/LAND DEVELOPMENTS/CONDITIONAL USES – No application were reviewed.

Public Comment

- Kevin Morrissey commented about considering the inflation rate in the funding projections over the next 4 year period.

Adjournment

**Res. 2015-132 – Upon a motion by Mr. Heath, seconded by Mr. McGahan, the meeting adjourned at 9:55 p.m.**

Respectfully submitted,  
Gretchen K. Rice  
Assistant Manager  
Secretary/Treasurer