

**SOLEBURY TOWNSHIP BOARD OF SUPERVISORS**

**January 3, 2017 - 7:00 P.M.**

**Solebury Township Hall**

**RESOLUTIONS**

Attendance: Noel Barrett, Paul Cosdon, Kevin Morrissey and Helen Tai. James Searing participated in the meeting via speaker phone. Dennis H. Carney, Manager, Gretchen K. Rice, Assistant Manager and Jordan B. Yeager, Solicitor, were also present.

The meeting was called to order followed by the Pledge of Allegiance. (Unless otherwise noted, the following motions were unanimously adopted.)

Appointment of Temporary Chair

**Res. 2017 – 1 Upon a motion by Mr. Cosdon, seconded by Kevin Morrissey, Ms. Tai was appointed as temporary Chairman to receive nominations for a permanent Chairman.**

Election of Chair

**Res. 2017 - 2 Upon a motion by Mr. Cosdon, seconded by Ms. Tai, Kevin Morrissey was elected as Chair of the Solebury Township Board of Supervisors for year 2017.**

Election of Vice-chair

**Res. 2017 - 3 Upon a motion by Mr. Barrett, seconded by Mr. Cosdon, Helen Tai was elected as Vice-chair of the Solebury Township Board of Supervisors for year 2017.**

Appointment of Township Manager

**Res. 2017 - 4 Upon a motion by Mr. Cosdon, seconded by Ms. Tai, Dennis H. Carney was reappointed as Township Manager for year 2017 with salary and benefits as set forth in Exhibit "A" attached hereto.**

Appointment of Secretary-Treasurer

**Res. 2017 – 5 Upon a motion by Ms. Tai, seconded by Mr. Cosdon, Gretchen K. Rice was reappointed as Township Secretary/Treasurer for year 2017 with salary and benefits as set forth in Exhibit "A" attached hereto.**

Appointment of Deputy Tax Collector

**Res. 2017 – 6 Upon a motion by Mr. Barrett, seconded by Mr. Searing, Dorothy M. Carr was appointed as Deputy Tax Collector for year 2017.**

#### Appointment of Professionals and Consultants

**Res. 2017 – 7 Upon a motion by Mr. Morrissey, seconded by Ms. Tai, the following professionals and consultants are appointed for 2017 and their fee schedule approved as set forth in Exhibit “B”:**

- 1. Curtin & Heefner LLP as Township Solicitor;**
- 2. Terry W. Clemons, Esquire of Clemons Richter & Reiss as Township Land Preservation Solicitor and Solicitor to Appeals Board;**
- 3. Neil A. Morris, Esquire of Offit Kurman as Township Labor Counsel;**
- 4. C. Robert Wynn Associates as Township Engineer and Township Floodplain Administrator;**
- 5. McMahon Associates, Inc. as traffic consultants;**
- 6. Simone Collins Landscape Architect as planning consultants on projects as directed by the Township Administration;**
- 7. Bedminster Regional Land Conservancy, Heritage Conservancy and Bucks County Planning Commission as Township consultants;**
- 8. United Inspection Services as Electrical Code Enforcement;**
- 9. Building Inspections Underwriters as Building Code Official.**

**In Favor of #1 through #9: Mr. Morrissey, Ms. Tai and Mr. Barrett**

**In favor of #2 through #9: Mr. Searing and Mr. Cosdon**

**Opposed to #1: Mr. Searing and Mr. Cosdon**

#### Appointment of Fire Marshall

**Res. 2017 – 8 Upon a motion by Mr. Cosdon, seconded by Ms. Tai, Scott Fleischer of Pipersville, PA shall be reappointed Solebury Township Fire Marshall for 2017 with no compensation.**

#### Appointment of Solebury Township Board of Appeals

**Res. 2017 - 9 Upon a motion by Ms. Tai, seconded by Mr. Cosdon, C. Robert Wynn, J. Peter Grover and John Francis were reappointed to the Solebury Township Board of Appeals without compensation for 2017.**

#### Appointment to Township Boards/Committees/Commissions

**Res. 2017 - 10 Upon a motion by Mr. Cosdon, seconded by Ms. Tai, the following residents are appointed, without compensation, to the Township advisory boards, committees and commissions for the terms specified:**

- 1. Chairman of the Environmental Advisory Council for 2017 – Ron Moule**
- 2. Vacancy Board Chairman for 2017 – William E. Tinsman**
- 3. Environmental Advisory Council – Eric Allen, Barry Fetterolf and Deirdre Alderfer for three (3) year terms;**
- 4. Historical Architectural Review Board – Nancy Ruddell and Mark Baum Baicker for five (5) year terms;**

5. Land Preservation Committee – Phil Johnson and Eva Mazurs for two (2) year terms;
6. Solebury Twp. Planning Commission – Keith Deussing and Dan Moser for four (4) year terms;
7. Parks and Recreation Board – Andy Kelly for a two (2) year term; Dan Morrin for a five (5) year term;
8. Zoning Hearing Board – Michael Warden and John Fuhrmeister for five (5) year terms.

Approval of Township Depositories and Financial Policies/Fees

**Res. 2017 - 11 Upon a motion by Mr. Barrett, seconded by Ms. Tai, the following financial institutions are approved as depositories for Township funds, including those of the locally elected Tax Collector, with said depositories providing proof of collateralized guarantee:**

1. Univest Corporation;
2. PNC Bank;
3. First National Bank & Trust of Newtown;
4. Bank of America;
5. Wells Fargo
6. Penn Community Bank

**Res. 2017 - 12 Upon a motion by Mr. Morrissey, seconded by Mr. Cosdon, the Bond for the Secretary/Treasurer shall continue at \$6,700,000.00 for 2017.**

**Res. 2017 – 13 Upon a motion by Mr. Cosdon, seconded by Ms. Tai, the Solebury Township Employee Salary Schedule and Non-Uniform Employee Benefits establishing employee wages, benefits and staff appointments for current non-uniform employees as of January 3, 2017, is approved and adopted as set forth in Exhibit “A” attached hereto.**

**Res. 2017 – 14 Upon a motion by Ms. Tai, seconded by Mr. Barrett, the Schedule of Filing Fees, Escrows, Park & Recreation Fee In Lieu, Ordinance Prices, Permit and Inspection Fees and Police Department Fees, dated January 3, 2017, is approved and adopted as set forth in Exhibit “C” attached hereto.**

**Res. 2017 – 15 Upon a motion by Mr. Barrett, seconded by Mr. Cosdon, Herb Elsner’s Auto Repair and Towing, New Hope Mobile Towing & Recovery and Fred Beans Towing & Recovery shall be designated as approved towing and storage garages for 2017 and their fees schedules approved as set forth in Exhibit “C” attached hereto.**

**Res. 2017 – 16 Upon a motion by Mr. Morrissey, seconded by Mr. Cosdon, the Township Treasurer shall be authorized to pay bills which do not exceed five thousand dollars (\$5000.00), and which provide for a discount period which would be financially beneficial for the Township, prior to them being approved by a majority vote of the Board of Supervisors.**

Announcement of Supervisor Committee Liaisons

**Res. 2017 – 17 Upon a motion by Mr. Morrissey, seconded by Ms. Tai, the Township**

**advisory committee Supervisor Liaisons for 2017 will be as follows:**

**Environmental Advisory Council – Ms. Tai**

**Historical Architectural Review Board – Mr. Barrett**

**Land Preservation Committee – Mr. Searing**

**Planning Commission – Mr. Cosdon**

**Parks & Recreation – Mr. Morrissey**

**Farm Committee – Mr. Morrissey**

**Aquetong Spring Committee – Mr. Searing**

**Solebury Twp./NHS School District/New Hope Borough Committee – Mr. Cosdon**

**Appointment of Delinquent Real Estate Tax Collector – Adoption of Ordinance**

**Res. 2017 - 18 Upon a motion by Ms. Tai, and seconded by Mr. Cosdon, it was unanimously agreed to adopt AN ORDINANCE OF THE TOWNSHIP OF SOLEBURY, BUCKS COUNTY, PENNSYLVANIA APPOINTING THE TOWNSHIP'S ELECTED TAX COLLECTOR AS THE DELINQUENT REAL ESTATE TAX COLLECTOR FOR SOLEBURY TOWNSHIP FOR FISCAL YEAR 2016, as advertised.**

**NEW BUSINESS** – Solebury Communication Group Letter to DEP – discussion

Ms. Tai explained that during the December meeting of the Solebury Communication Group (SCG) meeting, John Stefanko, Executive Deputy Secretary for Programs at DEP mentioned that due to resource constraints, they would like to reduce the frequency of field inspections at NHCS. They are required to inspect quarterly but since February have been doing weekly inspections because of the continued issues (except in November when they conducted only one inspection). Mr. Stefanko asked the three parties – Solebury Township, Solebury School, and Primrose Creek Watershed Association – to discuss among themselves and to get back to him on what it would take for the SCG to feel comfortable with reduced inspections. Subsequently, the SCG drafted a set of requirements. Ms. Tai has provided a copy of the draft to the BOS for comment.

During the discussion, both Mr. Searing and Mr. Cosdon made suggestions. Ms. Tai agreed to modify the letter as discussed and to send it to Mr. Stefanko.

**Public Comment** – No public comment was offered.

**Adjournment**

**Res. 2017- Upon a motion by Mr. Cosdon, seconded by Mr. Barrett, the meeting was adjourned at 7:45 p.m.**

Respectfully submitted  
Gretchen K. Rice  
Assistant Manager  
Secretary/Treasurer

# EXHIBIT A

# **EXHIBIT 'A' - SOLEBURY TOWNSHIP EMPLOYEE APPOINTMENTS 2017**

<u>TITLE</u>		<u>NAME</u>
Township Manager Rd. Master and TCC rep.	\$159,500	Dennis Carney
Assistant Manager Secretary, Treasurer, Zoning Officer, Right To Know Administrative Officer	\$110,000	Gretchen K. Rice
Finance Director TCC Alternate		Michele Blood
EAC Secretary/HARB Administrator		Christine Terranova
LPC/PC Administrator Admin Assistant		Jean Weiss
Administrative Assistant		Nicole Slack
Zoning/Bldg Code Admin., Reception		Judy Buchhofer
Director of Parks & Recreation		Dudley N. Rice
Chief of Police Right to Know Officer		Dominick Bellizzie
Police Sergeant		Kevin Edwards
Police Sergeant		Marc Mansour
Police Corporal		Daniel Marascio
Police Corporal		Aaron Soldavin
Police Detective		Jonathan Koretzky

**SOLEBURY TOWNSHIP  
EMPLOYEE APPOINTMENTS  
2017**

Page 2

<u>TITLE</u>	<u>NAME</u>
Patrolmen	Keith Fennell Gary Forrester, Jr. Philip Varcoe Sean Murrin Kevin O'Keefe James Boone Julius Canale Matthew Rice
Part-time Patrolman	Michael Rodgers
Part-time Patrolwoman	Casey Harrell
Part-time Patrolman	James Zukow
Part-time Patrolman	Robert Stewart
Police Records Clerk	Bruce Chubb
Secretary-Police	Nicole Beauregard
Roadmaster	Dennis Carney
Road Crew	Paul Anderson David J. Kling Geoffrey Schurer Joseph Dicken
Part-time Road Crew	Reoloff Rice, Jr. Frank White
Janitress	Tracey Young

**SOLEBURY TOWNSHIP**  
**FULL-TIME NON-UNIFORM EMPLOYEE BENEFITS**  
**2017**

1. **SALARIES** - Salaries shall be in accordance with the attached 2017 Salary Schedule
2. **BASIC WORK WEEK** - The basic work week shall be forty (40) hours with additional hours as required in the performance of the duties of the position.
3. **PERSONAL DAYS** - Three (3) personal days per year to be taken at employee's discretion with prior notification.
4. **FUNERAL LEAVE** - Five (5) days funeral leave with regular pay upon the death of a mother, father, sister, brother, wife, husband, child, mother-in-law, or father-in-law. One (1) day funeral leave with regular pay upon the death of a sister-in-law, brother-in-law, or grandparent or grandchild.
5. **SICK LEAVE** - Fifteen (15) days sick leave which may be accumulated up to a maximum of one hundred-fifty (150) days.
6. **BUY BACK OF SICK LEAVE** - Upon retirement, including retirement for service related disability, the Township shall purchase the unused sick leave accumulated in the last ten (10) years of employment up to a maximum of one hundred-twenty (120) days at fifty percent (50%) of the employee's then current daily rate equivalent. (This is calculated by dividing the employee's current yearly salary, as budgeted in the current year's budget, by two hundred-sixty (260) days). If the employee petitions the Township Supervisors and can demonstrate need and reason, the Supervisors can approve the early buy back of up to sixty (60) days of the employees maximum accumulated (150 days) sick leave at twenty-five percent (25%) of the employee's then current daily rate equivalent. Said early buy back will permanently reduce the employee's maximum accumulation amount by the number of early buy back days (150-early buy back days=new maximum accumulation).
7. **HOLIDAYS** - Employees shall receive the following holidays off with regular pay: New Year's Day; President's Day; Good Friday; Memorial Day; Independence Day; Veterans Day; Labor Day; Thanksgiving Day and day after; General Election Day; Christmas Day and day after and employee's birthday.
8. **LONGEVITY PAY** - After four years of service, all full-time employees shall be paid the amount of One Hundred Dollars (\$100.00) for each year of service with Solebury Township to a maximum of One Thousand Five Hundred Dollars (\$1500.00) for fifteen or more years of service. This to be paid to each employee in a lump sum based on the employee's years of service with appropriate taxes withheld by the Township. Said sum to be paid on the anniversary date of employment
9. **MILEAGE REIMBURSEMENT** - Reimbursement in the amount of fifty-three and one-half (53.5) cents per mile (or amount established by the Internal Revenue Service from time to time) for use of personal vehicle for Township business. Said reimbursement shall be paid upon the submission of a daily log of miles traveled.
10. **VACATION** - Each employee shall be allowed a maximum number of days for vacation leave use with regular pay in each calendar year, as specified below. The amount of vacation days allowed is based upon the completed years of service by each employee. Employees must work more than six (6) months in a calendar year for that year to count towards a year of service. Vacation days may be taken in single day increments.

After one (1) year of service	=	Five (5) work days
After two (2) years of service	=	Ten (10) work days
After five (5) years of service	=	Fifteen (15) work days
After ten (10) years of service	=	Twenty (20) work days
After twenty (20) years of service	=	Twenty-five (25) work days

11. **DENTAL AND ORTHODONTIC INSURANCE** - The Township will continue to provide dental and orthodontic insurance for 2017. The Township reserves the right to change carriers provided that the coverage and deductibles are equivalent or better than the current policies.
12. **MEDICAL AND HOSPITALIZATION INSURANCE** -The Township will continue to provide medical and hospitalization insurance for 2017. The Township reserves the right to change carriers provided that the coverage and deductibles are equivalent or better than the current policies. All non-uniform full-time employees shall contribute 7% of the monthly premium based on the employee's level of coverage, e.g., single, couple, parent/child or family. Employee shall pay the difference in premium between the base plan offered and any buy-up or PPO plan selected in addition to the 7% contribution of premium. These contributions shall be handled as a payroll deduction.
13. **VISION INSURANCE PLAN** -The Township will continue to reimburse an employee up to a maximum of \$400.00 per year for vision care including prescription glasses, frames, and contact lenses for each employee and his/her dependents. Eligible dependents are the employee's spouse and unmarried children covered under the Twp. medical and dental coverage.
14. **LIFE INSURANCE** - Solebury Township shall provide a life insurance policy for each employee in an amount of at least Seventy-five Thousand Dollars (\$75,000.00).
15. **PENSION PLAN** - The Township will continue to maintain the full time employees of the Township as members of the pension plan of the Pennsylvania Municipal Retirement System for 2017 as applicable based on date of hire.
16. **POST EMPLOYMENT INSURANCE** - Upon retirement, any full time employee who received medical/hospitalization and/or dental insurance coverage through the Township shall be offered such coverage as is available through COBRA, if any, at the sole cost of the employee.
17. **DEFERRED COMPENSATION PLAN** - Solebury Township shall provide the access necessary for employees to voluntarily join a deferred compensation plan at no costs to the Township.
18. **MEAL ALLOWANCE** - Solebury Township shall reimburse an amount of \$55.00 per day for meals and miscellaneous expenses for approved training which requires overnight travel out of the local area or in accordance with the applicable contract in instances involving Police Department Officers. Such reimbursement shall be paid upon written request from an employee after completion of the travel dates.

# EXHIBIT B

  
**Curtin & Heefner** LLP  
ATTORNEYS AT LAW

2005 S. EASTON ROAD • SUITE 100 • DOYLESTOWN, PA 18901  
(267) 898.0570 • (800) 773.0680 • FAX (215) 340.3929  
WWW.CURTINHEEFNER.COM  
CELEBRATING OVER 80 YEARS

JORDAN B. YEAGER  
JB@curtinheefner.com

November 28, 2016

Solebury Township Board of Supervisors  
c/o Jean Weiss  
Administrative Assistant  
Land Preservation/Planning Commission Administrator  
Solebury Township  
*Sent via email: jweiss@soleburytwp.org*

**Re: Solicitorship**

Dear Members of the Board:

Please accept this letter as our statement of interest in seeking reappointment to serve the Township as Solicitor in 2017. We propose to continue at the same hourly rate we have been charging, namely a base rate of \$150 per hour.

If you have any questions or concerns, please do not hesitate to contact us. Thank you very much for giving us the opportunity to serve.

Sincerely,



Jordan B. Yeager  
For CURTIN & HEEFNER LLP

JB: jmd

LAW OFFICES



CLEMONS RICHTER & REISS

A Professional Corporation

TERRY W. CLEMONS  
STEFAN RICHTER\*  
PETER L. REISS, LL.M.  
SCOTT A. MACNAIR  
DANIEL M. KEANE  
JOSEPHINE A. LEE

107 EAST OAKLAND AVENUE  
DOYLESTOWN, PA 18901  
Phone 215 348 1776  
Fax 215 348 9450  
www.clemonslaw.com

MONTGOMERY COUNTY OFFICE  
1816 WEST POINT PIKE, SUITE 115  
LANSDALE, PA 19446  
Phone 215 699 3002

Hours by Appointment

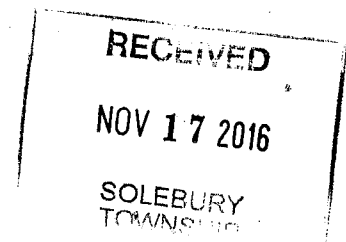
Please send all correspondence to  
Doylestown office

November 18, 2016

\*Fellow, College of Community  
Association Lawyers

***Sent Via Regular Mail and E-mail***

Solebury Township Board of Supervisors and  
Gretchen Rice, Assistant Manager  
3092 Sugas Road  
P. O. Box 139  
Solebury, Pennsylvania 18963




Dear Supervisors and Gretchen:

Our hourly billing rate to Solebury Township for 2017 will remain at \$150.00 per hour. As you know, our rate has remained unchanged for the past six years.

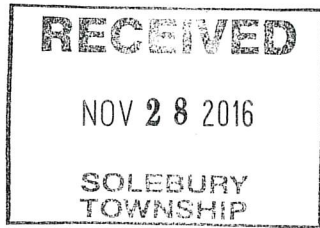
Given current economic conditions, we feel it is important to do our part to assist the Township in containing costs.

As always, if I can be of any assistance, please feel free to give me a call.

Very truly yours,

  
Terry W. Clemons

/de  
Enclosure



*Neil A. Morris, Esquire*  
(267) 338-1383 (Direct Dial)  
(267) 338-1335 (Fax)  
[nmorris@offitkurman.com](mailto:nmorris@offitkurman.com)

November 22, 2016

Dennis Carney, Township Manager  
Solebury Township  
3092 Sungan Road  
Solebury, PA 18963

***Re: Labor Counsel Rates For 2017***

Dear Dennis:

I look forward to continuing my long time representation of Solebury Township, which I consider one of my most important clients. I believe we have successfully handled all of the Township's labor needs, working closely with you, Gretchen, Michele, Chief Bellizzie and the Township Solicitor. I am very much appreciative of the Board's confidence.

For 2017, my hourly rate for the Township will remain the same with no increases. This will be at my greatly discounted, municipal rate of \$315/hr., the same rate charged to the other Bucks County municipalities I represent. My regular, private rate is \$520/hr. Gabriel Celii, Esquire, who will likely be working with me, will be billed at a lower rate, \$295/hr. Our paralegals are billed in the range of \$170-\$190/hr. As always, I will have work done at the lower rate if appropriate and offer additional discounts at times. See [offitkurman.com](http://offitkurman.com) for my bio.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Neil A. Morris".

NEIL A. MORRIS,  
*Chair, Labor & Employment Group*  
*Philadelphia Regional Office*

NAM/rm

cc: Gretchen K. Rice, Assistant Township Manager

4826-4618-2973, v. 1

# C. ROBERT WYNN ASSOCIATES, INC.

## MUNICIPAL ENGINEERING SERVICES

211 West Broad Street • Quakertown • PA • 18951  
(215) 536-7336 • FAX (215) 536-5361

### SCHEDULE OF PER DIEM FEES January 1, 2017

#### I. Schedule of Per Diem Fees/Expenses

Professional Engineer	\$115.00/hr.
Project Engineer	\$ 100.00/hr.
Assistant Project Engineer	\$ 89.00/hr.
Surveyor	\$ 87.50/hr.
Robotic Survey Crew	\$140.00/hr.
Drafting (ACAD)	\$ 86.50/hr.
Construction Observer I	\$ 75.50/hr.
Construction Observer II	\$ 61.50/hr.
Administrative Assistant	\$ 58.00/hr.
Technician	\$ 47.75/hr.
Secretarial/Clerical	\$ 43.50/hr.
Photocopies (B/W)	\$ 0.30/ea.
Photocopies (color)	\$ 0.90/ea.
Email	\$ 0.25/ea.
Xerox Bond (B/W)	\$ 0.75/sf
Xerox Bond (color)	\$ 2.00/sf
CDs	\$ 2.00/ea.
Mileage	Federal Mileage Rate

Note: Mileage is not charged to the Municipality for public meeting attendance, or meetings at the municipal building with Township Officials. There is no charge for travel time to attend public meetings or telephone expense. Postage and outside copying/binding billed at cost.

#### II. Project Consulting

In lieu of per diem fees provided in Section I, specific project fees may be determined by "lump sum" or "cost not to exceed" proposals if requested and accepted by the Township.

**McMAHON ASSOCIATES, INC.**  
**STANDARD PROVISIONS FOR PROFESSIONAL SERVICES**  
**FOR SOLEBURY TOWNSHIP, BUCKS COUNTY**  
**JANUARY, 2017**

**SERVICES**

McMahon Associates, Inc. reserves the right to make adjustments for individuals within these classifications as may be desirable in its opinion by reason of promotion, demotion, or change in wage rates. Such adjustments will be limited to the manner in which charges are computed and billed and will not, unless so stated in writing, affect other terms of an agreement, such as estimated total cost. The following rates will apply to actual time devoted by McMahon Associates, Inc. staff to this project computed to the nearest one-half hour.

<b><u>PERSONNEL</u></b>	<b><u>HOURLY RATES</u></b>
Principal	\$225.00
Senior Associate	\$215.00
Senior Engineer/Planner VIII/Associate	\$200.00
Senior Engineer/Planner VII/Associate	\$190.00
Senior Engineer/Planner VI/Associate	\$180.00
Senior Engineer/Planner V/Associate	\$170.00
Senior Engineer/Planner IV/Associate	\$160.00
Senior Engineer/Planner III	\$140.00
Senior Engineer/Planner II	\$130.00
Senior Engineer/Planner I	\$120.00
Chief of Surveys	\$120.00
Traffic Control/Construction Specialist	\$125.00
Party Chief	\$100.00
Engineer V	\$115.00
Engineer IV	\$110.00
Engineer III	\$100.00
Engineer II	\$ 95.00
Engineer I	\$ 90.00
Technician/Word Processor IV	\$ 85.00
Technician/Word Processor III	\$ 80.00
Technician/Word Processor II	\$ 75.00
Technician/Word Processor I	\$ 65.00
Survey Technician	\$ 65.00
Field Traffic Count Personnel	\$ 40.00

**TERMS**

1. **Invoices** - Invoices will be provided on a monthly basis and will be based upon percentage of completion or actual hours, plus expenses. Payment is due to McMahon Associates, Inc. within 30 days of the invoice date. Unpaid balances beyond 30 days are subject to interest at the rate of 1.5% per month. This is an annual percentage rate of 18%.
2. **Confidentiality** - Technical and pricing information in this proposal is the confidential and proprietary property of McMahon Associates, Inc. and is not to be disclosed or made available to third parties without the written consent of McMahon Associates, Inc.
3. **Commitments** - Fee and schedule commitments will be subject to renegotiation for delays caused by the client's failure to provide specified facilities or information, or any other unpredictable occurrences.
4. **Expenses** - Automatic Traffic Recorder equipment usage will be billed at \$25.00 per 24-hour count. Incidental expenses are reimbursable at cost, plus an administration fee of 10%. These include subconsultants, reproduction, postage, graphics, reimbursement of automobile usage at the Federal approved rate, parking and tolls. Expenses which by company policy are not billed as reimbursable expenses to clients and therefore, will not be billed as part of this contract include the following: air travel, rental car, lodging, meals, and long distance phone charges between McMahon Associates offices. If it becomes necessary during the course of this project to travel elsewhere, those travel costs will be treated as reimbursable expenses. These expenses will be reflected in the monthly invoices.
5. **Attorney's Fees** - In connection with any litigation arising from the terms of this agreement, the prevailing party shall be entitled to all costs including reasonable attorney's fees at both the trial and appellate levels.
6. **Ownership and Use of Documents** - All original drawings and information are to remain the property of McMahon Associates Inc. The client will be provided with copies of final drawings and/or reports for information and reference purposes.
7. **Insurance** - McMahon Associates, Inc. will maintain at its own expense Workman's Compensation Insurance, Comprehensive General Liability Insurance and Professional Liability Insurance and, upon request, will furnish the client a certificate to verify same.
8. **Termination** - This agreement may be terminated by the authorized representative effective immediately on receipt of written notice. Payment will be due for services rendered through the date written notice is received.
9. **Binding Status** - The client and McMahon Associates, Inc. bind themselves, their partners, successors, assigns, heirs, and/or legal representatives to the other party to this Agreement, and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Contract.



Solebury Township  
**2017 COMPENSATION SCHEDULE**

<u>Professional Services</u>	<u>Hourly rates</u>
<b>Principals</b>	
Peter M. Simone, RLA, FASLA	\$175
William Collins, RLA, ASLA	\$175
<b>Project Managers</b>	
Sarah Leeper, RLA	\$ 90
Geoff Creary, Landscape Architect	\$ 90
Pankaj Jobanputra, AICP	\$ 80
<b>Technical Staff</b>	
Ryan Parisi, Landscape Architect	\$ 75
Melissa Barley, Landscape Architect	\$ 60
<b>Administrative</b>	
Diane Bell	\$ 50
<b><u>Expenses</u></b>	
Color CAD Plots – Special Paper	\$3.50/SF
Color CAD Plots – Bond Paper	\$2.25/SF
B&W CAD Plots – Bond Paper	\$0.75/SF
B&W Photocopies – 8-1/2x11-Bond quality	\$0.10/ea
B&W Photocopies – 11x17-Bond quality	\$0.20/ea
Color Photocopies – 8-1/2x11-Bond quality	\$0.25/ea
Color Photocopies – 11x17-Bond quality	\$0.40/ea
Glossy Photocopies – all sizes	\$20.00/SF
Cardstock B&W – 8-1/2x11	\$0.40/ea
Cardstock B&W – 11x17	\$0.75/ea
Cardstock Color – 8-1/2x11	\$2.00/ea
Cardstock Color Laminated 8-1/2x11	\$2.50ea
Cardstock Color – 11x17	\$3.50/ea
Mileage	federal standard
GBC Binding Comb	\$1.00 each
Long Distance Phone	cost + 10%
Fax	\$ .25/sheet
Other	cost + 10%

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### Personnel Rates for 2017

#### Conservation Easement Services Personnel

Executive Director.....\$50.00/hour  
Financial/Investment Manager/Treasurer.....\$50.00/hour  
Easement Monitors/Stewardship Manager.....\$50.00/hour

**Anthony Dorazio**  
Anthony Dorazio, President



The accreditation seal recognizes land conservation organizations that meet national standards for excellence, uphold the public trust and ensure that conservation efforts are permanent.

Heritage Conservancy  
Fall 2016/2017 Billable Rates

TITLE	NAME	RATE
President	Jeff Marshall	140
Chief Operating Officer	Linda Cacossa	100
Accounting Manager	Diane Hillman	55
Receptionist	Karen Cook	40
Director of Leadership Giving	Ann McCauley	80
Associate Director, Development	Sandy Yerger	70
Communications Coordinator	Alex Dashkiwsky	50
Membership Coordinator	Tammy Schane	50
Volunteer Coordinator	Shannon Fredebaugh	50
Manager of Meetings & Special Events	Katie Paone	50
Administrative Assistant	Catharine Chambers	45
Director of Property Management	Sharon Young	80
Senior Conservation Steward	Jim Drennan	65
Property Caretaker	John Greenwood	50
Director of Resource Protection	Kristine Kern	80
Senior Land Conservationist	Laura Baird	75
Senior Historic Preservationist	Mary Lou McFarland	70
Senior Conservation Steward	Jim Thompson	65
Conservation Associate	Taylor Thompson	50
Administrative Assistant	Joyce Austin	40
GIS		95



# BUCKS COUNTY PLANNING COMMISSION

The Almshouse Neshaminy Manor Center 1260 Almshouse Road  
Doylestown, Pennsylvania 18901 215.345.3400 FAX 215.345.3886  
E-mail: [bcpc@buckscounty.org](mailto:bcpc@buckscounty.org)

## COUNTY COMMISSIONERS:

Robert G. Loughery, *Chairman*  
Charles H. Martin, *Vice Chairman*  
Diane M. Ellis-Marseglia, *LCSW*

## PLANNING COMMISSION:

Walter S. Wydro, *Chairman*  
Evan J. Stone, *Vice Chairman*  
Edward Kisselback, *Secretary*  
James J. Dowling  
Raymond W. Goodnoe  
David R. Nyman  
Robert M. Pellegrino  
Carol A. Pierce  
R. Tyler Tomlinson

Lynn T. Bush  
*Executive Director*

December 29, 2016

Gretchen Rice, Assistant Manager  
Solebury Township  
P.O. Box 139  
Solebury, PA 18912

Dear Gretchen:

The Bucks County Planning Commission rates for planning services will remain the same in 2017 as they have been for the past several years. Please feel free to call on us if we can help the township.

Executive Director	\$80 per hour
Director of Planning Services	\$65 per hour
Senior Planners	\$55 per hour
Planners	\$45 per hour
Drafting/GIS Services	\$40 per hour
Clerical Services	\$26 per hour

There are no additional charges for expenses.

Sincerely,

Lynn T. Bush  
Executive Director

# UNITED INSPECTION SERVICES

## SOLEBURY TOWNSHIP FEE SCHEDULE

JANUARY 1, 2017

### Electrical Inspection/Plan Review

#### Residential Electrical Inspections and Plan Review

##### Service Only Inspections

Single Meter 30 thru 200 Amps	\$75.00
Single Meter over 200 thru 400 Amps	\$90.00
Single Meter over 400 thru 600 Amps	\$96.00
Single Meter over 600 thru 1200 Amps	\$156.00
Single Meter over 1200 Amps	\$210.00
Services exceeding one meter (per meter in addition to above)	\$6.00
Trench Inspection	\$60.00

##### Feeders and Subpanels (600 VAC Max.)

Over 30 thru 200 Amps	\$75.00
Over 200 thru 400 Amps	\$90.00
Over 400 thru 600 Amps	\$96.00
Over 600 thru 1200 Amps	\$156.00
Over 1200 Amps	\$210.00
Services exceeding one meter (per meter in addition to above)	\$6.00

##### Swimming Pools

Pool Bonding	\$60.00
Equipotential Bonding	\$60.00
Pool pump and relating wiring	\$60.00
Above Ground Pools	\$90.00
Hot Tubs	\$75.00

##### Temporary Services

30 thru 200 Amps	\$60.00
Over 200 thru 400 Amps	\$90.00
Over 400 Amps	\$150.00

##### Residential (Entire Dwelling Unit – Service, Rough & Final included)

Single Family Dwelling 200 Amps and under	\$125.00
Single Family Dwelling 200 Amps thru 400 Amps	\$150.00
Single Family Dwelling over 400 Amps	\$175.00

Residential Addition (Rough and Final) \$125.00

Residential Generator \$100.00

Reinspections \$36.00

Electric Signs

Single Unit	\$50.00
Each additional unit	\$12.00

Parking Lot Poles

First five fixtures	\$55.00
Each additional fixture	\$7.00

Primary Transformers, Vaults, Enclosures and Sub-stations

200 KVA and under	\$75.00
Over 200 thru 500 KVA	\$108.00
Over 500 KVA	\$228.00

Cell Sites – Services and Equipment

\$100.00

Solar Projects

Up to 10 kw	\$200.00
11 – 100 kw	\$20.00 per each kw
100 – 150 kw	\$15.00 per each kw
Over 500 kw	\$10.00 per each kw

(The prices referenced above typically include plan review, rough and final inspections)

# COMMERCIAL FEE SCHEDULE

Up to \$ 6,000	\$ 100.00
From \$ 6,001 to \$ 10,000	\$ 150.00
From \$ 10,001 to \$ 15,000	\$ 200.00
From \$ 15,001 to \$ 20,000	\$ 250.00
From \$ 20,001 to \$ 30,000	\$ 300.00
From \$ 30,001 to \$ 40,000	\$ 350.00
From \$ 40,001 to \$ 50,000	\$ 400.00
From \$50,001 to \$ 60,000	\$ 450.00
From \$ 60,001 to \$ 70,000	\$ 500.00
From \$ 70,001 to \$ 80,000	\$ 550.00
From \$ 80,001 to \$ 90,000	\$ 600.00
From \$ 90,001 to \$100,000	\$ 650.00
From \$100,001 to \$150,000	\$ 725.00
From \$150,001 to \$200,000	\$800.00
From \$200,001 to \$250,000	\$875.00
From \$250,001 to \$300,000	\$950.00
From \$300,001 to \$350,000	\$1025.00
From \$350,001 to \$400,000	\$1100.00
From \$400,001 to \$450,000	\$1175.00
From \$450,001 to \$500,000	\$1250.00
From \$500,001 to \$550,000	\$1325.00
From \$550,001 to \$600,000	\$1400.00

From \$600,001 to \$650,000	\$1475.00
From \$650,001 to \$700,000	\$1550.00
From \$700,001 to \$750,000	\$1625.00
From \$750,001 to \$800,000	\$1700.00
From \$800,001 to \$850,000	\$1775.00
From \$850,001 to \$900,000	\$1850.00
From \$950,001 to 1,000,000	\$1925.00

# **BUILDING INSPECTIONS UNDERWRITERS**

## **Solebury Township Fee Schedule**

Building Inspection Underwriters of PA (BIU) agrees to perform UCC Code Enforcement at the following rate:

1. Cost for UCC inspections and Plan Review.....\$55.00 / hour
2. Hourly rate for filing citations, testifying in Court, and administrative reviews, as necessary..... \$55.00 / hour

All fines incurred and collected will be retained by the Municipality.

BIU hourly rates begin when we arrive on the job and end when we leave the Municipal Building

At your convenience, I will make myself available to meet with you to discuss any specific questions you may have. I look forward to hearing from you and working with you in the Township.

Sincerely,

Paul Buchhofer, President  
215-322-2626

[pbuchhofer@biuinc.com](mailto:pbuchhofer@biuinc.com)

# EXHIBIT C

**SOLEBURY TOWNSHIP – EXHIBIT 'C'**  
**2017 SCHEDULE OF FEES, ESCROWS**  
**AND PRICES**

TOWNSHIP ROAD OCCUPANCY PERMIT

SIGN REGISTRATION FEES

APPROVAL EXTENSION VERIFICATION UNDER SB 1042

ZONING HEARING BOARD APPEAL

CONDITIONAL USE

HISTORICAL ARCHITECTURAL REVIEW BOARD APPLICATION

CURATIVE AMENDMENT

HEARING BEFORE THE BOARD OF SUPERVISORS

HEARING BEFORE THE BOARD OF APPEALS

ORDINANCE PRICES

BUILDING PERMIT FEE SCHEDULE

MISC. PERMITS

ZONING PERMITS

ZONING OFFICER OPINION LETTER

PLUMBING PERMIT FEE SCHEDULE

MECHANICAL FEE SCHEDULE

ELECTRICAL FEE SCHEDULE

WELL PERMIT FEE SCHEDULE

SUBDIVISIONS AND LAND DEVELOPMENTS - SCHEDULE OF  
FILING FEES AND PARK & RECREATION FEE IN LIEU

MEETINGS WITH TOWNSHIP ENGINEER

TAX CERTIFICATION AND TAX DUPLICATE

RIGHT-TO-KNOW FEES

POLICE DEPARTMENT - SCHEDULE OF FEES

## **SOLEBURY TOWNSHIP**

### **SCHEDULE OF FILING FEES AND ESCROW DEPOSITS**

All applications must be filed with the Township Zoning Officer. Any application which is incomplete will not be accepted for review by the Township. When an application is rejected, the applicant shall be informed of the specific deficiencies of the application and instructed in fulfilling the application requirements. Upon acceptance of an application, the application will be stamped with the acceptance date.

The preliminary plan filing fee and escrow deposit and emergency services review fee are payable at the time of preliminary plan submission and the final plan filing fee and escrow deposit are payable at the time of final plan submission. A fully executed Township Professional Services Agreement shall be submitted simultaneously with the preliminary plan submission. Separate checks shall be submitted to cover the amounts of the filing fee and escrow deposit and emergency services review. The preliminary and final plan filing fees will cover the Township review process for a particular application with the exception of the emergency services review which is covered by a separate fee. The escrow deposit covers the cost of postage, advertising, stenographic services, legal and engineering services, traffic design, site design, landscape architecture and other services which the Board of Supervisors deems necessary for the examination of subdivision, land development or other applications.

A 10% administrative fee shall be added to all applicable charges invoiced to the escrow account. This fee shall be added to the total of each Township invoice and deducted from the escrow account.

Under the Professional Services Agreement, the applicant shall be obligated to reimburse the Township for all fees, costs, and expenses incurred by the Township in conjunction with the application. Each subsequent submission of a revised preliminary or final plan shall be accompanied by additional escrow deposit equal to 50% of the initial preliminary or final escrow required. This additional escrow deposit is subject to the 10% administrative fee and shall be paid when requested and before further review of the application by the Township. In the event that the escrow account shall fall below fifty percent (50%) of the original deposit, Developer shall immediately, upon receipt of written notice from Township or its agent(s), deposit sums with the Township necessary to replenish the Account to its original balance in accordance with the terms and provisions of the Professional Services Agreement.

Upon the recording of a subdivision plan with the Recorder of Deeds, or upon final action by the Board of Supervisors or upon withdrawal of the application by the applicant, and after payment of all advertising, engineering, legal and other expenses incurred by the Township, the balance of the escrow deposit shall be refunded to the applicant. Funds held in the escrow account shall not be returned until all Township invoices have been paid by the applicant.

No final plans will be signed and/or released by the Board of Supervisors until all fees and costs for the review of the subdivision or land development have been paid in full.

**SOLEBURY TOWNSHIP  
2017 FEE SCHEDULE**

**TOWNSHIP ROAD OCCUPANCY PERMIT**

The fee for a Township Road Occupancy Permit will be as follows:

Permit fee for each road entrance And inspection	\$ 350.00
Compliance Deposit Fee	1,000.00

A permit will be required for all roads where no curbing exists.

The compliance deposit will be refunded, without interest, upon completion of driveway and Township approval.

A Township service fee at the rate of 1 1/2% per month which is an annual percentage rate of 18% will be applied to the compliance deposit and deducted from the compliance deposit on all expired permits.

**SIGN REGISTRATION FEES**

Sign registration fees shall be as follows:

Up to 10 sq. ft.	-	\$ 50.00
11 to 20 sq. ft.	-	100.00
21 to 30 sq. ft.	-	175.00
31 to 40 sq. ft.	-	250.00
41 to 50 sq. ft.	-	350.00
Each additional sq. ft. or portion thereof	-	30.00
Temporary sign permit	-	25.00

**APPROVAL EXTENSION VERIFICATION UNDER SB 1042**

a) Residential Verifications	\$100.00
b) Commercial Verifications	\$500.00

2017 FEE SCHEDULE continued

**ZONING HEARING BOARD APPEAL**

The filing fee for an appeal to the Zoning Hearing Board from an order, requirement, decision or determination of the administrative office, and for all requests to the Zoning Hearing Board for a variance or special exception shall be in accordance with the following schedule:

	<u>Filing Fee</u>
Single Family-Residential	\$1,100.00
Commercial and Multi-Family Establishments	975.00 per unit
An appeal from the denial of a Certificate of Appropriateness under Ordinance No. 68	600.00
Other, including appeals from the granting of a Conditional use, subdivision, land development	1,850.00
Flood Plain Special Exception	2,350.00

The filing fee shall be determined upon the present or proposed use of the property if it is different than the Zoning Classification of the property. **The filing fee is not refundable.**

**CONDITIONAL USE**

The filing fee for a Conditional Use other than Telecommunications, under the Solebury Township Zoning Ordinance as amended, shall be as follows:

Non Refundable Filing Fee	\$1,100.00
Escrow Deposit	5,000.00

The escrow will be used to cover expenses incurred by Solebury Township as permitted by applicable statutes. **The filing fee is not refundable.**

The filing fee for a Conditional Use relating to Telecommunications Applications under the Solebury Township Zoning Ordinance shall be as follows:

Non Refundable Filing Fee	\$5,000.00
Escrow Deposit	6,000.00

The escrow will be used to cover expenses incurred by Solebury Township as permitted by applicable statutes. **The filing fee is not refundable.**

2017 FEE SCHEDULE continued

**CURATIVE AMENDMENT**

The filing fee for a Curative Amendment filed with the Township shall be as follows:

Filing Fee	\$10,000.00
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The filing fee shall be used to pay Solebury Township's expenses in regard to said application. The applicant shall agree in writing to pay said costs if said costs exceed the filing fee.

**The filing fee is not refundable.**

**HISTORICAL ARCHITECTURAL REVIEW BOARD APPLICATION**

The filing fee per application submitted shall be as follows:

Filing Fee	\$ 75.00
Escrow (if requesting Court Stenographer at Hearing)	\$ 500.00

**The filing fee is not refundable.**

**HEARING BEFORE THE BOARD OF SUPERVISORS**

The filing fee for any hearing not otherwise specified before the Solebury Township Board of Supervisors shall be as follows:

Filing Fee	\$ 3,000.00
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The filing fee shall be used to pay Solebury Township's expenses in regard to said application. The applicant shall agree in writing to pay said costs if said costs exceed the filing fee.

**The filing fee is not refundable.**

**HEARING BEFORE THE BOARD OF APPEALS**

The filing fee per application submitted shall be as follows:

Filing Fee	\$1,100.00
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**The filing fee is non refundable.**

**ACT 537 PLANNING MODULE REVIEW NOT ASSOCIATED WITH SUBDIVISION OR LAND DEVELOPMENT SUBMISSION**

Non-refundable Filing Fee:	\$ 500.00
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2017 FEE SCHEDULE continued

**FLOODPLAIN PERMIT**

Non-refundable Filing Fee:	\$ 100.00
And Professional Services Agreement w/Escrow:	\$ 2,500.00

<b><u>ISSUANCE OF TAX CERTIFICATION:</u></b> Fee	\$35.00 payable directly to elected Tax Collector
<b><u>ISSUANCE OF TAX DUPLICATE:</u></b> Fee	\$10.00 payable directly to elected Tax Collector

**ORDINANCE PURCHASE PRICES**

Zoning Ordinance - \$50.00 (\$68.00 if mailed)  
Subdivision & Land Development Ordinance - \$50.00 (\$65.00 if mailed)  
Comprehensive Plan - \$50.00 (\$65.00 if mailed)  
Park & Recreation Master Plans - \$50.00 (\$60.00 if mailed)  
Act 537 Sewage Facilities Plan - \$50.00 (\$60.00 if mailed)  
Open Space Plan - \$50.00 (\$60.00 if mailed)  
HARB Design Guidelines - \$20.00 (\$30.00 if mailed)  
HARB History & Maintenance Manual - \$20.00 (30.00 if mailed)

**2017 MECHANICAL FEE SCHEDULE**

**RESIDENTIAL MECHANICAL:**

Residential Mechanical Permit Fees – New Installation

Based on installation costs (fees include plan review)

First \$1,000 or fraction thereof	\$ 90.00
Each additional \$1,000 or fraction thereof up to \$5,000	\$ 30.00
Each additional \$1,000 or fraction thereafter	\$ 20.00

Existing Residential

Repair/Replacement/Alteration (fee include plan review)	\$ 75.00
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**NON-RESIDENTIAL MECHANICAL:**

All Non-Residential Mechanical Plan Reviews:                      Fifteen percent (15%) of permit cost

Commercial Mechanical Permit Fees:

First \$1,000 or fraction thereof	\$150.00
Each additional \$1,000 or fraction thereof up to \$5,000	\$ 50.00
Each additional \$1,000 or fraction thereafter	\$ 25.00

**2017 ELECTRICAL FEE SCHEDULE****NON-RESIDENTIAL ELECTRICAL**

All NON-RESIDENTIAL Plan Reviews:

Fifteen percent (15%) of permit cost

The following fees are based on the total cost of electrical portion of  
Construction project.

Up to \$6,000	\$ 100.00
From \$6,001 to \$10,000	\$ 150.00
From \$10,001 to \$15,000	\$ 200.00
From \$15,001 to \$20,000	\$ 250.00
From \$20,001 to \$30,000	\$ 300.00
From \$30,001 to \$40,000	\$ 350.00
From \$40,001 to \$50,000	\$ 400.00
From \$50,001 to \$60,000	\$ 450.00
From \$60,001 to \$70,000	\$ 500.00
From \$70,001 to \$80,000	\$ 550.00
From \$80,001 to \$90,000	\$ 600.00
From \$90,001 to \$100,000	\$ 650.00
From \$100,001 to \$150,000	\$ 725.00
From \$150,001 to \$200,000	\$ 800.00
From \$200,001 to \$250,000	\$ 875.00
From \$250,001 to \$300,000	\$ 950.00
From \$300,001 to \$350,000	\$1,025.00
From \$350,001 to \$400,000	\$1,100.00

**RESIDENTIAL ELECTRIC**

Services, Equipment and Metering (600 VAC Max.)

Single Meter 30 thru 200 Amps	\$ 75.00
Single Meter over 200 thru 400 Amps	\$ 90.00
Single Meter over 400 thru 600 Amps	\$ 96.00
Single Meter over 600 thru 1200 Amps	\$ 156.00
Single Meter over 1200 Amps	\$ 210.00
Services exceeding one meter (per meter in addition to above)	\$ 6.00
Trench Inspection	\$ 60.00

Feeders and Subpanels (600 VAC Max.)

Over 30 thru 200 Amps	\$ 75.00
Over 200 thru 400 Amps	\$ 90.00
Over 400 thru 600 Amps	\$ 96.00
Over 600 thru 1200 Amps	\$156.00
Over 1200 Amps	\$210.00
Services exceeding one meter (per meter in addition to above)	\$ 6.00

2017 FEE SCHEDULE continued

**RESIDENTIAL ELECTRICAL Continued**

Temporary Services:

30 thru 200 Amps	\$ 60.00
Over 200 thru 400 Amps	\$ 90.00
Over 400 Amps	\$150.00

Entire Dwelling Unit (service, rough & final inspections included):

Single Family Dwelling 200 amps and under	\$125.00
Single Family Dwelling 201 thru 400 amps	\$150.00
Single Family Dwelling over 400 amps	\$175.00

Residential Addition/Alteration/Renovation (includes rough & final inspection):	\$125.00
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Residential Generator	\$100.00
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Signaling, Communication and Alarm Systems:

1 to 10 devices	\$ 40.00
Each additional device	\$ 1.00

Electric Signs:

Single Unit	\$ 50.00
Each additional unit	\$ 12.00

Parking Lot Poles:

First five fixtures	\$ 55.00
Each additional fixture	\$ 7.00

Cell Sites – service & equipment	\$100.00
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Alternative Energy Solar, Wind, Etc.:

Up to 10 kW	\$200.00
11 – 100 kW	\$20. per each kW
101 – 500 kW	\$15. per each kW
Over 500 kW	\$10. per each kW

Swimming Pools

Pool Bonding @ steel	\$ 60.00
Deck Bonding	\$ 60.00
Above ground pools	\$ 90.00
Hot Tubs	\$ 75.00
Final Inspection	\$ 55.00
Pennsylvania Pool Certification – Commercial Pools Only	\$270.00

## 2017 BUILDING PERMIT FEES

### BUILDING PERMITS Adopted pursuant to the Uniform Construction Code

Residential Building (all residential fees include plan review)

1. Unit as defined in this section shall be each portion of a building capable of being separately owned or leased.
2. New Residential Construction including additions and accessory buildings  
(Single Family Multiple Unit and Mobile Home)
  - A. \$600.00 plus \$.30 per sq. ft. for new construction, additions and Accessory buildings.
    - (1) Area calculations to be made using outside dimensions of all living areas plus garage and new building basement area.
  - B. Use and Occupancy Permits: (new construction) \$100.00. To be paid when permit is issued.
  - C. Sheds, Open Decks, Porches and Patios:  
\$75.00 minimum to 100 sq. ft., plus \$15.00 per additional 100 sq. ft. or fraction thereof.
  - D. Mobile Home Parks: Pad: Single - \$500.00; Double - \$1000.00  
Place or replacement - \$200.00
  - E. Pergolas that are not attached to frost protected structures but require Issuance of a Certificate of Appropriateness - \$75.00
3. Existing Residential Buildings (Single Family, Multiple Unit and Mobile Home)
  - A. Alterations, Renovations and Repairs: \$75.00 plus \$15.00 per \$1,000.00 of cost of construction when required by the UCC.
  - B. Residential Roofing (not requiring Structural changes) - \$75.00
  - C. Windows, vinyl/aluminum siding and doors (not requiring structural changes) but requiring issuance of a Certificate of Appropriateness - \$75.00
  - D. Certificate of Occupancy (other than new construction): \$25.00. To be paid when permit is issued.

2017 FEE SCHEDULE continued

**BUILDING PERMITS continued**

4. Non-residential Building:

Non-residential Building Plan Review:

Fifteen percent (15%) of permit cost

A. Commercial, Industrial, Shopping Center, Professional,  
Including all Buildings and Additions:

- (1) \$750.00 plus \$.50 per sq. ft. Plus \$250.00 per unit within the building plus \$300.00 per unit compliance. (Compliance deposit to be refunded on issuance of Certificate of Occupancy and payment of any extra charges)
- (2) Area calculations to be made using outside dimensions of construction for all usable area. (Includes all interior space, including basement, exterior porches, decks, patios, terraces used for non-residential purposes)

B. Commercial Accessory Building: for storage of materials not related to business use of property, \$200.00 minimum to 100 sq. ft., plus \$50.00 per additional 100 sq. ft. or fraction thereof.

C. Commercial Use and Occupancy Permits: \$300.00 to be paid when building permit is issued.

D. Commercial Certificate of Occupancy: For renovations, additions, change of occupant or occupancy: \$100.00

E. Commercial Alterations, Renovations and Repairs: \$100.00 minimum plus \$20.00 per One-thousand dollars of value.

5. Certification of Zoning and/or Flood Plain: \$100.00

6. Certification of State Road Occupancy Permit: \$250.00

7. Miscellaneous Uses:

A. Swimming Pools:

- (1) All in-ground pools – 1.5% of construction costs - \$400.00 minimum
- (2) All above-ground pools designed for 24" of water depth or greater - \$200.00

B. Sports Courts: \$300.00 per sport court

2017 FEE SCHEDULE continued

**BUILDING PERMITS continued**

- C. Structural Moving and/or Demolition - \$10.00 per \$1,000 (minimum \$100.00) + \$500.00 Compliance Escrow for return of site to natural state.
- D. Partial Permit - Pursuant to the Uniform Construction Code \$200.00
- E. Special Temporary Permit for tents, air supported structures, and other temporary structures to be erected for a period not exceeding ninety (90) days per year for religious, educational, recreational, or similar purposes - \$50.00 per week per structure. Minimum \$150.00
- F. Temporary Permits (Not to exceed one (1) year) - Pursuant to Section 2105 of the Zoning Ordinance for uses incidental to housing or construction projects - \$200.00
- G. Quarry Permits - \$250.00 per year + \$500.00 expense escrow.
- H. Erosion, Sedimentation and Grading Permits

RESIDENTIAL:

(1) All Erosion, Sedimentation and Grading Permits: Filing Fee \$150.00 Escrow (non-interest bearing): \$2,500 with a Professional Services Agreement requiring replenishment of original escrow when balance drops to \$500 within fifteen days of written notice. Refund of remaining escrow to be returned to applicant within 45 days of issuance of Final Certificate of Occupancy \*

(2) Stormwater Exemption Fee  
If applicable as determined by Twp. Engineer - \$750.00

COMMERCIAL:

(1) All Erosion, Sedimentation and Grading Permits: Filing Fee \$150.00 Escrow (non-interest bearing): \$2,500 with a Professional Services Agreement requiring replenishment of original escrow when balance drops to \$500 within fifteen days of written notice. Refund of remaining escrow to be returned to applicant within 45 days of issuance of Final Certificate of Occupancy \*

(2) Stormwater Exemption Fee  
If applicable as determined by Twp. Engineer - \$750.00

- I. Mobile Home Park Annual License - \$500.00 per year + \$1,000.00 escrow.
- J. Residential Zoning Permit - not including a building, electric, plumbing, mechanical or grading permit component - \$25.00

2017 FEE SCHEDULE continued

**BUILDING PERMITS continued**

- K. Zoning Permit: Non-residential \$125.00
- L. Zoning Officer Opinion Letter \$100.00
- M. Fireworks Display Permit \$250.00
- N. Meetings with Township Engineer - Township **property owners** may schedule meetings with the Township Engineer to discuss proposed projects. The following fees shall apply:
  - 1. One (1) meeting – no charge
  - 2. All subsequent meetings will be assessed at \$150.00 payable at time of meeting

**NOTES:** In the event that construction is started without first obtaining required permits the fees above stipulated automatically will be increased by one hundred percent (100%).

An administration processing fee of \$100.00 or 10% of the total cost of the permit, whichever is more, shall be charged upon written request for cancellation of any permit.

\*All consultant expenses, including but not limited to reviews, inspections, recording fees, etc. performed by the Township Engineer, Township Solicitor and/or any other Township consultant shall be charged against the escrow posted.

## 2017 PLUMBING FEE SCHEDULE

### PLUMBING PERMITS

Plumbing Permits Adopted pursuant to the Uniform Construction Code

Residential Plumbing Plans (all residential fees include plan review)

1. Single Family Dwelling and Multi-family Units:  
\$50.00 plus \$15.00 per fixture.
  - A. Residential Addition, Renovation or Alteration:  
\$50.00 plus \$15 per fixture.  
(Ordinary repairs, replacements or upgrades to bathroom and kitchen fixtures that do not require relocation of traps, stacks, vents, etc. do not require permits)

All non-residential Plumbing Plan Review:

Fifteen percent (15%) of permit cost

2. Commercial & Industrial:  
\$250.00 plus \$50.00 per fixture
  - A. Commercial Addition, Renovation or Alteration:  
\$150.00 plus \$50.00 per fixture
3. Repairs to broken sewer or water lines:  
All excavated repairs must be inspected before covering - \$50.00 per inspection
4. Sewer Line Connection:  
\$100.00 first 10 ft. plus \$5.00 per 10 ft. thereafter. Must be inspected prior to covering - \$100.00 per re-inspection
5. Water Line Connection:  
In accordance with Solebury Township Ordinance No. 36 - \$100.00 first 10 ft. plus \$25.00 per 10 ft. thereafter. Must be inspected prior to covering - \$100.00 Per re-inspection
6. Well Drilling Permits (per well) – Class I - \$175.00; Class II - \$200.00; Class III - \$250.00
7. Geo Thermal Well Permits - \$175.00
8. Sewage Maintenance Agreement - \$1,000 administrative fee

**NOTE:** In the event that construction is started without first obtaining required permits the fees above stipulated automatically will be increased by one hundred percent (100%).

An administrative processing fee of \$100.00 or 10% of the total cost of a permit, whichever is more, shall be charged upon written request for cancellation of any permit.

**SOLEBURY TOWNSHIP  
2017 SUBDIVISION AND LAND DEVELOPMENT  
SCHEDULE OF FILING FEES**

**PAYMENT FOR FILING FEE AND ESCROW DEPOSIT TO BE MADE BY SEPARATE CHECKS**

Pre-Application Meeting Fee (not involving a Sketch Plan):      \$250.00 – per pre-application meeting involving one or more township consultants

Pre-Application Site Visit fee (not involving a Sketch Plan):      \$500.00 – per site visit involving one or more township consultants

Sketch Plans: A fully executed Township Professional Services Agreement shall be submitted simultaneously with the sketch plan submission for payment of engineering, legal, consultant and administrative costs:

Escrow Deposit: \$2,500.00

Applicant shall agree to pay any additional engineering, legal, consultant and administrative costs incurred by the Township that exceed the initial escrow within thirty (30) days of receipt of notice.

**Major Subdivisions**

**1.      Residential Subdivision:**

**Preliminary Plan:**

**One (1) to Ten (10) Lots or Dwelling Units**

Filing Fee:                      \$500.00 plus \$150.00 per lot or dwelling unit  
Escrow Deposit:                \$3,200.00 per lot or dwelling unit

**Eleven (11) to Twenty (20) Lots or Dwelling Units**

Filing Fee:                      \$700.00 plus \$200.00 per lot or dwelling unit  
Escrow Deposit:                \$3000.00 per lot or dwelling unit

**Twenty-one (21) or more Lots or Dwelling Units**

Filing Fee:                      \$700.00 plus \$200 per lot or dwelling unit  
Escrow Deposit:                \$3,000.00 per lot or dwelling unit

**Final Plan:**

**One (1) to Ten (10) Lots or dwelling Units**

Filing Fee:                      \$300.00 plus \$100.00 per lot or dwelling unit  
Escrow Deposit:                \$2800.00 per lot or dwelling unit

**Eleven (11) to Twenty (20) Lots or Dwelling Units**

Filing Fee:                      \$500.00 plus \$150.00 per lot or dwelling unit  
Escrow Deposit:                \$2000.00 per lot or dwelling unit

**Twenty-one (21) or more Lots or Dwelling Units**

Filing Fee:                      \$500.00 plus \$150.00 per lot or dwelling unit  
Escrow Deposit:                \$2,000.00 per lot or dwelling unit

2. Commercial Subdivision:

Preliminary Plan:

Filing Fee: \$2500.00 plus \$100.00 per unit  
Escrow Deposit: \$15,000.00

Final Plan:

Filing Fee: \$1000.00 plus \$80.00 per unit  
Escrow Deposit: \$15,000.00

3. Industrial Subdivision: (Light Industrial District)

Preliminary Plan:

Filing Fee: \$2500.00 plus \$100.00 per lot  
Escrow Deposit: \$15,000.00

Final Plan:

Filing Fee: \$1000.00 plus \$50.00 per 1,000 sq. ft.  
of gross floor area  
Escrow Deposit: \$15,000.00

4. Quarry/Agricultural District Subdivision:

Preliminary Plan:

Filing Fee: \$5000.00  
Escrow Deposit: \$7000.00

Final Plan:

Filing Fee: \$3000.00  
Escrow Deposit: \$7000.00

Land Developments

1. Residential Land Development:

Preliminary Plan:

One (1) to Ten (10) Lots or Dwelling Units

Filing Fee: \$500.00 plus \$150.00 per lot or dwelling unit  
Escrow Deposit: \$3200.00 per lot or dwelling unit

Eleven (11) to Twenty (20) Lots or Dwelling Units

Filing Fee: \$700.00 plus \$200.00 per lot or dwelling unit  
Escrow Deposit: \$3000.00 per lot or dwelling unit

Twenty one (21) or More Lots or Dwelling Units

Filing Fee: \$700.00 plus \$200.00 per lot or dwelling unit  
Escrow Deposit: \$3000.00 per lot or dwelling unit

Final Plan:

One (1) to Ten (10) Lots or Dwelling Units

Filing Fee: \$300.00 plus \$100.00 per lot or dwelling unit  
Escrow Deposit: \$2800.00 per lot or dwelling unit

Eleven (11) to Twenty (20) Lots or Dwelling Units

Filing Fee: \$500.00 plus \$150.00 per lot or dwelling unit  
Escrow Deposit: \$2000.00 per lot or dwelling unit

Twenty-one or More Lots or Dwelling Units

Filing Fee: \$500.00 plus \$150.00 per lot or dwelling unit  
Escrow Deposit: \$2000.00 per lot or dwelling unit

2. Commercial Land Development:

Preliminary Plan:

Filing Fee: \$2500.00 plus \$70.00 per 1,000 sq. ft. of  
gross floor area  
Escrow Deposit: \$15,000.00

Final Plan:

Filing Fee: \$1000.00 plus \$60.00 per 1,000 sq. ft. of  
gross floor area  
Escrow Deposit: \$15,000.00

3. Industrial Land Development: (Light Industrial District)

Preliminary Plan:

Filing Fee: \$2500.00 plus \$20.00 per 1,000 sq. ft.  
Of gross floor area  
Escrow Deposit: \$15,000.00

Final Plan:

Filing Fee: \$1000.00 plus \$40.00 per 1,000 sq. ft.  
of gross floor area  
Escrow Deposit: \$15,000.00

4. Quarry/Agricultural District Land Development:

Preliminary Plan:

Filing Fee: \$10,000.00  
Escrow Deposit: \$15,000.00

Final Plan:

Filing Fee: \$ 5,000.00  
Escrow Deposit: \$10,000.00

Minor Subdivisions:

1. Minor Subdivisions

Filing Fee:	\$1000.00
Escrow Deposit:	\$4,000.00

**NOTES:**

- **ALL FILING FEES ARE NON-REFUNDABLE**
- **ANY REVISED SUBDIVISION AND/OR LAND DEVELOPMENT PLAN SUBMISSION SHALL BE ACCOMPANIED BY ADDITIONAL ESCROW IN THE AMOUNT OF FIFTY PERCENT (50%) OF INITIAL ESCROW DEPOSIT**
- **ANY ESCROW REQUIRED TO BE SUBMITTED SHALL BE MAINTAINED AT A LEVEL OF AT LEAST ONE THOUSAND DOLLARS (\$1,000) AT ALL TIMES AND SHALL IMMEDIATELY BE REPLENISHED TO AT LEAST THAT LEVEL UPON WRITTEN NOTICE FROM THE TOWNSHIP.**
- **ANY WRITTEN NOTICE FROM THE TOWNSHIP TO REPLENISH ANY ESCROW FUND THAT IS NOT HONORED FOR A PERIOD OF THIRTY (30) DAYS, SHALL RESULT IN A CESSATION OF ALL REVIEWS, INSPECTIONS, PERMITS AND THE LIKE UNTIL SUCH ESCROW IS REPLENISHED TO A LEVEL ACCEPTABLE TO THE TOWNSHIP.**
- **A FULLY EXECUTED TOWNSHIP PROFESSIONAL SERVICES AGREEMENT SHALL BE SUBMITTED SIMULTANEOUSLY WITH ANY SUBDIVISION AND/OR LAND DEVELOPMENT PLAN SUBMISSION.**
- **THE 2017 PARK AND RECREATION FEE IN LIEU OF LAND CONTRIBUTION SHALL REMAIN AT \$4,000 PER RESIDENTIAL DWELLING UNIT AND \$4,000 PER FOUR THOUSAND SQUARE FOOT (4,000 SF) OR PORTION THEREOF OF NON-RESIDENTIAL CONSTRUCTION.**

**SOLEBURY TOWNSHIP  
2017 EMERGENCY SERVICES REVIEW – FEE SCHEDULE**

ALL REVIEWS SHALL BE COORDINATED BY THE SOLEBURY TOWNSHIP POLICE CHIEF

Residential Subdivisions:	One to ten lots or d.u.:	\$ 600.00
	Eleven or more lots or d.u.:	1,000.00
Commercial Subdivision:		\$1,000.00
Industrial Subdivision (LI District):		\$1,000.00
Quarry/Agricultural District Subdivision:		\$1,000.00
Residential Land Developments:	One to ten lots or d.u.:	\$ 600.00
	Eleven to Forty-nine lots or d.u.:	\$1,000.00
	Fifty or more lots or d.u.:	\$1,500.00
Commercial Land Developments:		\$1,500.00
Industrial Land Development (LI District)		\$1,500.00

**SOLEBURY TOWNSHIP**  
**PO Box 139**  
**Solebury, PA 18963**

Solebury Township has established the following fee structure in accordance with law as established by the Office of Open Records.

**Fee Structure**

<b>Record Type</b>	<b>Fee</b>
<b>Copies:</b> (A "photocopy" is either a single-sided copy or one side of a double-sided black-and-white copy of a standard 8.5" x 11" page)	.25 per page for letter size
<b>Certification of a Record</b>	\$5 per record, not per page. Please Note: Certification does not include notarization fees.
<b>Specialized documents:</b> For example, but not limited to, blue prints, color copies, non-standard sized documents	Actual Cost
<b>Facsimile/Microfiche/Other Media:</b>	Actual Cost
<b>Redaction Fee:</b>	No Redaction Fee
<b>Conversion to Paper:</b>	If a record is only maintained electronically or in other non-paper media, duplication fees shall be limited to the lesser of the fee for duplication on paper or the fee for duplication in the original media unless the requester specifically requests for the record to be duplicated in the more expensive medium. (Sec. 1307(e)).
<b>Postage Fees:</b>	Actual Cost of Mailing

**Please Also Be Advised:**

- **Statutory Fees:** Police departments have the authority to charge up to \$15 per report for providing a copy of a vehicle accident report. 75 Pa.C.S. §3751 (b)(2).
- **Inspection of Redacted Records:** If a requester wishes to inspect rather than receive a copy of a record and the record contains both public and non-public information, Solebury Township shall redact the non-public information. Solebury Township may not charge the requester for the redaction. However, Solebury Township may charge for the copies it must make of the redacted material in order for the requester to view the public record. The fee structure outlined above will apply. If, after inspecting the records, the requester chooses to obtain the copies, no additional fee will be charged.
- **Fee Limitations:** Except as otherwise provided by statute, the law states that **no other fees may be imposed** unless Solebury Township necessarily incurs costs for complying with the request, and such fees must be reasonable. No fee may be imposed for an the Township's review of a record to determine whether the record is a public record, legislative record or financial record subject to access in accordance with this Act. No fee may be charged for searching for or retrieval of documents. Solebury Township may not charge staff time or salary for complying with a RTK request.
- **Prepayment:** Prior to granting a request for access in accordance with this Act, Solebury Township may require a requester to prepay an estimate of the fees authorized under this section if the fees required to fulfill the request are expected to exceed \$100.

Dominick Bellizzie  
Chief of Police  
(215) 348-7400  
Emergency: 911



Administration Office  
Monday thru Friday  
8:00 AM – 4:00 PM  
(215) 297-8201  
FAX: (215) 297-9945

## SOLEBURY TOWNSHIP POLICE DEPARTMENT

3092 Sugan Road  
PO Box 139  
Solebury, PA 18963

### PRICE LIST – 2017

Item	Cost	Total Cost
Accident Reports	15.00	15.00
Traffic Accident Scale Drawings (reproductions)	160.00	160.00
Traffic Accident Reconstruction Report	135.00	135.00
Incident Reports	\$1.00 up to 4 pgs \$.25/page thereafter	
Investigative Reports or any report not covered above	15.00	15.00

### Photographs:

Size	B&W	Color
3 x 5	2.25 ea*	3.75 ea*
5 x 7	6.25 ea*	7.75 ea*
8 x 10	8.25 ea*	9.75 ea*

### Digital Photographs

Plain Paper	15.00/page*
Photo Paper	25.00/page*
On Disc	100.00/disc*

Viewing Photos at Station 25.00/viewing

\*Plus shipping and handling

**Alarm Registration Fee - \$5.00 (one-time fee)**

### Fees for False Alarms

The following is the schedule for false alarms allowed within a one-year period:

1 Notice	4 \$50.00
2 Notice	5 \$50.00
3 Notice	6 & more \$100.00 for each false alarm

**Alarm Company Renewal Fee - \$25.00 per year, due at the beginning of each calendar year.**

# **Herb Elsner's**

## **Auto Repair and Towing**

November 7, 2016

Re: Towing Rates for 2017

To Whom It May Concern:

Flat fee to tow back to shop (Additional fees added for clean-up and recovery if needed).....\$175.00

Car rollover recovery.....\$125.00

Cleanup including oil dry.....\$ 75.00 Minimum

Impound Fee .....\$150.00

Storage fee per calendar day.....\$50.00

\*Storage fee for impounds will be waived for the 1<sup>st</sup> 48 hrs after which time the above storage fee will apply\*

Best Regards,



Herb Elsner II, Owner

S.D.D.

## ***NEW HOPE MOBIL*** **TOWING & RECOVERY**

RATES AS OF January 1, 2017

<b>FLATBED</b>	: Hook-up	\$75.00
	: Mileage	\$ 4.00/mile
<b>WRECKER</b>	: UNDER 8,000 GVW	
	: Hook-up	\$50.00
	: Mileage	\$ 4.00/mile
	: Motorcycle	\$50.00
	: 8,000 – 10,000 GVW	
	: Hook-up	\$75.00
	: Mileage	\$ 4.00/mile
	: OVER 10,001 GVW	
	: Hourly Rate	\$150.00
<b>IMPOUND</b>	: Call Rate up to 8000 gvw	\$150.00
	Over 8001 gvw	\$175.00
	: Labor	priced per call
	: Motorcycles	\$150.00
<b>ACCIDENT</b>	: up to 8000 gvw	\$150.00
	: over 8001 gvw	\$175.00
<b>CLEAN UP</b>	: \$80.00 per hour per man (1/2 hr. min.)	
<b>ROAD SERVICE</b>	: Jumpstart	\$40.00
	Flat Tire Change	\$50.00
	'Out-of-Gas' Delivery	\$40.00
	Lockout	\$50.00
	Dollies/Gojacks	\$50.00

**WINCHING** : Light Duty up to 8,600 gvw \$100.00

:Medium duty \$175.00

**STORAGE** : PER CALENDER DAY !! \$40.00

: INSIDE / OVERSIZE \$75.00

This applies to all **IMPOUNDED** cars  
and any vehicle left unattended in the  
parking lot without proper authorization.

**CASH ONLY!!**

**ADM FEE(accidents only)** \$50.00

**ACCIDENT INSP**

**PRICED PER CALL**

**HOURS** : TOWING 24 HOURS

: IMPOUND LOT

Mon.-Fri.: 9am-7pm

Saturday: 9am-5pm

Sunday: CLOSED

If a vehicle is required to be released after  
hours of operation then a fee of \$75.00  
may be added to the invoice. After hours  
call rate of \$25.00 may be applied to bill.



## **Retail Price sheet**

Revised 10/01/16

### **Accidents and Impounds:**

\$150	Impounds (Cannot add anything unless it is impounded after an accident)
\$175	Base rate for an accident
\$125	Minimum for winch out if <b><u>NOT TOWED</u></b>
\$75	Minimum for winching if it is towed
\$75	Minimum for each extra person or truck
\$45	Minimum for special equipment
\$45	Minimum for clean-up
\$40	Oil Dry per container
\$55	Cover car with plastic or tarp
\$50	No keys with car
\$1	Wait time per minute (record time)
\$55	Storage per calendar day

\*Prices subject to change depending upon circumstances of situation and recovery time.

### **Tow Rates:**

\$55 & \$5.00	Rate for cars & small SUV
\$60 & \$5.50	Rate for Full size PU's, Full Size Vans & Full Size SUV's
\$70 & \$6.00	Rate for anything with dual wheels or some type of aftermarket body
\$15	Added to base if coming back to body shop
\$50	Skates, dollies, or go jacks
\$50	No keys with car
\$50	Drop Drive shaft or disconnect Trans linkage

### **Service Calls:**

\$50	Lock out	\$50	Jump Start
\$50	Tire Change	\$50	Gas call & cost of fuel

**Fred Beans Collision and Towing**

1100 Airport Blvd, Doylestown, Pa • Phone 215-345-8080 • Fax 215-345-5101

[www.fredbeans.com](http://www.fredbeans.com)

**ORDINANCE NO. 2017 - 001**

**AN ORDINANCE OF THE TOWNSHIP OF SOLEBURY, BUCKS COUNTY,  
PENNSYLVANIA APPOINTING THE TOWNSHIP'S ELECTED TAX  
COLLECTOR AS THE DELINQUENT REAL ESTATE TAX COLLECTOR FOR  
SOLEBURY TOWNSHIP FOR FISCAL YEAR 2016**

**WHEREAS**, the Pennsylvania State Legislature has enacted Act 104 of 2000, which amends the Local Tax Collection Law to require that all municipalities in Pennsylvania appoint, annually, the elected tax collector as the delinquent tax collector pursuant to ordinance; and

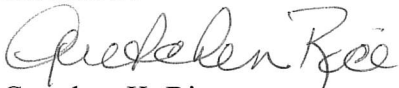
**WHEREAS**, the Board of Supervisors of Solebury Township desires to comply with Act 104 of 2000 and appoint its elected tax collector as the delinquent tax collector for Solebury Township for fiscal year 2016;

**NOW THEREFORE**, be it, and it is hereby **ORDAINED** by the Board of Supervisors of Solebury Township, Bucks County, Pennsylvania, and it is hereby **ENACTED** and **ORDAINED** by authority of same as follows:

1. The Board of Supervisors of Solebury Township appoints the elected tax collector of Solebury Township as the delinquent tax collector for Solebury Township for fiscal year 2016. The delinquent tax collector shall have the same powers, rights, privileges, duties and obligations as set forth in 24 P.S. Section 6-686 of the Public School Code of 1949.


**ENACTED** and **ORDAINED** this 3rd day of January, 2017.

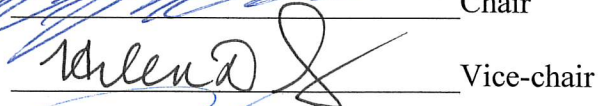
**ATTEST:**

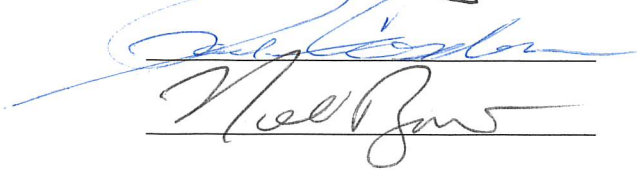


Gretchen K. Rice  
Secretary/Treasurer

**BOARD OF SUPERVISORS  
SOLEBURY TOWNSHIP**

 Chair

 Vice-chair



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