

SOLEBURY TOWNSHIP

HISTORIC ARCHITECTURAL REVIEW BOARD

FAST TRACK APPLICATION FOR REPAIR OR REPLACEMENT IN KIND (RRIK)

APPLICATION FEE: \$10.00

Use this application if your project meets the following requirements

Check ✓ which applies:

- ☐ **IN-KIND REPAIR defined as:** A repair is required to fix a deteriorated building or structure component, and the repair incorporates parts and materials which are exactly the same as the original in terms including, but not limited to: *appearance, materials, size, arrangements, proportion, dimensions, color and texture.*
- ☐ **IN-KIND REPLACEMENT defined as:** If replacement of a deteriorated building or structure component material is required due to irreversible deterioration, the repair must incorporate parts and materials which are exactly the same as the original in terms including, but not limited to: *appearance, material, size, arrangement, proportion, dimension, color and texture.*

Special notation: Additions, Alterations, Or Changes in Material Type or Dimensions, and Color DO NOT qualify for Repair/Replacement in Kind and will require submission of a HARB Certificate of Appropriateness Application

OWNER/APPLICANT INFORMATION:

1. Applicant is: (Check ✓ One): Owner__ Contractor__ Other (EXPLAIN)_____
2. Property Owner's full name, mailing address if different from applicant or site of work: _____
Telephone Number: _____ Email: _____
3. PROPOSED WORK TO BE DONE AT THE FOLLOWING PROPERTY ADDRESS (#/street/city): _____
TAX PARCEL NUMBER: _____
4. Applicant's Name and full address (if different from owner): _____
Telephone Number: _____ Fax Number: _____
Email Address: _____
5. Description of Proposed Work: _____

APPLICATION FEE: \$10.00

The following items must accompany the application: (Check✓ to verify completed):

- () One signed copy of the application
- () Photographs of existing work area or items to be repaired or replaced and a street view photo of structure on the property
- () Copies of manufacturer's literature/cut sheets of replacement materials or products
- () Materials, paint color samples, manufacturer's name

Applicant's Signature:_____ **Date:**_____

Owner's Signature (if other than applicant):_____ **Date:**_____

Application Procedure:

Submit one (1) signed copy of the application along with all required checklist items where applicable, such as manufacturer's literature, color or material samples, etc., to the Solebury Township HARB Administrator.

Within five (5) business days the HARB Administrator and HARB designees will review the application and determine if all required detail has been provided and that the proposed work meets the repair/replacement in kind application requirements. It may be determined that additional information, samples, colors, etc. are required and if so the Applicant will be contacted and asked to supply the requested supplemental information.

Once the application is reviewed the HARB reviewers will prepare a recommendation that the proposed RRIK is appropriate or not appropriate and the applicant will be informed. If the application is not considered appropriate for RRIK, the applicant will be informed that the application must follow the full HARB submission process per the Ordinance. If the proposed work qualifies for the Fast Track RRIK and does not require a permit, the applicant may proceed with the repairs/replacement in kind. If the proposed work qualifies for the Fast Track RRIK process and a building permit is required, the application will skip the HARB meeting and go straight to the Supervisors for approval and issuance of a COA (Certificate of Appropriateness). The applicant may apply for the building permit simultaneously.

APPLICATION FEE: **\$10.00**

*****THIS SECTION FOR TOWNSHIP ONLY*****

APPLICATION IS:

☐ APPROVAL RECOMMENDED*

*RECOMMENDED BY: _____

☐ APPROVAL NOT RECOMMENDED**

** Explanation: _____
